

LAKE OF BAYS LIBRARY BOARD
'LITERACY IS OUR GOAL'
Minutes – Tuesday, September 25th, 2007

Meeting held in Baysville Library

Present: Peggy Hurley, Murray Moore, Linda Lacroix, Charmian McCullough, Dolly Martin, Mary Lois Rennie, Ann Rogers, David Johnstone, Maureen Wilson, Don Chevalier, Shirley Anne Sturgess

Absent: Ruth Ross, Nancy Tapley, Virginia Burgess,

1. **Call to Order:** 9:30 a.m. by Murray Moore
2. **Approval of Agenda:** Approved.
3. **Additions to Agenda:** e: policy, f: fees for photocopying and fines.
4. **Minutes of June 26th, 2007:**
 - a. Approved by Ann Rogers, Seconded by Dolly Martin.
 - b. Business arising: No action taken by Kelly Hayward.
5. **Treasurers Report:** Report for 9 months ended September 24/presented by Don Chevalier with discussion of content and format. Approved unanimously.
6. **Librarians report:** Both librarians submitted reports to the Library Board by e-mail and details were reviewed and discussed.

a. **Baysville:**

- New drop box** courtesy of Friends of the Baysville Library gratefully received and appreciated.
- Stools** in place for patron use.
- Book donation** of approx \$3,000 value most appreciated.
- Federation** distributed books of Telling Our Stories; an excellent presentation of stories describing influences of libraries and librarians, a great 'read' for everyone.
- Web Site:** work underway regarding content and presentation, discussion re procurement procedure. Complexity, content and information varies from library to library, Linda, Peggy, Mary Lois and Margaret to meet.
- **Automated programs**, both librarians involved in webinar presentation for automated system, more research and future discussion planned. Decision was made to implement purchase order, after documentation procurement report presented. Check list of data to be created.
- Building fund:** Donations have been received, committee struck to brainstorm fundraising directions.
- **Reservation station** demonstration discussed. Peggy and Linda to see at Rama Library.
- Audited statement** was submitted and Provincial Grant has been received.
- CAP funding** system changed slightly, changes to be made accordingly with our documentation.
- TD Summer** reading program was superb. Friends and local sponsors involved and 83 children signed up and read 910 books! A prize was presented for every 5 books the child read, excellent program. Monthly teen book club being created; also a 'book bag' program and journaling.

-**Friends of the Baysville** library have kindly offered to pay for all the young adult's books each month, as well as to purchase the books for children as well as prizes. Many many thanks to all our Friends.
-Friends will hold Tea and Quilt Draw October 5th in Baysville Library.

b. **Dwight:**

-**High speed internet** access has attracted many new members and visitors. Excellent recognition of facilities and services presented, new hours, beverage centre, and outdoor bench.
- Increased activities required additional staffing and volunteers.
-**Three Excel courses** completed by Cathy and Chris and fall semester under way.
- **Donations** received and appreciated from Cathy McCartney, Gwen Sykes and Carolyn Weaver.
-**Fall programs extensive:**
 Probus Club Computer Classes organized
 School visits from grade one class planned
 Book Club includes guest author John Scully of Dwight to discuss his new book "Am I Dead Yet?"
 Book Club for mothers and daughters is being created.
 PD days will include programs for school aged children.
-Printer problems acknowledged and to be solved.

7. **New Business:**

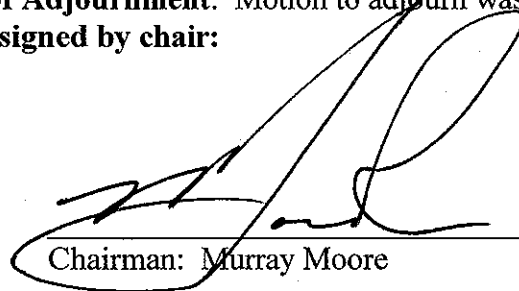
- a. Employment contracts – details underway – Maureen Wilson
- b. Baysville Expansion, as above, Building Committee re publicity and fundraising struck: Maureen, David, Mary Lois, Murray and Linda.
- c. Web site alternatives, discussed above
- d. Photocopying increased immediately to \$ 0.25 per page. Fines increased to \$0.25 also effective ~~immediately~~ *JAN 1, 2008.*

8. **Next meeting:** October 23rd, 2007, Dwight Library

9. **Closed Session:** Librarians' remuneration to be adjusted as per Schedule A, attached.

10. **Motion of Adjournment:** Motion to adjourn was at 12.08 pm.

11. **Minutes signed by chair:**



Chairman: Murray Moore