

LAKE OF BAYS LIBRARY BOARD
'LITERACY IS OUR GOAL'
Minutes – Tuesday January 27th 2009
Meeting held in Dwight Library

Present: Maureen Wilson, Mary Lois Rennie, David Johnstone, Rod McLean, Peggy Hurley, Shirley Anne Sturgess.

Regrets: Ann Rogers, Linda Lacroix, Don Chevalier, Dolly Martin, Nancy Tapley, Ruth Ross, Ginny Burgess

1. Call to Order: 9:40 a.m.

2. Approval of Agenda: Additions: e) Hiring Personnel Policy; e) Wii

a. Minutes of December 16, 2008: Amendments:

3-Additions: Membership in OLA. This was discussed and resulted in a motion made by Maureen Wilson and seconded by Ann Rogers that a board membership be purchased at a cost of \$50.00 per annum. Carried.

8 a. Discussion/Decision items: The Baysville expansion is progressing nicely. Brick is now being laid. Colours for the exterior were discussed. A combination of grey blocks with terra cotta paneling and a slate grey roof have been decided upon. The size of the windows was discussed and it was decided to go with the larger windows. The cost to be met from the existing building fund.

6 c. Motion: Moved by Maureen Wilson and seconded by Rod McLean that Linda buy a new computer to replace the faulty equipment, carried.

Motion: That the December 16, 2008 minutes be approved as amended. Moved by Maureen Wilson, Seconded by Rod McLean, carried.

3. Business arising:

OLA membership has been purchased for each member.

4. Treasurers' Report: not available

5. Librarians' Reports.

a. Dwight:

Unique window benches are being constructed by a local contractor for the Young Adult/Juvenile area including cushions and window treatment to accent the area, many thanks to the Friends of the Dwight Library for this generous donation.

Welcome to new volunteer Warren Price.

All staff and volunteers have submitted police check applications for submission.

Spa Night in the Dwight Community Kitchen February 11th 2009

Statistics in library usage discussed and noted.

b. Baysville:

Pre-audit report in progress. Regarding - Planning; Advocacy, Orientation; Safety, Security and Emergencies; Services; Resource Sharing.

Health and Safety Inspection of all Township buildings completed.

CAP Grant: Discussion regarding new wireless computer; new computer for children's area; wireless earphones, new computer table, printer paper and cartridges.

Motion: To proceed with details in principal. Moved by Maureen Wilson, Seconded by Mary Lois Rennie, carried.

Website: OLS-North has asked and received permission to use library bookmarks and a screen shot of our website for future presentation at the OLA Super Conference.

VDX data base records have been submitted to SOLS for 2009

Part Time staff taking market course for current Excel choice, to target young adults including organizing programs and a local author visitation during Ontario Public Library Week. Our sincere thanks to The Friends of Baysville Library for supporting this event.

Discussion / Decision items:

Baysville Expansion Project report on progress, fund raising, interior colours and furnishings, Trillium Grant Application in progress; construction approximately 4 weeks behind schedule at this time.

Dwight Library possible expansion and grant. These items to be included in Strategic Planning under review at this time.

Performance Reviews for staff to be arranged by David Johnstone and Shirley Anne Sturgess.

Hiring Personnel, details to be included by Policy Development Committee.
Policy Review, SOLS Audit and Certification currently under review

Future Agenda Items:

1. Use of laptops
2. Wii .
6. **Next meeting: February 17th 2009, 9:30 am** Baysville Library/Seniors Centre
7. **Motion of Adjournment:** Motion to adjourn at 11:45 a.m.
8. **Minutes signed by chair:**

David Johnstone _____