



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on November 13, 2007, 7:15 p.m. at Station # 50 Interlaken

Fire Chief		Stephen Hernen
District Chief	District # 1	Andrew West
District Chief	District #3	Garry Hall
Captain	Station # 30	Shane Taylor
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station #30	Chad Clayton
Firefighter	Station # 20	Peter Rumney
Firefighter	Station # 50	Murray Arnold
Firefighter	Station # 50	Peter McBride
Councillor		Ben Boivin
Councillor		Phil Cote
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. on November 13, 2007 by Fire Chief Stephen Hernen.

2. ROLL CALL

3. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – October 2, 2007

Moved by: Capt. Bryant

Seconded by: DC Hall

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on October 2, 2007 be adopted as printed and circulated.

Carried.

4. BUSINESS ARISING FROM MINUTES

(a) Fire Boat Tender Results

There were two responses to the Request for Proposals for Fire Boat Specifications.

One of the proposals did not qualified, the second one was complete and contained the information that was required for the proposal.

Moved by: DC Hall

Seconded by: Capt. Taylor

BE IT RESOLVED THAT: the Fire Advisory Committee for the Township of Lake of Bays accept the recommendation of the Fire Boat Specification Committee to accept the proposal as submitted by Connor Industries;

AND FURTHER THAT: the Fire Advisory Committee recommends that Council proceed with the purchase of the Fire Boat pending the final review by the Fire Boat Fundraising Committee.

Carried.

(b) SOG Committee

The SOG Committee will be holding one more meeting to finish the amendments to the SOG's and the new Standard Operational Guidelines will be ready for January.

(c) Baysville Hall Roof

This is an ongoing project and will not be finished until the materials are available.

(d) First Aid Training

Following consultation with all members of the Lake of Bays Fire Department, the Committee members decided, by consensus, that extended First Aid Training would not be beneficial at this time.

5. FIRE ASSOCIATION

(a) Firefighter of the Year

Voting for the Firefighter of the Year is in process.

6. HALL REPORTS

(a) Station 20

AC Hall provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

- **4 Medical Calls**
- **1 MVA**

There has been good attendance at all practices.

(b) Station # 30

AC Clayton provided the update for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **4 Medical Calls**
- **Aerial Truck Training**
- **Inventory of Hall Equipment**

There have been a number of training sessions that were well attended.

(c) Station 40

Capt. Bryant provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **11 Calls in Total**
- **Aerial Truck Training and other training sessions**

(d) Station 50

Firefighter Murray Arnold provided the report for Station # 50.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 Medical Calls**
- **Inventory of Hall Equipment**

Chief Hernen outlined the number of responses compared to last year's responses.

7. DISTRICT CHIEF'S REPORTS

(a) District Chief West – District # 1

- **Portable Pumps and other equipment have been winterized**
- **Pumper truck is having paint touch ups done**
- **A Junior Firefighter was approved for Station # 30.**

(b) Captain Bryant – District # 2

- **All winterizing has been completed**
- **Fire rating signs have been changed**

(c) District Chief Hall – District # 3

District Chief Hall reported on the following items:

- **Inventory has been completed**
- **The exit door work has been finished**

8. PUBLIC EDUCATION AND EQUIPMENT REPORT

The following items were discussed under the Public Education and Equipment Report:

(a) Station # 20 Cutters

Station # 20's Cutters have been repaired and are being shipped back to them.

(b) Inventory Sheets – Capital Assets

Chief Hernen explained that Capital Assets must now be accounted for due to the changes to PSAB reporting guidelines.

(c) Food Drive Drop Off

The Food Drive drop off will be the Salvation Army Church.

9. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

- **Recruits – Training commences January 7, 2008**
- **Ontario Fire College Courses have been confirmed, notices will be sent out to all applicants**

10. CHIEFS REPORT

Chief Hernen reported on the following items:

(a) Payroll

Any banking information needs (for changes) to be updated immediately.

(b) Service Awards

The Service Award Ceremonies sponsored by the OFM will take place in December.

(c) Burning Complaints

Chief Hernen asked that attendance at all burning complaints be recorded. A record is necessary for invoicing; all responses need to be documented.

(d) Mapping Changes

There are a number of road name and numbering changes.

Amended map books will be available in January.

(f) Benefits

Chief Hernen noted that he has been in discussions with insurance companies to create a volunteer firefighter plan.

11. COUNCIL REPORT

(a) Councillor Phil Cote
-Nil-

(b) Councillor Boivin provided an update on the following items:

Councillor Boivin reminded the members that any concerns or questions that they have for Council can be given to himself and Councillor Cote.

12. NEW BUSINESS

(a) Officer Status for Station # 50

A concern was raised as to the availability for an officer at Station # 50. A suggestion was brought forward to increase the officer compliment.

(b) Pumper Operations Course

Members who have completed the course indicated that it had been very useful and educational.

13. ADJOURNMENT

Moved by: Captain Bryant

Seconded by: Firefighter McBride

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on January 8th at 7:15 p.m., at Station # 1, Huntsville or at the call of the Chair.

Carried.

Chair