



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on February 12, 2008 7:15 p.m. at Station # 1 Huntsville

Fire Chief		Stephen Hernen
Assistant Chief/Public Education/Equipment Officer		Terry Joiner
District Chief	District # 2	Glen Maynard
District Chief	District #3	Garry Hall
Captain	Station # 20	Frank VanGelder
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station #30	Chad Clayton
Firefighter	Station # 50	Murray Arnold
Councillor		Ben Boivin
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. on February 12, 2008 by Fire Chief Stephen Hernen.

2. ROLL CALL

3. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – January 8, 2008

Moved by: DC Maynard
Seconded by: AC Campbell

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on January 8, 2008 as printed and circulated.

Carried.

4. BUSINESS ARISING FROM MINUTES

(a) SOG Update

The SOG's will be printed and circulated for the next Committee meeting.

(b) DNR Orders – New Format

The new DNR Orders will be very specific in their format. Fire personnel must be aware of the new procedures. An education process will also be put into place for the families and caregivers of patients with DNR orders.

5. FIRE ASSOCIATION

-Nil-

6. HALL REPORTS

(a) Station 20

AC Hall provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 MVA's**
- **1 Medical**
- **4 Practices (Good attendance)**

AC Hall noted to the Fire Chief that their Station will require extra manpower assistance for the next few weeks due to holidays for personnel.

(b) Station # 30

AC Clayton provided the update for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 Medical Calls**
- **4 MVA's**
- **1 False Alarm**
- **1 Fire**
- **1 Snowmobile Accident**
- **4 Trainings**

(c) Station 40

Capt. Bryant provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Car Fire**
- **4 Medical Calls**
- **1 False Alarm**
- **2 Hydro Line/ 1 with propane**
- **1 Snowmobile Accident**
- **4 Practices**

(d) Station 50

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Medical Call/Snowmobile**
- **1 Fire (Woodstove)**
- **1 MVA**
- **3 Trainings**

Training sessions for the month included SCBA fit testing and Ice Water Rescue.

7. DISTRICT CHIEF'S REPORTS

(a) District Chief West – District # 1

DC West reported on the following items: (via email to the Fire Chief)

- **a new Water Rescue Suit is required for Station # 30 also**
- **the CO2 kits need to be updated**
- **the truck bay drainage systems need to be serviced**

(b) DC Maynard – District # 2

- **a new (second) Ice Water Rescue Suit is required**

Chief Hernen acknowledged the request for new and upgraded Water Rescue Suits.

(c) District Chief Hall – District # 3

- **several light fixtures in Station # 20 need to be replaced (Assistant Chief Joiner will have an electrician inspect the fixtures)**

8. PUBLIC EDUCATION AND EQUIPMENT REPORT

Assistant Chief Joiner provided the following items for discussion under the Public Education and Equipment Report:

(a) Bunker Gear

- **all the bunker gear has been tested by Inservus**
- **the new recruits have been outfitted with bunker gear**
- **147 pieces of bunker gear have been repaired and cleaned**

(b) Trucks

- **truck inspections have been completed for all the vehicles that were due, others will be done in March**

(c) Heroes Program

- **a program for Grades 7 and up is being presented at Huntsville High School on March 4th. There will be three shows throughout the day and the evening.**

(d) Family Safety Day

- **a Family Expo and Public Education displays will be part of the events, Assistant Chief Joiner will provide further information at a later meeting**

(e) Pagers

- **the pager lease will terminate this year and new pagers and programming will provide better service**

(f) Coveralls

- **the sizing for coveralls will take place in February, anyone who requires coveralls should be available**

9. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

(a) Fit Testing for SCBA

The Fit Testing is ongoing but is close to being completed.

The Fit Testing is one component of the ratings for the entry control safety system.

10. CHIEF'S REPORT

Chief Hernen reported on the following items:

(a) SOG – Boat Safety

An SOG will be created to address Boat Safety in conjunction with the skills that will be required to operate the Fire Boat.

(b) Fire Boat Update

The Fire Boat is in production at this time.

11. COUNCIL REPORT

(a) Councillor Phil Cote

-Nil-

(b) Councillor Boivin provided an update on the following items:

Councillor Boivin asked if a location had been set for the Fire Boat dock.

Chief Hernen indicated that there a number of locations that are being considered.

12. NEW BUSINESS

(a) Bunker Suit Identification Markings

It was suggested that the names of fire personnel should be added to the bunker suits to assist with personnel identification on response scenes.

Identification by number is difficult when multiple stations respond to a call, especially if staff are wearing SCBA as well.

Assistant Chief Joiner will follow up with Inservus and report back to the Committee as to whether or not the names can be safely added to the gear.

(b) Thank you to Public Works Crews

AC Hall thanked Tom Brown and the Public Works crew for their quick response to an accident scene to ensure that the roadways were sanded.

13. ADJOURNMENT

Moved by: Firefighter Arnold

Seconded by: AC Clayton

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on March 11, 2008 at 7:15 p.m., at Station # 1, Huntsville or at the call of the Chair.

Carried.

Chair