



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on September 11, 2007, 7:15 p.m. at Station # 30 Hillside.

Fire Chief		Stephen Hernen
District Chief	District #1	Andrew West
District Chief	District #2	Glen Maynard
Captain	Station # 20	Frank VanGelder
Captain	Station # 30	Shane Taylor
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station #30	Chad Clayton
Firefighter	Station # 40	Ian MacKinnon
Acting Captain	Station #50	Bob Swan
Firefighter	Station # 50	Murray Arnold
Firefighter	Station # 50	Tom McBride
Councillor		Ben Boivin
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. on September 11, 2007 by Fire Chief Stephen Hernen.

2. ROLL CALL

3. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – June 12, 2007

Moved by: AC Swan

Seconded by: AC Clayton

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on June 12, 2007 adopted as printed and circulated.

Carried.

4. BUSINESS ARISING FROM MINUTES

(a) Boat Specifications Update

Chief Hernen has met with fire personnel to discuss the specifications that are required for the fire boat.

Further discussions will take place and options chosen for the fire boat at the next Fire Boat Committee meeting.

(b) Ministry of Labour – Air Testing

Changes to administration forms have been sent to the Ministry of Labour for approvals.

(c) Air Bottle Refilling – SOG 305

A Standard Operational Guideline has been put into place to reflect the new standards that have been set for air bottle refilling schedules.

(d) Do Not Resuscitate Orders

The Fire Marshal's Office will be issuing updated information with respect to "Do Not Resuscitate Orders". The new procedures will allow emergency personnel to abide by the orders; previous directions were provided for Physician's only.

5. FIRE ASSOCIATION

Firefighter Murray Arnold updated the Committee members on the activities of the Fire Fighters Association.

The next Association meeting will take place on September 25th at Station 20.

The Christmas Party will be taking place in Baysville on December 8th, 2007.

6. HALL REPORTS

(a) Station 20

Captain Van Gelder provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

- **12 Medical Call**
- **2 Motor Vehicle Accidents**
- **4 Brush Fires**
- **3 Hydro Line**
- **1 Controlled Burn**

(b) Station # 30

DC West provided the update for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **13 Medical Calls**
- **4 Brush/Grass Fires**
- **2 Motor Vehicle Accidents**
- **3 False Alarms - Smoke and CO**
- **1 Controlled Burn**
- **2 Hydro line/Grass Fire**

(c) Station 40

DC Maynard provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **18 Medical Calls**
- **4 Fire**
- **1 Motor Vehicle Accident**
- **1 Hydro line**
- **2 Controlled Burns**

(d) Station 50

Firefighter Bob Swan provided the report for Station # 50.

Responses and training sessions since the last meeting of the Advisory Committee:

- **4 Medical Calls**
- **1 False Alarm**
- **2 Controlled Burns**
- **2 Brush/Grass Fires**

All Stations attended the monthly practices and training sessions.

7. DISTRICT CHIEF'S REPORTS

(a) District Chief West – District # 1

District Chief West reported on the following:

- **applications are being received from potential recruits**
- **portable GPS systems are being used for co-ordinates**
- **Canada Post has made a request to place a mailbox on Fire Hall property**

(b) DC Maynard – District # 2

DC Maynard reported on the following:

- **the Fire Hall roof is an ongoing project at this time**
- **Station # 40 is experiencing security problems at this time and are looking at upgrading the alarm system**

(c) District Chief Hall – District # 3

-Nil-

8. PUBLIC EDUCATION AND EQUIPMENT REPORT

Preventative maintenance has been completed on Fire Vehicles.

9. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

- **the Pumper Operations Course is continuing**
- **the SOG Committee is reviewing the SOG's for amendments and updating**
- **recruitment is ongoing with January 2008 being set for the start of recruit training**

10. CHIEFS REPORT

Chief Hernen reported on the following items:

(a) Entry Tag System

- **The new Entry tag system will allow Officers to identify an individual's level of proficiency with air pack use. Ratings will be set through the Officers and the Training Officers assessments.**

The Fire Advisory Committee was in unanimous support of the Entry Tag System being implemented as a means of safeguarding personnel.

(c) 2008 Ironman Event

- **the Ironman Event will be held in Huntsville and Lake of Bays in 2008**
- **there will be no total road closures that will affect emergency vehicles**

(d) Township CAO

- **Chief Hernen noted to the Committee that Don Chevalier has been hired as the new CAO**

(d) Food Drive 2007

- **the Food Drive has been set for Wednesday, December 5, 2007**

(e) Budget

- **Chief Hernen asked the Officer's to review the needs of each Hall for the coming year in preparation for budget considerations**

11. COUNCIL REPORT

(a) Councillor Phil Cote

-Nil-

(b) Councillor Boivin provided an update on the following items:

-Nil-

12. NEW BUSINESS

(a) Hydro Line Responses

The wait times for Hydro line responses was discussed. A process for the handling of these calls has been put into place.

13. ADJOURNMENT

Moved by: AC Swan

Seconded by: DC Maynard

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on October 9th, 2007 at 7:15 p.m., at Station # 40, Baysville or at the call of the Chair.

Carried.

Chair