

**The Corporation of the Township of Lake of Bays
Heritage Advisory Committee Meeting Minutes – October 21st, 2008
MINUTES**

There was a regularly scheduled meeting of the Heritage Advisory Committee at 4:00 p.m., on October 21st, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Nancy Tapley
Councillor	Ruth Ross
Members of Committee	Harriet Muirhead Jackie Godard Russ Nicholls
Administrative Assistant	Amanda Masulka

Regrets

Mayor	Janet P. Peake
Members of Committee	Marie Poirier Kelly Haywood Mark McLean

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:19 p.m., on October 21st, 2008 by Chair Nancy Tapley.

2. APPROVAL OF AGENDA

Resolution #2/10/21/08

Jackie Godard and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee Agenda dated October 21st, 2008 be adopted as circulated.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

Resolution #4(a)/10/21/08

Jackie Godard and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee Minutes dated September 23rd, 2008 be adopted as circulated.

Carried

5. DELEGATION

Nil

6. REPORTS

(b) Verbal Report re: 2008 Young Heritage Leaders Program Nominations

Chair Tapley advised the Committee that no nominations have been received, despite the efforts made by advertising in the Huntsville Forester. Committee suggested the following for next year:

- Advertise at schools and youth groups beginning in January so that students have time to work towards the nomination.
- Speak to local schools and Guidance Councilors so that students will be aware ahead of time and can plan their co-op programs, etc. to involve heritage projects.

(c) Verbal Report re: Bigwin Island Artifacts Update

Chair Tapley advised the Committee of the following:

- The artifacts from Bigwin Island have been relocated for a cost of four hundred and fifty five (\$455) dollars.
- Several items such as the railings have been removed from the island due to miscommunication; Chair Tapley will speak to the gentleman that removed the items and request that he return the majority of them.
- The artifacts that were relocated have been inventoried.
- There are two (2) twenty (20) pane windows; Heritage Place has requested one (1) and the Dorset Museum will receive one (1) for display purposes.

- There are one hundred and eighty six (186) windows in total; they range from twelve (12) panes to six (6) panes in size. Some have the original glass and some have been broken or replaced.
- Miss Nelle's Antiques in Baysville has offered to act as the retailer for the windows, if or when the Heritage Advisory Committee decides to market them as fundraising items.
- Also part of the inventoried items are:
 - Six (6) fireplace screens – four and a half (4 ½) by five (5) feet.
 - A large walk in safe that the Constitution of the Netherlands was stored during World War II; however, the safe is still on Bigwin Island.
- Chair Tapley has found someone to relocate the safe at no cost; although it can only be relocated one (1) time.
- Thirteen (13) windows have been sold for one hundred (\$100) dollars each.

(d) Verbal Report re: Heritage Register Update

Chair Tapley introduced the Committee to Celia Finley, Archivist who will be hired to make the corrections to the Heritage Register upon Committees support. Chair Tapley informed Mrs. Finley that some of the data has been transposed within the database and needs to be sorted out and then re-entered into the program.

Mrs. Finley felt that it will take approximately forty (40) hours to complete the rearrangement portion of the register; therefore, she estimated a fee of seven hundred and fifty (\$750) dollars as Project Supervisor. Chair Tapley pointed out that the Dwight Library can be used for workspace.

Harriet Muirhead, Jackie Godard and Russ Nicholls have volunteered to assist Mrs. Finley with the project.

Resolution #6(d)/10/21/08

Harriet Muirhead and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee recommends that the Council of the Corporation of the Township of Lake of Bays support Celia Finley, Archivist, to complete the necessary tasks of correcting the Heritage Register for a cost of \$750.

Carried

(e) Verbal Report re: Donation & Memorial for the late Barbara Paterson

Chair Tapley noted that she attended the memorial service for the late Barbara Paterson and offered a card and floral arrangement on behalf of the Heritage Advisory Committee.

Committee pointed out that Barbara Paterson has requested that donations be given to the Muskoka Heritage Place in her memory; therefore, the Committee will make a five hundred (\$500) dollar donation on behalf of the Heritage Advisory Committee.

Chair Tapley advised the Committee that a grant for the Building Community Fund is available and that she suggested funding for an archive building that would accommodate the entire District of Muskoka. Committee would support naming a wing or the entire building after the late Barbara Paterson.

Resolution #6(e)/10/21/08

Harriet Muirhead and Councillor Ross

BE IT RESOLVED THAT the Heritage Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays authorize that a donation be given in memory of the late Barbara Paterson by the Heritage Advisory Committee in the amount of \$500 to the Muskoka Heritage Place.

Carried

(f) Verbal Report re: Committee Representation

Committee directed staff to place an advertisement in the Huntsville Forester to recruit another member to the Heritage Advisory Committee.

Resolution #6(f)/10/21/08

Jackie Godard and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays authorize the Committee to proceed with the necessary steps to recruit another member to join the Committee.

Carried

7. DISCUSSIONS

(a) Discussion re: Dwight Heritage Plaque

Chair Tapley notified the Committee that she spoke to Carrie Sykes who believes that the Committee can go ahead with the Dwight Heritage Plaque. This discussion will take place at a later date as Mrs. Sykes was unable to attend this meeting.

(b) Discussion re: Year End Report

Chair Tapley advised the Committee that a Year End Report must be submitted to Council in December to disclose any projects that have been completed throughout the year. Committee directed staff to prepare this report.

6. REPORTS

(a) Draft By-law re: Kimmel Property Designation By-law (Sunset Cabin)

Chair Tapley reviewed the by-law and presented photos on the projector of Sunset Cabin. Committee directed staff to make the following changes to the by-law:

- Change the wording from craftsman to craftsmen.
- The only building that will be excluded in designation will be the workshop.

Resolution #6(a)/10/21/08

Councillor Ross and Harriet Muirhead

BE IT RESOLVED THAT the Heritage Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays authorize the Heritage Advisory Committee to proceed with designation of the property located at 1211 Mansell Road 2, former Township of Sinclair, now in the Township of Lake of Bays; District Municipality of Muskoka and known municipally as “Sunset Cabin”, Rebecca Lake being of architectural and historical value or interest. (1211 Mansell Road 2) (Part Lot 5, Concession 6, Part 16 RP BR 1207) (Sunset Cabin)

And further, that Council authorizes the Heritage Advisory Committee to publish a Notice of Intention to Designate under the Ontario Heritage

Act.

Carried

8. OTHER BUSINESS

(a) Property Designation, Theobald's & Moffat's

Chair Tapley noted that once the designation for Sunset Cabin is complete, staff can write the designation by-law for the Theobald's and Moffat's cottages.

9. CORRESPONDENCE

Nil

10. ADJOURNMENT

Resolution #10/10/21/08

Harriet Muirhead and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays adjourns at 6:00 p.m. to meet again on November 25th, 2008 at 4:00 p.m., in the Council Chambers of the Municipal Office, Dwight, Ontario.

Carried

Chair

Clerk