



**Lake of Bays Fire Department  
Fire Advisory  
Minutes**

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A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on June 19, 2007, 7:15 p.m. at Station # 20 Port Cunnington.

Fire Chief		Stephen Hernen
Assistant Chief		Terry Joiner
District Chief	District #1	Andrew West
District Chief	District #3	Garry Hall
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Captain	Station #40	Morris Bryant
Acting Captain	Station #50	Bob Swan
Firefighter	Station #20	Deborah Hall
Firefighter	Station # 20	Peter Rumney
Firefighter	Station # 20	Chris Winger
Firefighter	Station # 20	Wendy Winger
Firefighter	Station # 20	Dave Young
Councillor		Ben Boivin
Councillor		Phil Cote
Councillor		Nancy Tapley
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

Guests: Lake of Bays Fire Boat Committee Members

**The Lake of Bays Fire Boat Committee made a presentation to the Fire Advisory Committee.**

**Topics covered by the Fire Boat Committee included:**

- **ongoing fundraising commitment to cover future expenses**
- **the possible purchase of used or surplus equipment**
- **the amount of funds that will be necessary for purchase of boat**
- **cost estimate of purchase to be ascertained following the completion of specifications and time frame for construction of the boat**
- **the Fire Department will prepare the specifications to be presented to manufacturers/dealers**
- **fundraisers taking place – July 15<sup>th</sup>, Auction and BBQ, September 15<sup>th</sup>, Golf Tournament**

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**The Fire Advisory Committee thanked the members of the Fire Boat Committee for the work that has been completed.**

**1. CALL TO ORDER**

**The meeting was called to order at 7:40 p.m. on June 19, 2007 by Fire Chief Stephen Hernen.**

**2. ROLL CALL**

**3. MOTION TO ADOPT MINUTES**

(a) Fire Advisory Committee Minutes – May 15, 2007

**Moved by: AC Hall**

**Seconded by: AC Swan**

**Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on May 19, 2007 adopted as printed and circulated.**

**Carried.**

**4. BUSINESS ARISING FROM MINUTES**

(a) Air Testing

**The Ministry of Labour has completed an inspection of the air supply system and all components of the system were passed.**

(b) Road Naming

**A list has been given to Steve Watson, Chief Building Official who will deal with the issues involved.**

**5. FIRE ASSOCIATION**

**Firefighter Dave Young reported on the Firefighters Association business.**

**The next executive meeting will be held on June 26<sup>th</sup>, 2007.**

**6. HALL REPORTS**

(a) Station 20

**DC Garry Hall provided the report for Station # 20.**

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**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Medical Call**
- **2 Motor Vehicle Accidents**
- **1 Structure Fire**
- **1 Brush Fire**
- **1 Hydro Line**

(b) Station # 30

**DC West provided the update for Station # 30.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **5 Medical Calls**
- **2 Structure Fires**
- **1 Grass Fire**
- **2 Motor Vehicle Accidents**
- **1 False Alarm**
- **1 Burning Complaint**
- **2 Hydro line/Grass Fire**

(c) Station 40

**Captain Bryant provided the report for Station # 40.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **6 Medical Calls**
- **1 Hydro Line**
- **2 False Alarm**

(d) Station 50

**Firefighter Bob Swan provided the report for Station # 50.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Medical Calls**
- **1 Structure Fire**
- **1 False Alarm**
- **1 Grass Fire**
- **2 Hydro Line**

**All Stations attended the monthly practices and training sessions.**

## **7. DISTRICT CHIEF'S REPORTS**

(a) District Chief West – District # 1

**District Chief West reported on the following:**

- **Do not resuscitate orders – new legislation is being created to cover do not resuscitate orders. At this time emergency services must follow the current legislation.**

(b) Captain Bryant – District # 2

**Captain Bryant reported on the following:**

- **Hose testing has been completed**

(c) District Chief Hall – District # 3

**District Chief Hall reported on the following:**

- **A letter has been received from the Royal Canadian Legion requesting that the Fire Department attend a ceremony to unveil the Veteran's Wall.**

**The Ceremony will take place August 26<sup>th</sup>, 2007 and anyone attending is reminded that this is a formal, "uniformed" event.**

- **Requests for tents for wedding receptions have been received.**

**Chief Hernen outlined the process that must be followed for tent approvals for outdoor events.**

## **8. PUBLIC EDUCATION AND EQUIPMENT REPORT**

**Assistant Chief Joiner discussed the following under the Public Education and Equipment Report:**

- **Deficiency Report Forms – new forms are available via e-mail or in hard copies to report any equipment failures or repairs**
- **Activity Truck Logs – every trip out of the Hall for every vehicle must be recorded**
- **Garage Door Maintenance – all garage doors should be manually tested on a regular basis**
- **SCBA testing – all SCBA checks must be recorded in the proper manner**
- **Air Bottle changes – must be done as per regulations**
- **Hose testing – will be completed through work parties and practices**
- **F.I.T. Test – parts are on order**
- **Charging system – the process for high idle charging was explained**

## **9. TRAINING OFFICER'S REPORT**

The following items were discussed under the Training Report:

- **Pumper Operations Course – all attendees will be contacted**
- **the Standard Operations Guidelines Review Committee will be reviewing the draft SOG's**

## **10. CHIEFS REPORT**

Chief Hernen reported on the following items:

(a) Water Bomber Invoice

**An invoice has been received for the MNR water bomber service.**

**This invoice will be dealt with at the end of the year; the payment will be based on any mutual services provided.**

(b) Entry Tag System

- **A system of colour coded identification will be used to determine the status of personnel during responses that require SCBA. A Standard Operating Guideline will be prepared to outline the system.**

(c) Call Volumes

- **Call volumes have increased since the last reporting period.**

## **11. COUNCIL REPORT**

(a) Councillor Phil Cote

**Councillor Cote provided an update on the following items:**

- **road closures during fire works**

**Councillor Boivin provided an update on the following items:**

- **Fire Boat Committee - progress**

**Councillor Nancy Tapley noted that the Heritage Committee will be unveiling an historic plaque for the Portage Railway at the South Portage Dock on August 21<sup>st</sup>, 2007.**

## **12. NEW BUSINESS**

(a) Technical Rescue Team

**Training for special rescue skills is being considered. Among these skills would be confined space/trench rescue and specialized water rescues.**

**Further investigation of this training will take place and a report brought back to the Committee.**

(b) Fallen Firefighters

**Chief Hernen asked everyone to be aware the situation that caused the deaths of nine firefighters the United States.**

## **13. ADJOURNMENT**

**Moved by: Capt. Bryant**

**Seconded by: AC Campbell**

**Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on September 11th, 2007 at 7:15 p.m., at Station # 30, Hillside, or at the call of the Chair.**

**Carried.**

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**Chair**