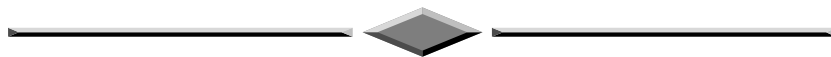


Township of Lake of Bays Municipal Offices

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**The Corporation of the Township of Lake of Bays**  
**Parks, Recreation & Trails Advisory Committee Meeting Minutes – May 14<sup>th</sup>, 2007**

## Minutes



There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on May 14<sup>th</sup>, 2007 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

### Attendance

Chair	Margaret Casey
Co-Chair / Councillor	Ben Boivin
Members of Committee	Shane Baker (arrived at 4:30 p.m.)
	Earle Northover
	Sarah Soberg
	Patricia Doyle
Mayor	Janet Peake
Clerk	Michelle Percival (left at 5:45 p.m.)
Public Works Supervisor (Facilities)	Morris Bryant (left at 5:50 p.m.)
By-law Enforcement Officer	Mike Wilmon
Administrative Assistant	Carrie Sykes
Community Recreation Coordinator	Jennifer Schnier

### Regrets

Member of Committee	Peter Bell
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#### 1. MEETING CALLED TO ORDER

The meeting was called to order at 4:07 p.m. on April 16<sup>th</sup>, 2007 by Chair Margaret Casey.

#### 2. APPROVAL OF AGENDA

##### Resolution # 2/05/14/07

**Earle Northover and Pat Doyle**

**BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee agenda dated May 14<sup>th</sup>, 2007 be adopted as amended.**

**Deletions****1. Reports 6(f) – CIAF Grant – deferred until further notice.**

**Carried.**

**3. DISCLOSURE OF PECUNIARY INTEREST**

Nil

**4. APPROVAL OF MINUTES**

The minutes of the Parks, Recreation and Trails Advisory Committee meeting dated April 16<sup>th</sup>, 2007 were approved as circulated.

Chair extended a thank you to staff for their participation and contribution of time and effort during Pitch In week and noted that a thank you to all the organizations and individuals was printed in the Huntsville Forester last week.

**5. DELEGATIONS**

- a) **4:05 p.m. Harriet Muirhead, Lake of Bays Heritage Foundation  
Re: Muskoka River Baysville**

**Chair Casey welcomed today's delegation. Harriet Muirhead introduced herself as a member of both the Lake of Bays Heritage Foundation and the Baysville Riverfront Group.**

**Ms. Muirhead requested permission of the Township for the local community groups to further re-naturalize the shoreline along the Muskoka River in Baysville, explaining that this proposal would increase the native vegetation in that area and decrease the amount of lawn requiring mowing by Township staff. Plantings such as Purple Astor, Brown Eyed Susan, Meadow Sweet, Button Bush and Red Osier Dogwood are being donated (valued at \$810.00) by Ms. Muirhead and Bruce McLellan. The plants are considered hardy and will not require maintenance beyond the first year.**

**A draft site plan of the proposed area to be re-vegetated was reviewed by the committee and it was noted that any detailed questions with respect to the proposed project would have to be directed to the Director and Chair of the Natural Heritage Committee for the Lake of Bays Heritage Foundation, Bruce McLellan or to Karen Parfitt, the designer and project leader of the Baysville Riverfront Group.**

**A letter of support from Wendy Maynard, Chair of the Baysville Community Group was presented and Chair Casey noted that Mrs. Maynard was in attendance of the meeting.**

**The committee discussed the project and expressed their support for the project.**

**Chair Casey advised that a site visit will be required with staff and representatives of the community groups in the next few days, as planting was planned to be done next week on Sunday, May 20<sup>th</sup>, 2007 with the help of many community volunteers.**

**Mayor Peake noted a correction that the planting was being done on Sunday, May 20<sup>th</sup> and not on the 27<sup>th</sup> as indicated in the report.**

**In conclusion, Ms. Muirhead welcomed all volunteers wishing to participate in the planting this Sunday, May 20<sup>th</sup>, 2007.**

## **6. REPORTS**

### **Parks**

**(c) Report re: Muskoka River Baysville Shoreline Rehabilitation**

#### **Resolution # 6(c)/05/14/07**

**Earle Northover and Pat Doyle**

**BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee hereby recommends to Council that the Township of Lake of Bays support in principle the proposal submitted by the Lake of Bays Heritage Foundation, to restore a portion of shoreline property owned by the Township of Lake of Bays in Baysville fronting the Muskoka River as illustrated on the attached map conditional upon:**

- Staff approval of the selected plantings (native and non-evasive); and**
- Other Township approvals, if applicable.**

**Carried.**

**Chair noted that planting will take place this Sunday, May 20<sup>th</sup>, 2007 between 10:00 a.m. and 12 noon.**

**The Community and Recreation Coordinator was advised to notify the Baysville Youth Group.**

**Chair Casey noted her best time to conduct a site visit would be Wednesday, May 16<sup>th</sup>, 2007 at 4:30 p.m. Ms. Muirhead and the Director of Public Works (Facilities) concurred.**

**(b) Verbal Report re: South Portage Heritage Plaque Proposal**

Chair of the Township of Lake of Bays Heritage Advisory Committee, Nancy Tapley provided a status report on the Provincial Plaque being erected at the South Portage water access point and explained the details of a site visit conducted on Thursday, May 10<sup>th</sup> by the Clerk, Director of Public Works, Councillor Boivin, Rebecca Krawyck, Heritage Committee members and a few local residents.

The following items were noted:

- Rebecca Krawyck, Bark Nursery to complete a detailed sketch of the access point lands and the proposed plaque area;
- Heritage Committee proposing a design integrating portions of the old original rail way and a natural vegetation garden, consisting of low lying shrubs and native plant species around the plaque;
- Proposing to erect the plaque on the south-west portion of land just off the right hand side of the dock;
- Residents in attendance of the site visit were supportive of the proposed location and noted that the plaque located there would not interfere with the kids fishing spot closer to the parking area;
- Noted that severe erosion has occurred where the dock abuts the front of the access point and the Heritage Committee has approached the Director of Public Works to fix and eliminate liability;
- Historically, the Mohawk Belle and Iroquois steam ships used this dock, the Iroquois sank there and the dock has been formed around it;
- Warned that Township doesn't want to move or mess with the vessel or any of its artifacts as this can result in big fines;
- Volunteers have come forward to assist in the purchasing and planting of plants, the labour and equipment time to construct the site and the railway has been donated to the committee for this purpose;
- Deb Cummings of the Lake of Bays Association has approached the Heritage Committee to install an Eco-lawn at the South Portage site in the future;
- Funding partners for the project are Lake of Bays Heritage Foundation, Huntsville Lake of Bays Railway Society and private individuals

Councillor Boivin noted that during the site visit the local residents requested a "Children at Play" sign and guardrail for the beach area due to the close proximity to the road. Mike Frew of the Huntsville O.P.P. was contacted and

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will be reporting back to the Township if the area is eligible to be designated as a “Community Safety Zone.”

Ms. Tapley advised that the Heritage Committee has been approached to initiate an application for another provincial plaque for the north end of Portage and for the Gilmour Tramway in Dorset.

Chair Casey asked that Morris Bryant, Supervisor of Public Works Facilities be consulted with any future plans with respect to this property and project.

**(a) Report re: Site Visit (May 17<sup>th</sup>, 2007)**

A schedule of parks and recreation locations was distributed to committee members for the site visit to be conducted on Thursday, May 17<sup>th</sup>, 2007.

Chair Casey noted that this is only a site visit for background information only and that it is not to be considered a meeting.

**Recreation****(d) Verbal Report re: Mayor’s Walk in Dwight (May 17<sup>th</sup>, 2007)**

Everyone wishing to participate is to meet at the Dwight Senior’s Centre across from the Dwight Post Office at 6:00 p.m. on Thursday, May 17<sup>th</sup>, 2007.

The route will follow one of the Township’s urban routes from the Dwight beach going right to the Stewart Memorial Church (unless construction at the Boyne River Bridge will not allow access across the bridge in which case they will go towards the east side of the beach) and back. Light snacks and refreshments will be available after the walk and also lots of give-a-ways such as pedometers, water bottles, etc.

The Mayor will stay after the walk to join the seniors in their regular bid euchre game.

It was noted that this will be the third Mayor’s Walk, preceding a successful walk held in Dorset and Baysville.

**(e) Verbal Report re: FedNor Grant**

The Community and Recreation Coordinator noted that the Township of Lake of Bays was successful in obtaining the \$27,500 FedNor grant, which was received by the Mayor and Clerk’s department last Thursday in Gravenhurst at the Grace and Speed Museum.

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The focus of the grant is to increase the community's accessibility and to further enhance our economic development and drive through the employment of an unemployed or underemployed youth under 30 years of age who has graduated with a degree or diploma from a post secondary institution within the last three years.

The Community and Recreation Coordinator requested from the committee initiatives and tasks that the intern could focus on during his or her 52 week contract with the Township of Lake of Bays.

Chair Casey noted that the Parks Master Plan suggested a lack of communication policy within the Parks and Recreation department which could be attended to by the intern and would like to see the intern upgrade the parks section on the website.

A copy of the employment advertisement can be found on the township website at [www.lakeofbays.on.ca/jobs](http://www.lakeofbays.on.ca/jobs) and noted that one of the job requirements is strong information technology ability and that this intern will be gaining experience during the contract in all departments of the Township of Lake of Bays.

**(f) Verbal Report re: CIAF Grant**

Announcement will be made later this week.

**(g) Report re: Healthy Eating & Physical Activity Policy Implementation**

The Community and Recreation Coordinator explained to the committee that entering into this Memorandum of Understanding ensured that a policy is to be created instituting healthy food choices and a 50% physical activity rate of participation of the children enrolled in the Baysville Youth Group.

Discussion with respect to the implementation of this new policy was held.

Mayor Peake noted how well this initiative has been received and how excited she is to see it being implemented.

Chair Casey and Mayor Peake welcomed Wendy Maynard, who will be assisting in the operations of the program.

**Resolution # 6(g)/05/14/07**

**Pat Doyle and Earle Northover**

**BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee recommends to Council that the Township of Lake of Bays enter into a Memorandum of Understanding with Take Heart Muskoka and the Simcoe Muskoka District Health Unit for the development and implementation of a policy to ensure that healthy food choices and a 50% physical activity participation rate exists for all youth programming for the Baysville Youth Group.**

**Carried.**

**Trails**

**(h) Verbal Report re: Take Heart Trail Promotion Grant Update**

The Public Works Supervisor of Facilities reported that the quote received proposed the sign be constructed out of illuminate, which could withstand the outdoor elements for up to 10 years, and noted that the trail map portion of the sign at 18” by 24” would cost \$45.00 and the 3’ by 4’ trail head sign would cost \$180.00.

The following items were discussed:

- Is the trail head sign in compliance with the current and proposed Township Sign By-law;
- Tentatively set the date of Saturday, September 22<sup>nd</sup>, 2007 at 10: 00 a.m. for the official trail opening of the Oxtongue Rapids Trail;
- Suggestion of using inexpensive stencil and spray paint on trees as directional signs for the trails – similar method used in Muskoka Lakes;
- Signs to say “Use at Own Risk” are required – Muskoka Trail Council suggests that a consistent policy be created for the District;
- Signs with Township name and phone number should be posting periodically throughout trail for reporting measures, i.e. hazards

**Chair Casey directed the trail signage sub-committee (Margaret, Pat and Sarah) to get together with the By-law Enforcement Officer to review the wants and needs of the trail signage in relation to the sign by-law and to create the various components of the trail head signs, the exact wording for the sign and which partner logos should be included at the bottom, noting that she would like to place the sign order within the next two weeks. The sub-committee agreed to meet on Wednesday, May 23<sup>rd</sup>, 2007 at 4:00 p.m. here at the Municipal Office.**

The By-law Enforcement Officer suggested to the committee that they include “No A.T.V.” and “No Camping” signs.

### **Water Access Points**

#### **(h) Verbal Report re: Port Cunnington Improvements**

Chair Casey briefed the committee on a report that was brought forward by the Director of Public Works with respect to possible improvements to the Port Cunnington Water Access Point at the April 24<sup>th</sup>, 2007 Council meeting.

## **7. DISCUSSIONS**

Nil

## **8. OTHER BUSINESS**

### **(a) Next Steps**

#### **1. May 23<sup>rd</sup>, 2007 at 4:00 p.m. Trails signage sub-committee to meet.**

- Chair Casey advised that the District of Muskoka has identified a \$200,000 fund for active transportation and that three District Councillors will be appointed to sit on this committee for planning, preparation and policies. Is looking for any ideas for promotion of active transportation.
- Earle Northover raised the following concerns:
  - Present hazard at Chimney Park and noted that after the District Roads staff attended the site last Friday he was advised that the staff would be reporting the hazard;
  - Across from the Dorset Post Office at the intersection of Harvey Avenue and Main Street, when the District resurfaced the roadway had created a concrete swale to catch the water runoff but in fact has turned out to be a hazard for the vehicles, including snow ploughs, traveling that portion of the road, especially in the winter time;
  - Sidewalk along Main Street in Dorset, constructed in 1932, is not being maintained by Township.

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The Community and Recreation Coordinator advised that she had attended Chimney Park last week with the Director of Public Works and was awaiting a staff report, from the Director.

T2b

**The Chair directed staff to prepare a report with respect to the maintenance of sidewalks.**

**9. CORRESPONDENCE**

Nil

**10. ADJOURNMENT**

**Resolution # 10/05/14/07**

**Pat Doyle and Earle Northover**

**BE IT RESOLVED that the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 6:30 p.m. to meet again on June 11<sup>th</sup>, 2007 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.**

**Carried.**

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**Chair**

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**Clerk**