

**The Corporation of the Township of Lake of Bays
Finance and Corporate Services Committee Minutes – October 13th, 2009**

MINUTES

There was a regular scheduled meeting of the Finance and Corporate Services Committee held at 9:00 a.m., on Tuesday, October 13th, 2009 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Ben Boivin
Mayor	Janet Peake
Committee Members	Ruth Ross
	Nancy Tapley
	Margaret Casey
	Ginny Burgess
CAO/Treasurer	Don Chevalier
Clerk	Michelle Percival
Finance Coordinator	Lynn Andrews
Deputy Clerk	Carrie Sykes

Regrets

Committee Member	Philip Cote
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1. MEETING CALLED TO ORDER

The meeting was called to order at 9:05 a.m. on October 13th, 2009 by Chair Boivin.

2. APPROVAL OF AGENDA

Resolution # 2/10/13/09

Councillor Burgess and Councillor Tapley

BE IT RESOLVED THAT the Finance and Corporate Services Committee Agenda dated October 13th, 2009 be adopted as amended.

Agenda to be amended as follows:

Addition**6. REPORTS**

f) Report re: 2009 3rd Quarter Variance Report

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

(a) Resolution # 4(a)/10/13/09

Councillor Tapley and Councillor Burgess

BE IT RESOLVED THAT the Finance and Corporate Services Committee Minutes dated September 8th, 2009 be adopted as circulated.

Carried

(b) Resolution # 4(b)/10/13/09

Councillor Burgess and Councillor Tapley

BE IT RESOLVED THAT the Finance and Corporate Services Committee Minutes dated September 15th, 2009 be adopted as circulated.

Carried

5. DELEGATIONS

a) 9:15 a.m.

Kelly Haywood, General Manager
Kate Austin, Community Marketing & Event Tourism Coordinator and
Helena Renwick, Community Marketing Coordinator
Huntsville/Lake of Bays Chamber of Commerce
Re: Marketing our Communities

Kelly Haywood provided committee with an overview of the Marketing our Communities initiative.

Kate Austin provided a PowerPoint presentation updating committee with respect to event tourism accomplishments and future events.

In addition, Helena Renwick supplied an update to the external marketing opportunities and objectives that have been met.

In closing, Ms. Haywood submitted a funding letter of request for 2010.

b) 9:30 a.m.

Mark Coleman, Coordinator/By-law Office
Township of Algonquin Highlands
Re: Haliburton Highlands Water Trails

Mark Coleman provided a PowerPoint presentation with respect to the accomplishments of the Haliburton Highlands Water Trails program and the various opportunities available in which the program may expand upon.

In closing, Mr. Coleman asked for committee's support for the following:

- To increase the current rates and fees thereby affecting By-law #06-66;
- To increase the existing operating season from May 1st to October 31st to the proposed January 2nd to December 18th; and
- To expand the existing rental program to include snowshoes and x-country skis.

Resolution # 5(b)/10/13/09

Councillor Tapley and Councillor Burgess

WHEREAS the Finance and Corporate Services Committee supports the proposal of the Haliburton Highlands Water Trails (HHWT) Program presented on October 13th, 2009 including:

- Increased rates and fees,
- Increased operating season and
- Expansion of existing rental program.

BE IT RESOLVED THAT the Finance and Corporate Services Committee hereby recommends to the Council of the Corporation of the Township of Lake of Bays that By-law #06-66, for the establishment and regulation of camping permits and their rates and fees to be collected through the Haliburton Highlands

Water Trails Program be repealed to reflect the recommended revisions.

Carried

6. REPORTS

- a) Report re: Statement of Financial Activities for period ended September 30th, 2009

Resolution # 6(a)/10/13/09

Councillor Casey and Councillor Ross

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “Statement of Financial Activities for period ended September 30th, 2009.”

Carried

- b) Report re: 2010 Budget Guidelines

Resolution # 6(b)/10/13/09

Councillor Ross and Councillor Casey

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “Proposed Budget Guidelines – 2010.”

Carried

- c) Report re: Muskoka Tourism G8 Promotional Opportunities

Resolution # 6(c)/10/13/09

Councillor Casey and Councillor Ross

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “Muskoka Tourism G8 Promotional Opportunities”, dated October 13th, 2009;

AND direct staff to prepare a report to Council for approval of an exemption to the local sign by-law as it relates to the scenic corridor on Highway 60 East (entrance to Muskoka)

Carried

- d) Report re: WSIB Workwell Audit

Resolution # 6(d)/10/13/09

Councillor Ross and Councillor Casey

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “WSIB Workwell Audit”, dated October 13th, 2009;

AND direct staff to include projected consultant costs for consideration of the Health and Safety Program in the 2010 budget.

Carried

- e) Report re: Fire Department Donation

Resolution # 6(e)/10/13/09

Councillor Tapley and Councillor Ross

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “Fire Department Donation”, dated October 13th, 2009.

Carried

- f) Report re: 2009 3rd Quarter Variance Report

The Finance and Corporate Services Committee reviewed the report information and Finance Coordinator, Lynn Andrews answered questions pertaining to the noted variances.

Discussion was held about the IT revisions and increased costs to the draft agreement with the District of Muskoka.

Council directed the CAO/Treasurer to investigate the matter further and to report back committee.

The Finance Coordinator suggested performing a cost analysis of current equipment charges to determine whether the equipment rental charges are reflective of the true cost and recovery.

Committee concurred and directed staff to report back on the findings.

7. DISCUSSIONS

a) Discussion re: G8 Summit

Mayor Peake noted the following items:

- International media tour has been changed to a domestic tour in light of the possible provincial election.
- Further granting opportunities will be coming available for community events, fairs, etc. and previous G8 submissions that detailed community events will be automatically resubmitted.
- Dwight Improvement Group has a meeting with MP, Tony Clements office today with respect to their G8 Community Project submission

Councillor Casey noted the following items:

- North Muskoka.Com would like to take advantage of the increased traffic flow through our Baysville, Dorset and Dwight communities with the closure of highway 60 during the Summit; and
- G20 is anticipated to be held during the same time and in the same location.

8. CORRESPONDENCE

a) Resolution # 8(a)/10/13/09

Councillor Tapley and Councillor Ross

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives correspondence from Safiya Adam and Alexandre Anawati, Northern Ontario School of Medicine, re: Request for continued support of student bursaries.

Carried

b) Resolution # 8(b)/10/13/09

Councillor Ross and Councillor Tapley

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives correspondence from Drew Fagan, Deputy Minister, Ministry of Tourism, re: Celebrate Ontario 2010.

Carried

c) Resolution # 8(c)/10/13/09

Councillor Ross and Councillor Tapley

BE IT RESOLVED THAT the Finance and Corporate Services Committee receives correspondence from M. Aileen Carroll, Minister, Ministry of Culture, re: Creative Communities Prosperity Fund.

Carried

9. UNFINISHED BUSINESS

Nil

10. CLOSED SESSION

Nil

11. BUSINESS ARISING FROM CLOSED SESSION

Nil

12. ADJOURNMENT

Resolution # 12/10/13/09

Councillor Burgess and Councillor Tapley

BE IT RESOLVED THAT the Finance and Corporate Services Committee of the Corporation of the Township of Lake of Bays adjourn at 11:25 a.m., to meet again on November 10th, 2009 at 9:00 a.m. in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Carried

Chair

Clerk