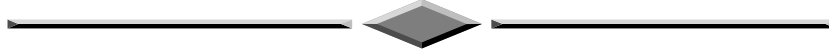


## MIII Construction Advisory Committee Minutes – September 19<sup>th</sup>, 2008

### The Corporation of the Township of Lake of Bays MINUTES



There was a regularly scheduled meeting of the MIII Construction Advisory Committee held at 1:00 p.m. on Friday, September 19<sup>th</sup>, 2008 in the Lake of Baysville Community Centre, Baysville, Ontario

#### Attendance

Mayor	Janet Peake ( <i>arrived at 1:12 p.m.</i> )
Mitchell Architect	Ferdinand Regier
C.A.O./Treasurer	Don Chevalier
Public Works Supervisor-Facilities	Morris Bryant
Lake of Bays Library Board, Chair	David Johnstone
Library Board Representative	Maureen Wilson ( <i>left at 2:05 p.m.</i> )
Librarian/CEO	Linda Lacroix
Deputy Clerk	Yvonne Aubichon

#### Regrets

Community and Recreation Coordinator	Jennifer Schnier
Councillor	Ben Boivin

#### 1. MEETING CALLED TO ORDER

The meeting was called to order at 1:08 p.m., on September 19<sup>th</sup>, 2008 by Chair Don Chevalier.

#### 2. APPROVAL OF AGENDA

Agenda was approved as presented

#### 3. DISCLOSURE OF PECUNIARY INTEREST

Nil

#### 4. APPROVAL OF MINUTES

- (a) The Miii Construction Committee Meeting Minutes of August 18<sup>th</sup>, 2008 were approved.
- (b) The Miii Construction Committee Meeting Minutes of September 2<sup>nd</sup>, 2008 were approved as amended.

Minutes to be amended as follows:

#### 7. DISCUSSIONS

**MIII Construction Advisory Committee Meeting Minutes – September 19<sup>th</sup>, 2008**

**a) Project Update - Arena Ice Pad**

- Headers were plugged – new filter to be provided should read “Headers were plugged”

**5. DELEGATION**

Nil

**6. REPORTS – PROJECT UPDATES**

**(a) Arena Ice Pad**

- 95% complete, more cleaning required and replace the glass;
- Brine lines plumbing have been constructed by Cimco and are in place waiting on electrical panel;
- Paving is complete between Curling Club and Arena;
- Compressor is welded into headers at Curling Club;
- Second installment paid of \$236,000;
- CAO/Treasurer advised that he is preparing financial statement on project;
- Architect advised that the sign off for the final on the ice pad will be Monday, September 29<sup>th</sup>, 2008;
- Freon lines to be checked by the Ministry of Labour Technical Standards Safety Association (TSSA) and also ensure piping isolation valve for compressor is installed.

**(b) Joint Servicing Curling Club**

- Complete – compressor will service both the Curling Club and Arena

**(c) Library/Arena Construction**

- Sprinklers required to be added to specifications
- Architect reviewed drawings with Committee
- Alternative floor proposed for a few days in the interim during construction
- Paint selection will be from ICI, Para, Pittsburg with no VOC (Volatile Organic Compounds) or low VOC and only oil on external specifications
- Stone from local area to be used on exterior is “Random Rubble”
- Search Random Rubble on website to see stone pattern
- Nine (9) Bollards required in total – six (6) fixed and three (3) removable
- Propane tank needs to be functional during construction
- Need to separate change room area with a door – which will then be cited for less than sixty (60) person capacity.
- Architect advised of the following cash allowances for the project:

### **Mill Construction Advisory Committee Meeting Minutes – September 19<sup>th</sup>, 2008**

- \$5,000 for testing and inspection (excavation, compaction, concrete cylinders, etc.)
- \$3,000 for relocation of playground equipment
- \$30,000 for the supply only of new library bookshelves
- \$2,000 to resurface of existing circulation desk
- \$10,000 supply only door hardware (hinges, closers, lever sets, exit devices, power operators, etc.)
- \$3,000 for supply and installation of signage
- \$2,000 for supply only of wall sconces
- \$10,000 temporary doors and partition required for occupancy during construction (safety)
- Next step is to meet with and submit application to Chief Building Official
- Walk through with contractors scheduled for 11:00 a.m. Thursday, September 25<sup>th</sup>, 2008.
- Completion projected for end of March, 2009
- Architect to respond by e-mail on items to check
  - Meet on colours with Library Committee
  - Pre-construction meeting scheduled for 2-weeks after opening of tenders; and
  - Obtain schedule for contractors
- David Johnstone presented a check list for Committees reference and was reviewed at the meeting.

#### **7. DISCUSSIONS**

Nil

#### **8. CORRESPONDENCE**

Nil

#### **9. UNFINISHED BUSINESS**

Nil

#### **10. CLOSED SESSION**

Nil

#### **11. BUSINESS ARISING FROM CLOSED SESSION**

Nil

#### **12. ADJOURNMENT**

Meeting adjourned at 2:40 p.m. Next meeting at the call of the Chair

---

Chair

---

Clerk