



**Lake of Bays Fire Department  
Fire Advisory  
Minutes**

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A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on January 8, 2008 7:15 p.m. at Station # 1 Huntsville

Fire Chief		Stephen Hernen
Assistant Chief/Equipment Officer		Gary Monahan
District Chief	District # 1	Andrew West
Captain	Station # 20	Frank VanGelder
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station #20	Bruce Campbell
Acting Captain	Station #30	Chad Clayton
Firefighter	Station #50	Tom McBride
Councillor		Ben Boivin
Councillor		Phil Cote
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. on January 8, 2008 by Fire Chief Stephen Hernen.

**2. ROLL CALL**

**3. MOTION TO ADOPT MINUTES**

(a) Fire Advisory Committee Minutes – November 13, 2007

**Moved by: AC Campbell**  
**Seconded by: Capt. Bryant**

**Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on November 13, 2007 as printed and circulated.**

**Carried.**

#### **4. BUSINESS ARISING FROM MINUTES**

(a) Fire Boat Update

**The Fire Boat Building Committee has met with the boat builder.**

**Chief Hernen outlined the specifications that were provided for the boat.**

**Construction is due to commence shortly and the electronics portion will be reviewed when the boat is nearer to completion.**

(b) SOG Update

**Assistant Chief Monahan thanked the members who had participated in updating the SOGs.**

**The finalized version will be available in January.**

**Assistant Chief Monahan will work with the Committee to create an appropriate SOG for operation of the Fire Boat.**

(c) Food Drive

**The recent food drive was quite successful with a large amount of donations being collected.**

**Next year will be the 20th anniversary of the Fire Department's involvement in the Food Drive.**

#### **5. FIRE ASSOCIATION**

**A new donation policy is in effect for the Township of Lake of Bays; the Township will hold donation funds and issue them as they are required.**

#### **6. HALL REPORTS**

(a) Station 20

**AC Hall provided the report for Station # 20.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **3 Medical Calls**

(b) Station # 30

**DC West provided the update for Station # 30.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **6 Medical Calls**
- **1 Hydro Call**
- **1 Car Fire**
- **1 Oil Spill**
- **2 MVA's**

(c) Station 40

**Capt. Bryant provided the report for Station # 40.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Chimney Fire**
- **9 Medical Calls**
- **1 False Alarm**

(d) Station 50

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Medical Call**
- **1 Vehicle Fire**
- **1 MVA**

## **7. DISTRICT CHIEF'S REPORTS**

(a) District Chief West – District # 1

**DC West reported on the following items:**

(a) Leave of Absence

**Firefighter Larry Barber has requested a leave of absence due to medical reasons.**

(b) ATV and Rescueboggan

**The ATV and Rescueboggan have been changed over to winter use.**

(b) Captain Bryant – District # 2

**-Nil-**

(c) District Chief Hall – District # 3

**-Nil-**

**Fire Chief Hernen inquired as to the status of manpower at all Stations. All of the Officers replied that their numbers are fine at this time.**

## **8. PUBLIC EDUCATION AND EQUIPMENT REPORT**

**The following items were discussed under the Public Education and Equipment Report:**

(a) Inventory Lists

**Chief Hernen thanked the members for their assistance with compiling the inventory lists.**

(b) Fit Testing - SCBA

**Fit testing for the SCBA will take place over the next month. Everyone must take part in the mandatory testing for the appropriate fit for their SCBA.**

(c) Truck Certifications and Bunker Gear

**Truck certifications will be due soon and the trucks will need to be brought in for inspections.**

**The bunker gear inspections will also take place in January.**

## **9. TRAINING OFFICER'S REPORT**

**The following items were discussed under the Training Report:**

**Assistant Chief Monahan noted that the new recruits have started their training.**

**Assistant Chief Monahan also reminded everyone that assistance with training for recruits or regular training is appreciated.**

(b) First Aid Courses

**First Aid Courses will be available in January and February.**

**Expiry dates for CPR and First Aid will be checked and notices will be provided to those who need to recertify.**

## **10. CHIEF'S REPORT**

**Chief Hernen reported on the following items:**

- (a) Northeastern Fire Education Conference

**The Fire Education Conference will be held in March of 2008 and anyone who is interested in attending can notify Chief Hernen.**

- (b) MNR Strategies and Tactics

**The MNR Strategies and Tactics course will take place February 22-24, 2008.**

- (c) MNR Flood Alerts

**The MNR will be adjusting water levels in the local waterways. Everyone is reminded to have their water rescue equipment prepared.**

## **11. COUNCIL REPORT**

- (a) Councillor Phil Cote

**-Nil-**

- (b) Councillor Boivin provided an update on the following items:

**Councillor Boivin passed along information to the Committee regarding the budget process and the new donations policy.**

## **12. NEW BUSINESS**

- (a) Traffic Lights

**The preemptive devices for traffic lights have been delayed due to ongoing negotiations with the District of Muskoka.**

- (b) Chaplain's Report

**Chaplain Tom Brown provided the Committee members with an update on the chaplaincy hours for the year.**

**Chief Hernen thanked Tom for his exemplary contribution to the Fire Department.**

- (c) FDIC Show and Conference

**The FDIC Show and Conference information will be provided as it becomes available.**

### **13. ADJOURNMENT**

**Moved by: DC Maynard**

**Seconded by: Captain Van Gelder**

**Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on February 12, 2008 at 7:15 p.m., at Station # 1, Huntsville or at the call of the Chair.**

**Carried.**

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**Chair**