

**The Corporation of the Township of Lake of Bays  
Parks, Recreation & Trails Committee Meeting Minutes – April 29<sup>th</sup>, 2009  
Minutes**



There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on April 29<sup>th</sup>, 2009 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

**Attendance**

Chair	Margaret Casey
Members of Committee	Patricia Doyle
	Stella Neilson ( <i>arrived at 4:08 p.m.</i> )
	Earle Northover
	Shane Baker
	Linda Keown ( <i>left at 6:00 p.m.</i> )
Public Works Supervisor (Facilities)	Morris Bryant
Community & Recreation Coordinator	Jennifer Schnier
Administrative Assistant	Carrie Sykes

**Regrets**

Co-Chair / Councillor	Ben Boivin
Mayor	Janet Peake

**1. MEETING CALLED TO ORDER**

The meeting was called to order at 4:00 p.m. on April 29<sup>th</sup>, 2009 by Chair Margaret Casey.

**2. APPROVAL OF AGENDA**

**Resolution #2/04/29/09**

Patricia Doyle and Earle Northover

**BE IT RESOLVED THAT** the Parks, Recreation and Trails Advisory Committee Agenda dated April 29<sup>th</sup>, 2009 be adopted as amended.

Agenda to be amended as follows:

**Additions**

**7. DISCUSSIONS**

- d) Discussion re: Opening Celebration of the Baysville Library/Arena Complex

Carried

3. **DISCLOSURE OF PECUNIARY INTEREST**

Nil

4. **APPROVAL OF MINUTES**

Resolution #4(a)/04/29/09

Shane Baker and Patricia Doyle

**BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee Minutes dated March 25<sup>th</sup>, 2009 be adopted as circulated.**

Carried

5. **DELEGATIONS**

Nil

6. **REPORTS**

(a) **Miscellaneous**

(i) **Report re: Parks Fund Revenue Review**

Chair Casey advised the committee that Council has requested a review of the sources of income for the Parks Fund with the objective of diverting some of the funds to the general reserves.

The information provided in this report was reviewed by the committee noting the following:

- Sources of income for the Parks Fund;
- Recommendation from Municipal Affairs and Housing that the reserves be increased in order to ensure that the municipality can handle unanticipated expenses without borrowing; and
- Budgeted expenditures for 2009 and 2010;

Committee discussed the request and raised concerns over the diversion of funds from capital parks and recreation projects and the consequences when the fund becomes exhausted.

Committee provided that they could not support this request at this time.

**(b) Recreation**

**(i) Report re: Baysville After School Program (BASP) Update**

The Community and Recreation Coordinator provided the following update:

- After School Program being proactive in fundraising to offset operational costs;
- Struggling right now with the dust in the arena and currently seeking alternative temporary location;
- Children participated in Earth Week by picking up garbage last week with Chair Casey;
- Hosted a four on four hockey tournament on March 27<sup>th</sup> and 28<sup>th</sup>, 2009 to raise additional funds;
- District Municipality of Muskoka is encouraging behaviour modification policy specifically referencing bullying, etc., noting that currently the program staff are not adequately trained to manage the behaviour issues;
- Parent Council is actively looking into some ideas;
- \$10,000 of funds have been approved to be allocated out of Mayors Golf Tournament to the BASP program.

Questions were brought forward about the funds raised from the Mayors Golf Tournament and the advertised allocation states “that all funds raised go to support youth programs in our community.” The Community and Recreation Coordinator responded that they have been very clear in their marketing that the funds raised are to be used for the BASP, although additional funds have been allocated to Lake of Bays Skating Club, Dwight Archery Tournament and the Dwight Winter Carnival.

Chair Casey requested status reports to provide the committee updates a least a couple times a year.

T1b

**(c) Trails**

**(i) Report re: Trail Signage Inventory Update**

The committee reviewed and discussed the completed trail signage inventory.

**Staff was directed to prepare a trail signage policy to clearly indicate how signs are to be erected, what signs are to be used and where, should generic trail signs be used consistently across the municipality, etc.**

Discussion was held about public service signs and costs associated with purchasing and maintaining signs as well as the use of signs currently implemented by the Muskoka Trail Council.

**Staff was directed to clarify whether trail head signs would comply with the municipal sign by-law or if an amendment would be required.**

Further discussion was held with respect to parking availability at the trails and having the permitted parking zones indicated on the trail head signs.

Chair Casey noted that the Simcoe Muskoka Health Unit has 100 free directional signs and that the municipality would just need to confirm how many we required.

**A tally of the signs required and the total cost is to be completed.**

**(d) Parks**

Nil

**(e) Facilities**

Nil

**(f) Water Access Points**

**(i) Report re: Water Access Point Signage Inventory Update**

Committee discussed the standard brown public service boat launch signs and where the signs should be located. It was agreed that the signs should be located on the last turn on a reasonably travelled road before the boat launch and that only the boat launches will be marked not water access points.

Chair Casey asked committee members to consider the signage at boat launches and water access points, complete the inventory data sheets provided and submit them for the next meeting.

It was noted that if committee would like the water access points and boat launches to have a 911 sign for emergencies they would need to put forward a recommendation to Council for an amendment to the civic addressing policy.

## 7. DISCUSSIONS

### (a) Discussion re: Earth Week Community Clean Up Update

Chair Casey thanked everyone for their participation and congratulated Committee member, Shane Baker who recruited forty-two volunteers and had collected two pick-up trucks and six trailer loads of garbage from the Camp Lake area.

### (b) Discussion re: Dwight Outdoor Rink

The Community and Recreation Coordinator advised that nothing has changed in the status of this matter, explaining that negotiations are still in progress with the Trillium District School Board with respect to the lease agreement.

### (c) Discussion re: Baysville Community Centre Kitchen

The Community and Recreation Coordinator advised that the grant for the kitchen upgrades has been extended by six additional months and noted that due to time constraints and other priorities has been unable to carry forward with the project.

The Public Works Supervisor of Facilities advised that he has offered to assist in the management of the project and is willing to prepare the tender for the proposed construction.

Discussion was held with respect to the emergency management requirements of the kitchen facility as the Baysville Arena is considered a reception/evacuation centre in the municipality's Emergency Plan. Staff advised the committee that a propane stove and hood would be the only requirements placed on the kitchen facility.

Chair Casey explained that the community group created for public input on the kitchen upgrades still need to provide their comments and recommendations with respect to the kitchen design. The Chair and the Community and Recreation Coordinator will schedule a time and date to complete the public input as soon as possible.

This matter was directed to come back to this committee for further discussion.

**(d) Discussion re: Opening Celebration of the Baysville Library/Arena Complex**

Chair Casey advised the committee that the grand opening of the complex is currently being organized and has tentatively been scheduled for mid to late August. In preparation of the festivities the organizations are looking for fundraising opportunities such as hockey teams sponsoring dressing rooms and sponsorship patron plaques.

Discussion was held with respect to the invitation list, the reception and the many details involved in organizing a celebration.

Staff suggested that everyone submit a draft invitation list that committee could compile, organize, research mailing addresses and work with to develop a final list. Chair Casey advised that the preliminary submission work could be completed via email and asked that everyone's draft lists be forwarded to her.

**8. UNFINISHED BUSINESS**

**a) Report re: Volunteer Recognition**

A report will be coming forward at a later date.

**9. CORRESPONDENCE**

**a) Katie Tyler Pellerin, Regional Trails Coordinator, Muskoka Trails Council, re: Thank you for continued support.**

Chair Casey noted that the Muskoka Trails Council (MTC) was implementing a Trails Passport where they would be initiating a challenge to Muskokans' to hike a trail from each municipality. The committee discussed the project and recommended the Dwight Beach trail from the Township of Lake of Bays.

Staff is to forward the trail information to the Regional Trails Coordinator.

- b) **Katie Tyler Pellerin, Regional Trails Coordinator, Muskoka Trails Council, re: Muskoka Trails Council Website.**

Chair Casey directed committee member, Stella Neilson to forward her trail pictures to the Chair and directed the committee to review the hip clip textual information in order to prepare an entry for the MTC website.

The submission is to be completed before the end of June, 2009.

- c) **Steve Vollmer, resident of Paint Lake, re: Boat Launch Concern.**

Chair Casey will prepare correspondence to reply to Mr. Vollmer with respect to his boat launch concerns.

**10. ADJOURNMENT**

**Resolution#10/04/29/09**

**Patricia Doyle and Stella Neilson**

**BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 6:15 p.m. to meet again on June 3<sup>rd</sup>, 2009 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.**

**Carried.**

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Chair

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Clerk

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