



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on April 11, 2008 7:15 p.m. at Station # 20 Port Cunnington

Fire Chief		Stephen Hernen
District Chief	District # 1	Andrew West
District Chief	District # 2	Glen Maynard
District Chief	District # 3	Garry Hall
Captain	Station # 20	Frank VanGelder
Captain	Station # 30	Shane Taylor
Captain	Station # 40	Morris Bryant
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #30	Chad Clayton
Firefighter	Station # 20	Peter Rumney
Firefighter	Station # 50	Murray Arnold
Councillor		Ben Boivin
Councillor		Phil Cote
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

1. CALL TO ORDER

The meeting was called to order at 7:15 p.m. on April 8, 2008 by Fire Chief Stephen Hernen.

2. ROLL CALL

3. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – March 11, 2008

Moved by: Capt. Van Gelder

Seconded by: DC Maynard

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on March 11, 2008 as printed and circulated.

Carried.

4. BUSINESS ARISING FROM MINUTES

(a) Bunker Gear

All bunker gear has been accounted for.

(b) FIT Testing

The final FIT Testing will take place on April 23rd.

(c) Identification Placards for Bunker Gear

The Committee members agreed that the new system of snap on name placards for the bunker gear should be instituted.

5. FIRE ASSOCIATION

-Nil-

6. HALL REPORTS

(a) Station 20

AC Hall provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 Medical Calls**
- **1 False Alarm**
- **3 Practices including forestry equipment preparation, fire alarms and hall practices**

(b) Station # 30

Capt. Taylor provided the report for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Medical**
- **1 Chimney Fire**
- **1 Water Rescue**
- **1 False Alarm**
- **2 Practices including the SOG Committee and hall practices/work parties**

The forestry equipment has been prepared and is on the trucks.

(c) Station 40

Capt. Bryant provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **4 Medical Calls**
- **2 Practices/Trainings**

(d) Station 50

Firefighter Murray Arnold provided the report for Station # 50:

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 False alarm**
- **4 Trainings/Practices including the live burn house**

7. DISTRICT CHIEF'S REPORTS

(a) District Chief West – District # 1

DC West reported on the following items:

- **the fire rating signs have been installed**
- **the recruit training has progressed well and a number of fire personnel have assisted with the training**
- **Peerless Security will be doing maintenance on the door alarms**
- **a thank-you card was received from a recent MVA victim, thanking Stations 20, 30 and 50 for their assistance**
- **Station 30 needs to have repairs done to the façade of the building**
- **the fire rating sign will be in place when the snow has cleared from the ditch**

(b) DC Maynard – District # 2

DC Maynard reported on the following items:

- **the North Bay Educators Conference was informative with a number of excellent speakers**

(c) District Chief Hall – District # 3

DC Hall reported on the following items:

- **the new fire boat has been inspected by members of the Fire Boat Committee and fire personnel**
- **a number of minor maintenance issues need to be resolved, Assistant Chief Joiner will be contacted to have the maintenance completed**
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8. PUBLIC EDUCATION AND EQUIPMENT REPORT

Chief Hernen provided the following items for discussion under the Public Education and Equipment Report:

(a) Roof – Station 40

Work is ongoing to the roof repairs at Station \$ 40.

9. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

(a) ‘D’ Licence Testing

A reminder was issued that the “D” licence training will take place on May 12th.

(b) Recruit Training

The recruit training will be complete in four weeks.

Assistant Chief Monahan passed along a thank you to all of the personnel who had assisted with training.

10. CHIEF'S REPORT

Chief Hernen reported on the following items:

(a) Boat Dockage

The Fire Boat Committee has done site visits to various locations to find a suitable dockage location.

(b) Map Book/Road Index

The street names have been amended and the new book will be circulated when it has been completed.

(c) Forestry Season

Chief Hernen reminded everyone that the grass is beginning to show through the snow and everyone should be prepared for the grass/brush fire season.

(d) Standard Operational Guidelines – Boat Operations

A new Standard Operational Guideline will be created to address the operation of the Fire Boat.

The SOG Committee will bring their recommendations back to the next Fire Advisory Meeting.

11. COUNCIL REPORT

(a) Councillor Phil Cote

Councillor Cote noted the Fire Conference in North Bay had provided a great deal of information on changes in Fire Services.

(b) Councillor Boivin provided an update on the following items:

- **budget progress**
- **forest fires and Ministry of Natural Resources costs**
- **security of boat dockage locations**
- **broadband towers for communications**

12. NEW BUSINESS

(a) Ironman Race

DC West outlined a request for assistance at the end of the race and noted that a number of volunteers have offered to assist at the finish line and the first aid tent.

Councillor Boivin discussed the need for billets and lodging for the race competitors.

The triathlons will not require road closures this year; allowing for a freer traffic flow for all vehicles including emergency vehicles.

(b) Pagers and Radios

The pagers and radios will be replaced following the budget results as the lease has expired.

(c) Flood Water Levels

Chief Hernen indicated that the water levels will be affected by the snow melt and weather conditions.

There is no flood information available at this time.

13. ADJOURNMENT

Moved by: DC West

Seconded by: FF Arnold

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on May 13th, 2008 at 7:15 p.m., at Station # 30, Hillside or at the call of the Chair.

Carried.

Chair