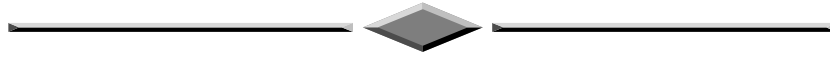


**The Corporation of the Township of Lake of Bays  
Heritage Advisory Committee Meeting Minutes – September 23<sup>rd</sup>, 2008  
MINUTES**



There was a regularly scheduled meeting of the Heritage Advisory Committee at 4:00 p.m., on September 23<sup>rd</sup>, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

**Attendance**

Chair	Nancy Tapley
Mayor	Janet P. Peake
Councillor	Ruth Ross
Members of Committee	Harriet Muirhead Jackie Godard Marie Poirier
Administrative Assistant	Amanda Masulka

**Regrets**

Members of Committee	Barbara Paterson Kelly Haywood Mark McLean Russ Nicholls
----------------------	---

**1. MEETING CALLED TO ORDER**

The meeting was called to order at 4:21 p.m., on September 23<sup>rd</sup>, 2008 by Chair Nancy Tapley.

**2. APPROVAL OF AGENDA**

**Resolution #2/09/23/08**

**Mayor Peake and Harriet Muirhead**

**BE IT RESOLVED THAT the Heritage Advisory Committee Agenda dated September 23<sup>rd</sup>, 2008 be adopted as circulated.**

**Carried**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**Nil**

**4. APPROVAL OF MINUTES**

**Resolution #4(a)/09/23/08**

**Harriet Muirhead and Mayor Peake**

**BE IT RESOLVED THAT the Heritage Advisory Committee Minutes dated July 22<sup>nd</sup>, 2008 be adopted as circulated.**

**Carried**

**5. DELEGATION**

Nil

**6. REPORTS**

**(a) Verbal Report re: Doors Open 2009 – Form sub-committee**

Committee appointed Kelly Haywood, Barbara Paterson and Harriet Muirhead to officially be the Doors Open 2009 sub-committee.

**(b) Report re: Revised Terms of Reference**

Chair Tapley noted that the Terms of Reference have been revised to allow the Heritage Advisory Committee to fundraise.

Committee directed staff to have management review the revised Terms of Reference prior to the next Council meeting.

**Resolution #6(b)/09/23/08**

**Marie Poirier and Jackie Godard**

**BE IT RESOLVED THAT the Heritage Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays adopt the revised Township of Lake of Bays Heritage Committee Terms of Reference.**

**Carried**

**(c) Verbal Report re: Bigwin Artifacts, Storage and Transportation**

Chair Tapley noted the following:

- The artifacts on Bigwin Island need to be transported to a new location prior to the end of the golf season.

- The artifacts will be sorted, inventoried and stored at Treats and Treasures storage building in Baysville at no charge.
- A written contract has been settled and allows storage for a minimum of six (6) months and a maximum of ten (10) months.
- Sibeon Moving will relocate the artifacts for \$65.00 per hour.
- Committee had discussions regarding how they will keep artifacts within the Township of Lake of Bays and use them to promote the Committee and educate the public concerning history within the Township.
- Marie Poirier will generate a policy to provide some direction regarding artifacts of heritage significance that are donated to the Heritage Advisory Committee such as the Bigwin Island artifacts.

## 9. CORRESPONDENCE

**(a) Beth Hanna, Director, Heritage Programs and Operations,  
Ontario Heritage Trust  
Re: 2008 Young Heritage Leaders Program**

Chair Tapley noted that the Committee has advertised the Young Heritage Leaders Program last year and there were no applicants.

Committee directed staff to advertise this year's Young Heritage Leaders Program on the Township of Lake of Bays website and the Huntsville Forester.

**(d) Verbal Report re: Kimmel Property Designation – Status of By-law**

Marie Poirier reviewed the draft by-law and pointed out the following:

- The by-law is up to date and will be used as a template for future designation by-laws.
- The regulation 9/06 has designation criteria including three (3) general areas and the by-law for designation of Sunset Cabin reflects this criteria.
- Two (2) schedules have been attached to the by-law; schedule "A" being the legal description of the property and schedule "B" being reasons for designating the property.
- The draft by-law has also been sent to Wendy Kimmel for review.
- After discussions Committee concluded that they will add a section to schedule "B" of the by-law that states which structures on the property are included and excluded in the designation.

- The draft by-law will be circulated to the Township of Lake of Bays Clerks Department and Solicitor for comments.

**(e) Verbal Report re: Site Visits for Property Designation, Theobalds and Moffat's**

Committee visited each site in September 2008. They reviewed the pictures taken at the site visits and discussed the following:

- The Moffat's original Korea cottage was built in 1915.
- Notable historical connections to the Moffat's Korea cottage are:
  - The Moffat's were the first (1<sup>st</sup>) settlers on the shore of Peninsula Lake; and Korea is an example of a missionary cottage.
- The Theobalds cottage was originally a tea house and this would be an architectural component of the heritage designation.
- The Committee believes that the Theobalds cottage is an ideal candidate for heritage designation.

**(f) Verbal Report re: Dickson House Public Input Meeting**

Mayor Peake attended the public input meeting regarding the Dickson house and advised the Committee of the following:

- Mark Jordon expressed an interest in purchasing the property as well as preserving and moving the building to another sight.
- Restoration costs of the building for use for any purposes would be substantial.
- Suggestions to sever the property and sell the house with a piece of the property; although the property is not large enough.
- The public stressed that at the very least, they would like to see the property used as a park.
- The Committee did not see a lot of heritage significance in the building at this point in its life; although they would like pictures and record of the house as part of a display on the property.
- The public noted that the street is one lane.

**(g) Verbal Report re: Update on the Heritage Register**

Chair Tapley noted that the Committee requires a staff person who will be dedicated to work on the register as it is still not completed. Committee made the following suggestions:

- Hire a professional for six (6) to eight (8) weeks for the purpose of completing the register.
- Apply for a grant through Trillium Foundation in order to fund the position.
- A new company has been formed in Baysville who will work for businesses temporarily as well as provide support.

Chair Tapley will speak with the C.A.O./Treasurer regarding the discussed options.

**7. DISCUSSIONS**

Nil

**8. OTHER BUSINESS**

- a) Mayor Peake advised the Committee that she has visited Norway Point and suggested that the Committee get permission to do a pictorial of the gazebo located at Wawa Hotel.

**10. ADJOURNMENT**

**Resolution #10/09/23/08**

**Jackie Godard and Marie Poirier**

**BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays adjourns at 6:00 p.m. to meet again on October 21<sup>st</sup>, 2008 at 4:00 p.m., in the Council Chambers of the Municipal Office, Dwight, Ontario.**

**Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk