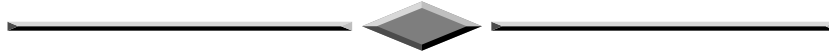


Heritage Committee Meetings Minutes – April 5<sup>th</sup>, 2007

The Corporation of the Township of Lake of Bays  
**MINUTES**



There was a regularly scheduled meeting of the Heritage Committee held at 4:30 p.m. on April 5<sup>th</sup>, 2007 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

**Attendance**

Chair	Nancy Tapley
Councillor	Ruth Ross
Members of Committee	Harriet Muirhead Barbara Paterson Karl Jaffary Mark McLean Russ Nichols
Administrative Assistant	Carrie Sykes

**Regrets**

Member of Committee	Marie Poirier
Mayor	Janet P. Peake
Huntsville/Lake of Bays Chamber of Commerce	Kelly Haywood

**1. MEETING CALLED TO ORDER**

The meeting was called to order at 4:30 p.m., on April 5<sup>th</sup>, 2007 by Chair Nancy Tapley.

**2. APPROVAL OF AGENDA**

**Resolution # 2/04/05/07**

**Mark McLean and Russ Nicholls**

**BE IT RESOLVED THAT the Heritage Committee Meeting Agenda dated April 5<sup>th</sup>, 2007 be adopted as circulated.**

**Carried.**

**Heritage Committee Meeting Minutes – April 5<sup>th</sup>, 2007****3. DISCLOSURE OF PECUNIARY INTEREST**

Nil

**4. APPROVAL OF MINUTES**

The Minutes for the Heritage Committee meeting held March 8<sup>th</sup>, 2007 were approved as circulated.

**5. DELEGATION**

Nil

**6. DISCUSSION****(a) Discussion re: Ontario Heritage Trust  
2006 Young Heritage Leaders Award**

Chair Tapley provided a brief update regarding the award presentation. Previously committee had discussed presenting the award at the high school in front of the recipient's peers but staff was unable to make arrangements with the principal by the time of the meeting. Now that the committee had been notified that more nominees had become successful recipients of the Ontario Heritage Trust awards committee decided that presentation of the awards would be done at a Council meeting with a little meet and greet session to be held afterwards.

**Staff was directed to make arrangements with the Clerk's department to schedule the delegation for the Council meeting to be held on May 22<sup>nd</sup>, 2007.**

Chair Tapley advised that a private individual notified her of their interest in donating \$500 towards a bursary for the Young Heritage recipient. The Committee discussed the donation and passed the following resolution:

**Resolution # 6(a)/04/05/07**

**Ruth Ross and Russ Nicholls**

**BE IT RESOLVED THAT the Heritage Advisory Committee hereby approves a donation of \$500 from a private individual for the purpose of recognizing the heritage contribution of Matthew Appleyard Mackay.**

**Carried.**

**Heritage Committee Meeting Minutes – April 5<sup>th</sup>, 2007**

The committee deemed it appropriate that the money be put into a certificate so that the recipient could earn interest on the donation and put it towards future schooling.

**Staff was directed to obtain information with the bank about Guaranteed Investment Certificates, Ontario Savings Bonds, etc.**

**(b) Discussion re: Ontario Heritage Trust  
2006 Heritage Recognition Awards**

Chair Tapley advised how delighted she was that all the committee's nominations were successful.

- Mark McLean was nominated for his voluntary activities in preserving, protecting and promoting natural heritage;
- Cathy Racine was nominated for her voluntary activities in preserving, protecting and promoting cultural heritage and
- Brenda Maitland was nominated for her volunteer activities in preserving, protecting and promoting heritage garden conservation.

As previously discussed committee will award these certificates in conjunction with Council at the May 22<sup>nd</sup>, 2007 Council meeting.

**Staff was directed to notify the Clerks department and the Ontario Heritage Trust of the date and was asked to notify Mayor Peake so that she could contact and notify the recipients.**

**(c) Discussion re: Heritage Property Tax Relief Program**

Chair Tapley advised committee that the Finance and Corporate Services Committee approved the initiation of the Heritage Property Tax Relief program on March 13<sup>th</sup>, 2007 at a regularly scheduled meeting and Council approved the same recommendation on March 27<sup>th</sup>, 2007.

Discussion was held about the variable features to be negotiated and the steps required to be completed in processing a feasible template.

**Staff was directed to distribute copies of the application forms and agreements that have been collected from other municipalities. Committee is to review the samples and bring forward to the next meeting the portions that they see could work for the Township of Lake of Bays.**

**Heritage Committee Meeting Minutes – April 5<sup>th</sup>, 2007**

It was discussed how the committee should educate people about designation and the Heritage Tax Relief program using such resources as advertising, newsletters and presentations to cottage associations.

**(d) Discussion re: Provincial Plaque Event Summary**

The committee discussed the following items with respect to the Provincial plaque unveiling event:

- 3' x 5' large posters, Aben Graphics;
- Booking for P.A. System from More FM has been confirmed (Chair is to check about power supply as there is no electricity on site);
- Short length of railway to put on either side of the plaque;
- Boulders to be donated for landscaping purposes;
- Site visit May 10<sup>th</sup>, 2007 at 3:30 p.m.;
- Spirit Rock Landscaping to join committee on site visit for possible landscaping (Ruth Ross to make arrangements with the company);
- Copy of Russ Nicholl's book, Rebirth of the Portage Flyer, to dignitaries as gifts for presentation;
- Choir to sing O'Canada and/or band;
- Invitation list – additions & updates.

**(e) Discussion re: Ministry of Citizenship and Immigration  
Volunteer Service Awards**

Township of Lake of Bays staff nominated committee members, Barbara Paterson, Karl Jaffary and Harriet Muirhead for their 15 years of volunteer service in the community. The awards will be presented on Thursday, May 3<sup>rd</sup> at Grandview Resort at 7:30 p.m.

**(f) Discussion re: Dickson Property (Baysville)**

Chair Tapley provided the committee with an update as per the status of the Dickson property advising that Council accepted the donation of property by resolution on March 27<sup>th</sup>, 2007. The Chair went on to explain that a thorough assessment of the property will need to be completed before the Township can make an informed decision for a use for the building.

**7. REPORTS**

**(a) Report re: Summary Trail Balance as of April 3, 2007**

**For committee's information.**

## 8. OTHER BUSINESS

### (a) Next Steps for Heritage Committee

1. Heritage Tax Relief Program
2. Plaque summary items
3. North Portage plaque application
4. Heritage database
5. Update on Dickson property
6. Presentation of heritage recognition awards

### (b) Committee By-law

Chair Tapley advised that at the last Council meeting on March 27<sup>th</sup>, 2007 the original committee by-law was repealed and a new one passed to include the addition of new committee members, Russ Nicholls and Kelly Haywood.

Karl Jaffary requested staff to include photographs of the Lieutenant Governor of Ontario and the Governor General to be placed beside the picture of the Queen in Council Chambers.

## 9. CORRESPONDENCE

- (a) Bert Duclos, Acting Municipal Heritage Committee Advisor, Ministry of Culture re: New Acting Municipal Heritage Committee Advisor.

**For Committee's Information.**

- (b) Bert Duclos, Municipal Heritage Committee Advisor, Ministry of Culture re: Letter of Authority for Waiving of Fees at Land Registry Offices.

**For Committee's Information.**

- (c) The Honourable Lincoln M. Alexander, Chairman, Ontario Heritage Trust re: 2006 Heritage Community Recognition Program.

**For Committee's Information.**

- (d) Rick Beaver, Manager, Ontario Honours and Awards Secretariat, Ministry of Citizenship and Immigration re: Volunteer Service Awards.

**For Committee's Information.**

## 10. CLOSED SESSION

Nil

**11. BUSINESS ARISING FROM CLOSED SESSION**

Nil

**12. ADJOURNMENT**

**Resolution # 12/04/05/07**

**Mark McLean and Karl Jaffary**

**BE IT RESOLVED THAT the Heritage Committee of the Corporation of the Township of Lake of Bays adjourn at 6:35 p.m. to meet again on May 10<sup>th</sup>, 2007 at 4:30 p.m. in the Council Chambers of the Municipal Office, Dwight, Ontario.**

**Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk