



**Lake of Bays Fire Department
Fire Advisory
Minutes**

A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on
November 11, 2008 7:15 p.m. at Station # 20 Port Cunnington.

Fire Chief		Stephen Hernen
District Chief	District # 1	Andrew West
Captain	Station # 30	Shane Taylor
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Bruce Campbell
Acting Captain	Station # 20	Larry Hall
Firefighter	Station # 20	Debbie Hall
Firefighter	Station # 50	Bruce Cameron
Councillor		Ben Boivin
Councillor		Phil Cote
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

1. CALL TO ORDER

The meeting was called to order at 7:15 p.m. on November 11, 2008 by Fire Chief Stephen Hernen.

2. MOTION TO ADOPT MINUTES

(a) Fire Advisory Committee Minutes – September 9, 2008

Moved by: DC West

Seconded by: Firefighter Campbell

Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on September 9, 2008 as printed and circulated.

Carried.

3. BUSINESS ARISING FROM MINUTES

-Nil-

4. FIRE ASSOCIATION

The Christmas Party will be held on November 22, 2008.

Chief Hernen will follow up with the Association regarding notification of events.

5. HALL REPORTS

(a) Station 20

AC Hall provided the report for Station # 20.

Responses and training sessions since the last meeting of the Advisory Committee:

- **6 Medical Calls**
- **1 Structure Fire Assist**

Practices have included chimney access and motor vehicle accidents.

(b) Station # 30

Captain Taylor provided the report for Station # 30.

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Water Rescue**
- **5 Medical Calls**
- **1 False Alarm**

All equipment has been winterized.

(c) Station 40

Capt. Bryant provided the report for Station # 40.

Responses and training sessions since the last meeting of the Advisory Committee:

- **2 Medical Calls**
- **1 Structure Fire**

Station 40 has taken part in six practices/training sessions.

(d) Station 50

Firefighter Cameron provided the report for Station # 50:

Responses and training sessions since the last meeting of the Advisory Committee:

- **1 Medical Call**

The portable pump is in for service and the Rescue is scheduled for new tires.

Stations 30 and 50 are combining their personnel for responses at this time.

6. DISTRICT CHIEF'S REPORTS

(a) District Chief West – District # 1

DC West reported on the following items:

- **equipment and vehicles are winterized**
- **ATV – tracks are not available for this model but chains will be installed**

(b) DC Maynard – District # 2

Capt. Bryant reported on the following items:

- **all equipment and vehicles have been serviced for the winter season**

(c) District Chief Hall – District # 3

- **arrangements will be made for the Fire Boat to be taken out of the water by December 1st, serviced and winterized**

7. PUBLIC EDUCATION AND EQUIPMENT REPORT

Chief Hernen provided the following items for discussion under the Public Education and Equipment Report:

(a) Air Bottles – Hydrostatic Testing

Hydrostatic testing of the air bottles is being done over the next few weeks.

(b) Pagers

The new pagers have been programmed and distributed.

8. TRAINING OFFICER'S REPORT

The following items were discussed under the Training Report:

(a) Elevator Rescues/Practices

A discussion took place on the dangers and safety procedures to be followed during an elevator rescue or practice session.

The Advisory Committee agreed that the SOG presented for elevator rescues should

be included in the Standard Operational Guidelines.

(b) New Recruits

A number of recruits have applied for positions with the Fire Department.

9. CHIEF'S REPORT

Chief Hernen reported on the following items:

(a) Mock Disaster Exercise

Chief Hernen outlined the mock disaster exercise that is being proposed for Muskoka and surrounding areas.

(b) Payroll

Payroll is being submitted for processing this week.

(c) G-8 Summit

Chief Hernen indicated that further information on the roles of municipal services will be available in December.

(d) Budget

Council has started the budget process.

10. COUNCIL REPORT

(a) Councillor Phil Cote

Councillor Cote noted that there may be a need for budget adjustments once the role of municipal services in the G8 becomes known.

(b) Councillor Boivin

Councillor Boivin concurred with Councillor Cote with respect to the possibility for changes to the budget if additional equipment or manpower were requested.

11. NEW BUSINESS

(a) Animal Oxygen Mask

Animal oxygen masks have been donated to the Huntsville and Lake of Bays Fire Departments.

(b) Food Drive

A reminder was given that the Food Drive will take place on December 3, 2008.

(c) Station 70 – Oxtongue Lake Request

Station 20 has received a request to respond to auto extrication calls with Station 70 Oxtongue Lake.

A special dispatch procedure will be created to allow both stations to be paged.

(d) Officer Training – Radio Training

Point to Point will be present at the next Officer Training Session to provide updated information on radio operations.

12. ADJOURNMENT

Moved by: DC Hall

Seconded by: Capt. Bryant

Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on *January 13, 2009* at 7:15 p.m., at Station # 1 Huntsville, or at the call of the Chair.

Carried.

Chair