



**Lake of Bays Fire Department  
Fire Advisory  
Minutes**

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A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on October 2, 2007, 7:15 p.m. at Station # 40 Baysville.

Fire Chief		Stephen Hernen
Assistant Chief		Gary Monahan
District Chief	District #2	Glen Maynard
District Chief	District #3	Garry Hall
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station #30	Chad Clayton
Acting Captain	Station #50	Bob Swan
Firefighter	Station # 20	Peter Rumney
Firefighter	Station # 20	Dave Young
Firefighter	Station # 40	Robert Harley
Firefighter	Station # 40	Kim Redwood
Firefighter	Station # 50	Murray Arnold
Councillor		Ben Boivin
Councillor		Margaret Casey
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. on October 2, 2007 by Fire Chief Stephen Hernen.

**2. ROLL CALL**

**3. DELEGATION**

(a) Lake of Bays Fire Boat Committee

The Lake of Bays Fire Boat Committee provided an update on the fundraising activities that have taken place over the summer months.

The support from the community has been exceptional. A thank you was also directed to the businesses and sponsors who have supported the project. Donations have exceeded the One-Hundred Thousand Dollar mark.

**The Fire Boat Committee members met throughout the summer and viewed a number of different types of vessels. The final decision was made to purchase a heavy-duty, weather resistant boat. Specifications that were chosen will keep the vessel within the licensing criteria.**

**Fire Chief Hernen outlined the specifications that will be included in the fire boat.**

**Moved by: DC Hall**

**Seconded by: Capt. Bryant**

**Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays supports the recommendations of the Lake of Bays Fire Boat Committee regarding the purchase of a twenty-six foot aluminum boat equipped with the specifications outlined in the attached "Proposal for the Supply of a 26 Foot Fire/Rescue Boat".**

**Carried.**

#### **4. MOTION TO ADOPT MINUTES**

(a) Fire Advisory Committee Minutes – September 11, 2007

**Moved by: Capt. Bryant**

**Seconded by: DC Hall**

**Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on September 11, 2007 as amended.**

**amendment: Summer season Fire Calls for Station # 40 Baysville totaled 35 calls.**

**Carried.**

#### **5. BUSINESS ARISING FROM MINUTES**

(a) DNR's – Information to Follow

**The Office of the Fire Marshal has not provided the updated information that was expected in September. Emergency personnel will proceed in the same manner that they have been.**

(c) SOG Committee

**Assistant Chief Monahan noted that the Committee is making progress through the SOG's. The updated and consolidated version will be available in the next few months.**

## **6. FIRE ASSOCIATION**

**Firefighter Dave Young updated the Committee members on the activities of the Fire Fighters Association.**

**Murray Arnold has stepped down as the Secretary-Treasurer, Kim Redwood has taken over the position.**

**The next meeting will be held on October 23<sup>rd</sup>, 2007.**

## **7. HALL REPORTS**

**(a) Station 20**

**DC Hall provided the report for Station # 20.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- 1 Structure Fire**
- 1 Medical**
- 1 Smoke Alarm**

**There has been good attendance at all practices.**

**(b) Station # 30**

**AC Clayton provided the update for Station # 30.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

**There have been a number of training sessions that were well attended.**

**(c) Station 40**

**Capt. Bryant provided the report for Station # 40.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- 4 Medical Calls**

**Several practices have taken place.**

**(d) Station 50**

**Firefighter Bob Swan provided the report for Station # 50.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- 1 Structure Fire**

## **8. DISTRICT CHIEF'S REPORTS**

(a) District Chief West – District # 1  
-Nil-

(b) DC Maynard – District # 2  
-Nil-

(c) District Chief Hall – District # 3

**District Chief Hall reported on the following items:**

- **Radio Communications – personnel training**

**Assistant Chief Monahan informed the Committee that the November training program will include Radio Communications as part of the curriculum.**

**Recorded tapes of fire calls from the Dispatch Centre will be played back to illustrate the proper usage of the radio system and personal communications.**

## **9. PUBLIC EDUCATION AND EQUIPMENT REPORT**

**The following items were discussed under the Public Education and Equipment Report:**

- **School Fire Drill Competition – October 11, 2007**
- **Fire Prevention Week Reminder – October 7-13**

**A flyer will be circulated in the Huntsville Forester this week promoting Fire Prevention Week.**

**Chief Hernen reminded the Committee that volunteers are still needed to assist with the School Fire Drill Competition.**

## **10. TRAINING OFFICER'S REPORT**

**The following items were discussed under the Training Report:**

- **First Response Training**

**A discussion took place on the possibility of increased first response training.**

**The Committee consensus was to delay any further training at this time.**

- **Pumper Operations Course**

**The pumper operations course is near completion and the personnel who have attended are now permitted to operate the pumps.**

## **11. CHIEFS REPORT**

**Chief Hernen reported on the following items:**

(a) Payroll

**The payroll will be deposited into bank accounts on November 22. All banking information needs to be updated well before that date.**

(b) Food Drive Reminder

## **12. COUNCIL REPORT**

(a) Councillor Phil Cote

**-Nil-**

(b) Councillor Boivin provided an update on the following items:

**Councillor Boivin reminded the Committee that any monetary requests must be within the parameters of the budget.**

**Councillor Casey was welcomed to the Committee by Chief Hernen.**

## **13. NEW BUSINESS**

(a) Policies To Be Reviewed

**A review of specific policies will take place at a future meeting.**

(b) Staffing Levels at Fire Halls

**Chief Hernen reminded the members that any Fire in need of extra manpower over the next two months to let him know.**

## **14. ADJOURNMENT**

**Moved by: DC Maynard**

**Seconded by: DC Hall**

**Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on November 13th, 2007 at 7:15 p.m., at Station # 50, Interlaken or at the call of the Chair.**

**Carried.**

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**Chair**