



**Lake of Bays Fire Department  
Fire Advisory  
Minutes**

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A meeting of the Fire Advisory Committee for the Township of Lake of Bays was held on September 9, 2008 7:15 p.m. at Station # 50 Interlaken.

Fire Chief		Stephen Hernen
District Chief	District # 1	Andrew West
District Chief	District # 2	Glen Maynard
Captain	Station # 30	Shane Taylor
Captain	Station # 40	Morris Bryant
Acting Captain	Station # 20	Bruce Campbell
Acting Captain	Station # 20	Larry Hall
Acting Captain	Station # 50	Murray Arnold
Firefighter	Station # 50	Larry Barber
Firefighter	Station # 50	Bruce Cameron
Firefighter	Station # 50	Bob Swan
Firefighter	Station # 50	Tom McBride
Firefighter	Station # 50	Ian MacLean
Councillor		Ben Boivin
Councillor		Phil Cote
Chaplain		Tom Brown
Recording Secretary		Cecile (Sue) King

**1. CALL TO ORDER**

**The meeting was called to order at 7:15 p.m. on September 9, 2008 by Fire Chief Stephen Hernen.**

**2. MOTION TO ADOPT MINUTES**

(a) Fire Advisory Committee Minutes – June 10, 2008

**Moved by: DC West**

**Seconded by: DC Maynard**

**Be it resolved that the Fire Advisory Committee for the Township of Lake of Bays hereby adopts the Minutes of the meeting held on June 10, 2008 as printed and circulated.**

**Carried.**

### **3. BUSINESS ARISING FROM MINUTES**

#### **(a) Fire Boat**

**The Fire Boat is fully operational and has already responded to a vessel rescue.**

**The fundraising Committee has met and exceeded their goal and a reserve will be set up for future expenses.**

### **4. FIRE ASSOCIATION**

**-Nil-**

### **5. HALL REPORTS**

#### **(a) Station 20**

**AC Hall provided the report for Station # 20.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **4 MVA's**
- **8 Medical Calls**
- **1 Boat Rescue**
- **1 Hydro Line**
- **2 False Alarms**
- **1 Medical Call**

**All practices and responses have been well attended.**

**Personnel responded to a medical call where the patient had one of the updated Do Not Resuscitate Orders.**

**Discussion followed on the protocol for responding the medical calls that produce DNR orders.**

#### **(b) Station # 30**

**Captain Taylor provided the report for Station # 30.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Brush Fire**
- **8 Medical Calls**
- **2 False Alarm**
- **2 MVA**
- **1 Road Washout**

(c) Station 40

**Capt. Bryant provided the report for Station # 40.**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **24 Medical Calls**
- **2 Structure Fire**
- **1 MVA**
- **1 Hydro Line**

(d) Station 50

**AC Arnold provided the report for Station # 50:**

**Responses and training sessions since the last meeting of the Advisory Committee:**

- **1 Brush Fire**
- **1 MVA**
- **4 Medical Calls**
- **7 Trainings/Practices**

## **6. DISTRICT CHIEF'S REPORTS**

(a) District Chief West – District # 1

**DC West reported on the following items:**

- **due to upgrades to the ambulance service radio system the Fire Department can no longer directly contact the ambulances; all communication will be through dispatch or via phone line at 645-5000**
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- **Station # 30 has completed most of the repairs except for the exterior of the building**

(b) DC Maynard – District # 2

**DC Maynard reported on the following items:**

- **the roof at Station # 40 is being repaired**

(c) District Chief Hall – District # 3

- **-Nil-**

## **7. PUBLIC EDUCATION AND EQUIPMENT REPORT**

**Chief Hernen provided the following items for discussion under the Public Education and Equipment Report:**

(a) Pump Testing

**Pump testing is currently taking place and repairs being made where necessary.**

## **8. TRAINING OFFICER'S REPORT**

**The following items were discussed under the Training Report:**

(a) Basic Extrication

**Basic Extrication training is taking place now and a special training on new vehicles will take place on September 20, 2008 from 8:30 – 4:30.**

(b) Applications for New Recruits

**Applications are now being accepted for new recruits.**

**A discussion took place in regards to screening applicants and long term retention of personnel.**

(c) Officer Development

**Officer Development Training courses have started.**

**Elevator rescue training has already been provided. This type of rescue training has become important due to the increase in the number of residential elevators and exterior lifts. Training Officer Monahan will provide an SOG for elevator rescues.**

(d) Tours of Facilities

**Tours of local facilities are being arranged to allow fire personnel to become familiar with their layout.**

## **9. CHIEF'S REPORT**

**Chief Hernen reported on the following items:**

(a) Response Statistics – Year to Date

**Chief Hernen outlined the year to date statistics and comparables to the previous year's statistics.**

**Call volumes are up overall but there has been a decrease in grass/brush fires due to the extreme wet weather conditions.**

**False alarm calls have increased as insurance companies are requiring residential alarm systems to be installed.**

(b) Map Books

**Updated map books have been distributed to the Fire Halls.**

(c) G-8 Summit

**A brief discussion took place on the role of emergency services during the proposed G-8 Summit.**

## **10. COUNCIL REPORT**

(a) Councillor Phil Cote

**-Nil-**

(b) Councillor Boivin

**Councillor Boivin noted that there will be a review of fire services next year as the contract with the Town of Huntsville will expire in August of 2009.**

## **11. NEW BUSINESS**

(a) Canada Post Community Mail Box

**Canada Post has requested that a community mail box be placed at Station # 20.**

**Moved by: Firefighter Campbell**

**Seconded by: AC Hall**

**Following a review of the Canada Post request to place a community mail box at Station # 20, Port Cunnington the Fire Advisory Committee has no objections to the proposal.**

**Carried.**

(b) Budget

**Chief Hernen requested that all Stations begin a review of their budget or equipment needs for 2009 and provide them at the next meeting.**

(c) Meeting Schedule and Location

**Committee members suggested that the meeting schedule be changed to bi-monthly or at the call of the Chair. A suggestion was also put forward to meet in one location.**

**This topic will be revisited at the next meeting of the Fire Advisory Committee.**

(d) Ambulance Service Administration

**As of January 1, 2009 ambulance service provision will change but it will not affect local services.**

## **12. ADJOURNMENT**

**Moved by: DC West**

**Seconded by: DC Maynard**

**Be it resolved that the Fire Advisory Committee of the Township of Lake of Bays adjourn, to meet again on *November 11 2008* at 7:15 p.m., at Station # 20, Port Cunnington, or at the call of the Chair.**

**Carried.**

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**Chair**