

**The Corporation of the Township of Lake of Bays  
Finance and Corporate Services Committee Minutes – September 8<sup>th</sup>, 2009**

**MINUTES**

There was a regularly scheduled meeting of the Finance and Corporate Services Committee held at 9:00 a.m., on Tuesday, September 8<sup>th</sup>, 2009 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

**Attendance**

Chair	Ben Boivin
Mayor	Janet Peake
Committee Members	Ruth Ross
	Nancy Tapley
	Margaret Casey
	Philip Cote
	Ginny Burgess
CAO/Treasurer	Don Chevalier
Clerk	Michelle Percival
Administrative Assistant	Carrie Sykes

**Regrets**

Finance Coordinator	Lynn Andrews
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**1. MEETING CALLED TO ORDER**

The meeting was called to order at 9:03 a.m. on September 8<sup>th</sup>, 2009 by Chair Boivin.

**2. APPROVAL OF AGENDA**

**Resolution # 2/09/08/09**

**Councillor Burgess and Councillor Cote**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee Agenda dated September 8<sup>th</sup>, 2009 be adopted as circulated.**

**Carried**

**3. DISCLOSURE OF PECUNIARY INTEREST**

Nil

**4. APPROVAL OF MINUTES**

**(a) Resolution # 4(a)/09/08/09**

**Councillor Cote and Councillor Burgess**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee Minutes dated August 11<sup>th</sup>, 2009 be adopted as circulated.**

**Carried**

**5. DELEGATIONS**

(a) 9:15 a.m. Rob McPhee, Executive Director  
Muskoka Community Network  
Re: Status of Broadband Deployment Initiative

**Mr. McPhee provided a PowerPoint presentation with respect to the goals, programs and services of Muskoka Community Network and their progress to date.**

(b) 9:30 a.m. Paul Norris, President  
Ontario Waterpower Association  
Re: Green Energy Act

**Mr. Norris explained that the Ontario Waterpower Association is a provincial renewable energy organization committed to the sustainable development of Ontario's waterpower resources and spoke about the community opportunities in renewable energy projects.**

**6. REPORTS**

a) Report re: Hilltop Crescent (off Elder Drive – Port Cunnington)

**Resolution # 6(a)/09/08/09**

**Councillor Ross and Councillor Casey**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report "Hilltop Crescent (off Elder Drive**

– Port Cunnington)”, date September 8<sup>th</sup>, 2009 and will be forwarding said report to Council.

**Carried**

- b) Report re: Statement of Operations for period ended August 31<sup>st</sup>, 2009

**Resolution # 6(b)/09/08/09**

**Councillor Cote and Councillor Burgess**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “Statement of Financial Activities for period ended August 31<sup>st</sup>, 2009”**

**Carried**

- c) Report re: G8 Community Project – Baysville Bandstand/Washrooms

**Resolution # 6(c)/09/08/09**

**Councillor Casey and Councillor Ross**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee receives the staff report “G8 Community Project – Baysville Bandstand/Washrooms”, dated September 8<sup>th</sup>, 2009.**

**Carried**

- d) Report re: Recruitment and Selection Policy

**Resolution # 6(d)/09/08/09**

**Councillor Ross and Councillor Casey**

**WHEREAS the Finance and Corporate Services Committee receives the management report, as amended, “Recruitment and Selection Policy”, dated September 8<sup>th</sup>, 2009.**

**NOW THEREFORE BE IT RESOLVED THAT the Finance and Corporate Services Committee recommends to Council the approval of Policy HR-3.1 Recruitment and Selection. Furthermore, that Policy HR-3.1 “Vacancies in Municipal Staff” be rescinded**

**Carried**

- e) Report re: Job Evaluation Policy

**Resolution # 6(e)/09/08/09**

**Councillor Tapley and Councillor Ross**

**WHEREAS the Finance and Corporate Services Committee receives the management report “Job Evaluation Policy”, dated September 8<sup>th</sup>, 2009.**

**NOW THEREFORE BE IT RESOLVED THAT the Finance and Corporate Services Committee recommends to Council the approval of Policy HR-3.16 Job Evaluation. Furthermore, that Policy HR-2.2 “Terms of Employment Exception” policy be rescinded.**

**Carried**

- f) Report re: Salary Administration Policy

**Discussed in Closed Session**

- g) Report re: Pay Equity Plan

**Discussed in Closed Session**

**7. DISCUSSIONS**

- a) **Discussion re: G8 Summit**

Mayor Peake provided committee members with a general update.

- b) **Discussion re: Shared Services Meeting Dates – Township of Algonquin Highlands**

The CAO/Treasurer advised that he was awaiting confirmation from the Township of Algonquin Highlands on a specific meeting date.

**8. CORRESPONDENCE**

Nil

**9. UNFINISHED BUSINESS**

Nil

**10. CLOSED SESSION**

**Resolution # 10(a)/09/08/09**

**Councillor Tapley and Councillor Ross**

**BE IT RESOLVED THAT in accordance with Section 239,(1),(2),(3) and (3.1) of the Municipal Act, c.25, S.O 2001, as amended, the Finance and Corporate Services Committee for the Corporation of the Township of Lake of Bays will convene at 10:55 a.m. in Closed Session for discussion regarding:**

- Personal matters about an identifiable individual, including municipal of local board employees;**
- The security of the property of the municipality or local board.**

**Carried**

**Resolution # 10(b)/09/08/09**

**Councillor Tapley and Councillor Ross**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee reconvene at 12:43 p.m. in Open Session and report on matters discussed in Closed Session.**

**Carried**

**11. BUSINESS ARISING FROM CLOSED SESSION**

**Resolution # 10(2)(a)/09/08/09**

**Councillor Burgess and Councillor Cote**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee Closed Session Minutes dated August 11<sup>th</sup>, 2009 be adopted as circulated.**

**Carried**

**Resolution # 10(3)(a)(i)/09/08/09**

**Councillor Cote and Councillor Burgess**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee of the Township of Lake of Bays receives the staff report “HR Review – Recommendations”, dated September 8<sup>th</sup>, 2009.**

**Carried**

**Resolution # 10(3)(a)(ii)/09/08/09**

**Councillor Cote and Councillor Burgess**

**WHEREAS the Finance and Corporate Services Committee of the Township of Lake of Bays receives the staff report “Pay Equity Plan”, dated September 8<sup>th</sup>, 2009.**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee recommends to Council the approval of Policy HR-3.17 “Revised Pay Equity Plan”, to reflect a Job Rate of P90.**

**Carried**

**12. ADJOURNMENT**

**Resolution # 12/09/08/09**

**Councillor Cote and Councillor Burgess**

**BE IT RESOLVED THAT the Finance and Corporate Services Committee of the Corporation of the Township of Lake of Bays adjourn at 12:55 p.m., to meet again on October 13<sup>th</sup>, 2009 at 9:00 a.m. in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.**

**Carried**

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Chair

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Clerk