

**The Corporation of the Township of Lake of Bays
Community Emergency Management Program Committee Meeting
Minutes – September 28th, 2009
Minutes**

A regularly scheduled meeting of the Community Emergency Management Program Committee meeting was held at 2:30 p.m. on Monday, September 28th, 2009 at the Municipal office at 1012 Dwight Beach Road, Dwight, Ontario.

Attendance

C.E.M.P.C.	Tom Brown
Mayor	Janet Peake
C.A.O./Treasurer	Don Chevalier
Councillor	Virginia (Ginny) Burgess
Muskoka Ambulance	Judy Moore
Fire Chief	Steve Hernen
Deputy Clerk	Carrie Sykes

Regrets

Muskoka Ambulance	Dan Armour
Municipal Clerk	Michelle Percival
O.P.P. Acting Staff Sergeant	Mike Frew

1. MEETING CALLED TO ORDER

The meeting was called to order at 2:35 p.m., on September 28th, 2009 by the Community Emergency Management Program Coordinator, Tom Brown.

2. APPROVAL OF AGENDA

Resolution #2/09/28/09

Virginia Burgess and Steve Hernen

BE IT RESOLVED THAT the Community Emergency Management Program Committee Agenda dated September 28th, 2009 be adopted as amended.

Agenda to be amended as follows:

Addition

Addition

7. DISCUSSIONS

g) JEPP Funding 2010

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. ADOPTION OF MINUTES

(a) Resolution #4(a)/09/28/09

Steve Hernen and Virginia Burgess

BE IT RESOLVED THAT the Community Emergency Management Program Committee Meeting Minutes dated June 29th, 2009 be adopted as circulated.

Carried.

5. DELEGATIONS

Nil

6. REPORTS

(a) Community Emergency Management Coordinator:

- (i) Report re: Review of the 2009 Community Emergency Management Program**

Resolution # 6(a)(i)/09/28/09

Virginia Burgess and Steve Hernen

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays approves the 2009 program review that will be submitted to the Emergency Measures Ontario community officer for his approval.

Carried

(b) Alternates Community Emergency Management Coordinator

Nil

(c) Head of Council:

Nil

(d) Fire Chief:

Nil

(e) Senior Police Official:

Nil

(f) Muskoka Ambulance Services Representative:

Nil

(g) Councilor Virginia Burgess:

Nil

7. DISCUSSIONS

a) Discussion re: 2009 Exercise held on September 25th, 2009

Resolution # 7(a)/09/28/09

Steve Hernen and Virginia Burgess

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "2009 Exercise held on September 25th, 2009", from the C.E.M.C.

Carried

The CEMC advised that a full report will be coming forward at a later date.

- b) Discussion re: 2010 Exercise

Resolution # 7(b)/09/28/09

Judy Moore and Don H. Chevalier

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "2010 Exercise", from the C.E.M.C.

Carried

The CEMC advised that this exercise will be held early next year prior to the G8 Summit, possibly in April.

- c) Discussion re: Trillium Sentry Exercise – December 7-11, 2009

Resolution # 7(c)/09/28/09

Don H. Chevalier and Judy Moore

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "Trillium Sentry Exercise – December 7-11, 2009", from the C.E.M.C.

Carried

The CEMC advised that this exercise will be hosted by the Province and recommended the Emergency Control Group participate.

- d) Discussion re: G8 Business Case

Resolution # 7(d)/09/28/09

Don Chevalier and Judy Moore

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "G8 Business Case", from the C.E.M.C. with a copy of the draft document dated September 18th, 2009.

Carried

The CEMC advised that the G8 Business Case, including the budget request has been submitted to the Province for approval.

- e) Discussion re: Updated 2009 Emergency Binder9

Resolution # 7(e)/09/28/09

Virginia Burgess and Don H. Chevalier

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "Updates to 2009 Emergency Plan", from the C.E.M.C. with copies of the new information to be input into the Emergency Response Plan binders.

Carried

Those members in attendance signed for and received a new updated Emergency Response Plan binder. The old binders were collected back from committee members.

- f) Discussion re: 2009 Compliance

Resolution # 7(f)/09/28/09

Don H. Chevalier and Virginia Burgess

BE IT RESOLVED THAT the Community Emergency Management Committee of the Township of Lake of Bays receives a verbal report "2009 Compliance", from the C.E.M.C.

Carried

- g) Discussion re: JEPP Funding 2010

The C.E.M.C. advised that the JEPP grant for funding in 2010 was due on September 30th, 2009. A grant had been prepared and submitted for \$10,000 for a permanent generator for the Dwight Community Centre and Library on behalf of the municipality.

8. CORRESPONDENCE

Nil

9. UNFINISHED BUSINESS

Nil

10. ADJOURNMENT

Resolution #10/09/28/09

Steve Hernen and Don H. Chevalier

BE IT RESOLVED THAT the Community Emergency Management Program Committee of the Township of Lake of Bays adjourn at 3:06 p.m. to meet again on November 23rd, 2009 at 2:30 p.m., in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried

C.E.M.C.

Clerk

DRAFT