



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on February 13, 2007 7:15 p.m. at Station # 1 Huntsville.

Fire Chief		Stephen Hernen
District Chief	District #1	Andrew West
District Chief	District #2	Glen Maynard
Captain	Station # 20	Frank VanGelder
Captain	Station # 30	Shane Taylor
Captain	Station #40	Morris Bryant
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station # 20	Larry Hall
Firefighter	Station # 50	Murray Arnold
Councillor		Phil Cote
Councillor		Ben Boivin
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

Guest: Mayor Janet Peake

1. CALL TO ORDER

The meeting was called to order at 7:15 p.m. on February 13, 2007 by Fire Chief Stephen Hernen.

2. ROLL CALL

3. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – January 9th, 2007

Moved by: DC Hall

Seconded by: AC Campbell

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on January 9th, 2007 adopted as amended with the following notation:

The rank for Bruce Campbell and Larry Hall be amended to Acting Captain

Carried.

4. BUSINESS ARISING FROM MINUTES

(a) Benefits

Benefits for volunteers have been researched for various alternatives.

At this time, a plan that is suitable for the volunteer needs has not been found.

Alternatives to the VSFI package have been reviewed and further information will be provided at a later meeting.

(b) Chaplain's Remuneration

The Chaplain's remuneration has been discussed with Chief Hernen and a decision was reached at that time.

(c) Truck 40 – Flashlights

Flashlights will be installed on Truck 40.

(d) Recruit Uniforms

Uniform measuring will take place in approximately one month; everyone will be outfitted at that time.

5. FIRE ASSOCIATION

-Nil-

6. HALL REPORTS

(a) Station 20

AC Campbell provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

**4 Medical Calls
1 Chimney Fire**

The outside rink is operating well and has provided the Fire Department with an opportunity to work with the public.

(b) Station # 30

Captain Shane Taylor provided the update for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Snowmobile Incident**
- **1 False Alarm**
- **Chains, ropes and knots practice**

(c) Station 40

Captain Bryant provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **5 Medical Calls**
- **1 Chimney Fire**
- **1 Vehicle Rollover**
- **1 Smoke Detector Call**
- **5 Trainings/Practices**

(d) Station 50

Firefighter Murray Arnold provided the report for Station # 50.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 Trainings**

7. DISTRICT CHIEF'S REPORTS

(a) District Chief #West – District # 1

District Chief West reported on the following:

- **the false alarm received by Station 30 may require a reminder or invoice to be issued.**

(b) District Chief Maynard – District # 2

District Chief Maynard reported on the following:

-Nil-

(c) District Chief Hall – District # 3

District Chief Hall reported on the following:

-Nil-

8. PUBLIC EDUCATION AND EQUIPMENT REPORT

The following items were discussed under the Public Education and Equipment Report:

- **Truck servicing is in progress – schedules are being set**
- **Bunker gear repairs have started, suits will be taken out for repairs**

9. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

- **OFC courses are being well attended this year**
- **course cancellations will be billed back to those who do not attend after registering**
- **Pre-course materials are no longer provided by the Fire College, so all attendees are requested to return their materials following the courses**
- **Station 40 is scheduled for First Aid Training in April.**

10. CHIEFS REPORT

Chief Hernen reported on the following items:

(a) Incident Safety Officer Course

The recent ISO course has received positive comments on the information that was provided.

The course and media materials from the course will be used for discussion at Officer's Meetings.

(b) Firefighter Recovery Chair

The recovery chair is designed to assist with recovery from heat stress related injuries.

(c) MNR Agreement

The Ministry of Natural Resources Agreement is due for renewal.

A discussion followed on the mandatory requirements of the Forest Fire Protection Act.

11. COUNCIL REPORT

(a) Councillor Phil Cote

Councillor Cote provided comment on the Chaplain's remuneration report.

The attendance at upcoming Fire Conferences was discussed.

(b) Councillor Ben Boivin

Councillor Boivin spoke to the Committee regarding his appointment as a Council representative.

(c) Mayor Janet Peake

Mayor Peake expressed her appreciation to the Fire Department for the work that they do.

12. NEW BUSINESS

(a) Ice Water Rescue Training

DC Maynard spoke on the Ice Water Rescue Training that is taking place.

(b) OFM Goals and Directions

Chief Hernen noted to the Committee that under the new Fire Marshal there will be new goals and directions set for the Fire Service. Further information on these new directions will be released soon.

(d) Do Not Resuscitate Orders

A standard do not resuscitate order will be issued that will be used by all emergency services including the Fire Department. The forms must be filled out properly and completely.

The criteria for the orders will be very specific as to what can or cannot be done to resuscitate a patient.

(e) Volunteer Recruitment and Retention

Volunteer recruitment and retention is an ongoing topic with the Ontario Fire Marshal's Office. They are trying to find solutions to assist Fire Departments with this issue.

(f) Livestock Accidents

A contact number has been made available for accidents where livestock may be involved.

(g) Heavy Search and Rescue and Chemical Spill Units

A Heavy Search and Rescue Team is now available for responses to specialized situations such as building collapses.

There is also a chemical spills unit that has equipment that can be utilized by local emergency services.

A suggestion was brought forward that these Units could be invited to speak to the Fire Department.

(h) Defibrillators

Defibrillators are used in many public areas. The liability issues for use by professionals have not been decided at this time. Chief Hernen will review this item.

(i) Boat Operators Licence

Chief Hernen noted that Coast Guard has provided direction for the Fire Department to set the criteria for licensing.

13. ADJOURNMENT

Moved by: DC Maynard

Seconded by: Capt. Bryant

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on, March 13, 2007 at 7:15 p.m., at Station # 1, Huntsville, or at the call of the Chair.

Carried.

Chair