

**The Corporation of the Township of Lake of Bays
Parks, Recreation & Trails Committee Meeting Minutes – May 12th, 2008
Minutes**

There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on May 12th, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Margaret Casey
Co-Chair / Councillor	Ben Boivin (<i>left meeting at 6:05 p.m.</i>)
Members of Committee	Shane Baker
	Patricia Doyle
	Linda Keown
Mayor	Janet Peake
Community & Recreation Coordinator	Jennifer Schnier
Public Works Supervisor (Facilities)	Morris Bryant
Deputy Clerk	Yvonne Aubichon

Regrets

Members of Committee	Sarah Soberg
	Earle Northover

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:07 p.m. on May 12th, 2008 by Chair Margaret Casey.

2. APPROVAL OF AGENDA

Resolution # 2/05/12/08

Shane Baker and Pat Doyle

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee agenda dated May 12th, 2008 be adopted as amended.

Agenda to be amended as follows:

5. Delegations

- (a) Corey Wilson should be spelled Cory

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6. Reports

Recreation

(f)(i) Report re: Update of Programs and Services

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

The minutes of the Parks, Recreation and Trails Advisory Committee meeting dated March 31st, 2008 were approved as circulated.

5. DELEGATIONS

- (a) Cory Wilson
Re: Muskoka Concert Band performance at
Dwight Beach July 9th, 2008 at 7:00 p.m.

Mr. Wilson provided Committee with a brief description of the Muskoka Concert Band before requesting permission for the use of Dwight Beach for a concert on Wednesday, July 9th, 2008 from 7:00 to 9:00 p.m. Mr. Wilson advised Committee of the band's following performance requirements:

- Grassy area
- Temporary road closure
- Electrical connection for announcement purposes

Mr. Wilson also requested use of the Dwight Community Center as an alternate venue in the event of rain or use of the beach on Thursday, July 10th, 2008 in the event that rain should occur; noting that the Dwight Community Center would be the preferred option. Committee passed the following resolution with respect to this request:

Resolution 5(a)/05/12/08

Pat Doyle and Shane Baker

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommend that the Council of the Corporation of the

Township of Lake of Bays approve use of the Dwight Beach for a performance by the Muskoka Concert Band on July 9th, 2008 from 7:00 to 9:00 p.m. with consideration to the Dwight Community Centre as a potential rain site.

Carried

Chair Casey directed the Community and Recreation Coordinator, Jennifer Schnier to follow up on Mr. Wilson's requests and Mayor Peake asked that the event be advertised in the Township's ¼ page ad. The Deputy Clerk, Yvonne Aubichon advised that staff would provide written permission for temporary closure of Dwight Beach Road.

- (b) Lions Club – Bob Barnhart
Re: Dwight Lions Park Improvement Proposal

Mr. Barnhart was unavailable for the meeting. The letter from Mr. Barnhart provided Committee with sufficient information to consider a motion of support and the following resolution was passed.

Resolution 5(b)/05/12/08

Janet Peake and Ben Boivin

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommends that the Council of the Corporation of the Township of Lake of Bays support the Dwight Lions Club examination and subsequent cleanup of the Oxtongue River Rapids Park.

Carried

Chair Casey directed the Community and Recreation Coordinator to follow up with the Dwight Lions Club regarding of the work plan. And advised Committee that she had explained the process to Mr. Barnhart and why it needed to come before Committee.

6. REPORTS

Miscellaneous

- (a) **Report re: 2008 Work Plan**

Chair Casey reviewed each committee member's commitment to the work plan and the status of each project.

Project	Committee Member	Direction
Baysville Playground and Public meeting	Sarah Soberg	Abeance until after construction
Access Points	Chair Casey, Ben Boivin, Sarah Soberg and Linda Keown	Report at next meeting
Dickson Property	Sarah Soberg and Chair Casey	Plaque
Reviewing Water Access Points on Website	All members	Report to Chair Casey
Access Points	All members specific to area	Recommend priorities
Potential Repositioning of Paint Lake Water Access Point	Chair Casey	Report presented at meeting
Norway Point Access Point	Chair Casey and Sarah Soberg	Report presented today
Potential repositioning of Bella/Rebecca water access point	Ben Boivin and Ginny Burgess	Being looked into report by Fall
Safety and other issues at the Walker's Lake Access point	Chair Casey, Ben Boivin and Pat Doyle	On todays agenda
Water trails	Chair Casey	Ongoing
Active Transportation	Chair Casey	Ongoing
Ironman 70.3 Home Billets	All members	Public information session to be scheduled in August
J. Albert Bower Park Trail	Pat Doyle	Discussion with Ontario Parks and trail review

Access Points

- (b) Report re: Reconciling Overnight Parking and Docking at Water Access Points and the Parks Bylaw (*to be distributed*)

The report was presented and Committee discussed how best to approach this issue of non-conformity with respect to actual usage and what the Parks By-law permits. The Parks By-law only speaks to Camp Lake and Rabbit's Bay. It was determined that a new management plan for these sites is required to bring the use into conformity. After discussion of the various sites, Committee determined to start with Norway Point and model other sites from that.

Committee members are to take pictures of damage to various municipal docks throughout the area and submit them to Mrs. Schnier.

Committee member Pat Doyle noted that the Island residents at Maplehurst have an agreement to use that dock and wondered if this was something that could be used as a template.

The Deputy Clerk advised Committee that the Hills Island and Wolfe Island resident have a "Dock User Agreement" with the Township. Chair Casey requested the Deputy Clerk to bring information forward with respect to this matter.

Chair Casey expressed a desire to establish a sub-committee to deal with this matter with representatives from various association members of local areas; such as, Norway Point, Camp Lake, etc.; however, further consideration will be given on how to proceed.

- (c) Report re: Improvement or Relocation of Paint Lake Water Access Point
(to be distributed)

Chair Casey advised Committee that this was an item that came forward from the December 11th, 2007 Customer Service meeting. An alternate site has been suggested by Paint Lake Association member's with a request for a cement boat launch be installed at the new site, if possible. After Committee's discussion, Chair Casey directed staff to assess the site by the end of July and consult with the Ministry of Natural Resources with respect to this matter.

Recreation

- (e) Report re: Review of Parks and Recreation Ontario (PRO) Conference 2008

Committee member Pat Doyle and Chair Casey attended the PRO Conference and brought back materials to share with other Committee members.

7. DISCUSSIONS

- (a) Report re: Rabbits Bay

Councillor Boivin address Committee on this matter as he had to leave the meeting and advised them that he had spoken with the Director of Public Works, Tom Brown and the survey plans for the Rabbit's Bay area are in the hands of the Township of Algonquin Highlands, as some of the land could potentially belong to Algonquin Highlands. Mr. Brown is attempting to resolve this

matter. A site visit of the area is being scheduled with members of the Ministry of Natural Resources, the Andrew Daniel's Fish Stewardship Committee and staff, with particular attention to shoreline and docking improvements. Then input will be sought from the Public Works Supervisor – Facilities. Lake of Bays Heritage Foundation has expressed interest in assisting at this lake with a shoreline restoration project. The plan will then be brought back to Parks, Recreation and Trails Committee for approval. Once the plan is approved then a volunteer work group will be established in conjunction with the Andrew Daniel's Fish Stewardship Committee.

Verbal Report re: Walker's Lake Landing

Councillor Boivin reported to Committee that he has held extensive talks with Burr Atkinson, President, Walker's Lake Association, and advised that the Walker's Lake Association does not wish to relocate the access point; however, during the re-construction of the road it was agreed by the Director of Public Works that proper culverts would be installed to redirect the water appropriately. The biggest issue is not the access point but the ice that forms on the hard top surface due to water pooling that occurs.

At the conclusion of his reports Councillor Boivin left the meeting.

Access Points (cont'd)

- (d) Report re: Shoe Lake and Dwight Beach ramp water access improvements *(to be distributed)*

Chair Casey requested Public Works Supervisor – Facilities, Morris Bryant to update Committee on the Shoe Lake and Dwight Beach ramp water access.

Mr. Bryant advised Committee as follows:

- Summarized the work that was required
- Tenders are circulated
- Ministry of Natural Resources have changed their mind on Shoe Lake
- Will require two (2) cement slabs as per manufacturer's requirements as the slabs have broken
- Sediment in the area is a problem

Chair Casey advised Committee that Shoe Lake access points should also be added to the consultation list for consideration along with Camp Lake, Rabbit's Bay and Norway Point, amongst others.

- (f) Report re: Results of Pitch-In Project

Chair Casey advised Committee that project was a great success and that a thank you with the volunteer names would be published in the Township ¼ page ad in the newspaper within the next while.

General Directive

Chair Casey requested Committee to bring in any reports that they have to submit for tracking purposes.

Parks

- (g) Report re: Winter Garbage Pickup (*to be distributed*)

Chair Casey asked Morris Bryant to speak to his report on this matter and as indicated in his report Mr. Bryant advised Committee that overtime would be required in order to extend garbage pick up to April and October.

Committee member, Pat Doyle suggested that Committee conduct adopt a container practice, where community volunteers would look after emptying the containers. Recruitment of volunteers was allocated to Committee members as follows:

- Hillside - Pat Doyle
- Oxtongue Rapids Park – Linda Keown
- Baysville & Dorset – Margaret Casey
- Dwight – Morris Bryant

It was confirmed that Committee would proceed with this initiative, with Mr. Bryant continuing with emptying the Dwight Beach containers.

Chair Casey requested that this matter return to the June meeting for updates on volunteers assigned.

Recreation (cont'd)

- (i) Report re: Update of Programs and Services

Items reported on from the Community and Recreation Coordinator were as follows:

- **Swimming Lessons**

Now open for registration with registrations already received

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- **Summer Day Camp**

Potentially looking to bus children from Baysville to Dwight for this program as there appears to be a need

Councillor Casey to bring busing of children for Summer Camp forth as information to Council.

- **Baysville After School Program**

Very successful program with sixty-four (64) registered children. Chair Casey requested Mrs. Schnier to map geographically where these children come from who attend the Baysville After School Program.

- **Dorset Park Rehabilitation Project**

Committee members to bring this matter back to their respective Council's and Requests to Council's to support covering the rink, move the rink or fix the base of the rink.

Staff to prepare a report for Committee to bring to Council

- **Ontario Winter Games**

Preparation underway for event

- **Mayor's Walks**

Dwight, Baysville and Dorset Mayor's Walks to be scheduled

- **Muskoka Ironman 70.3**

Underway with letter writing, etc. through the school;

Next steps:

- Educational signage regarding route
- Road repair
- Volunteer training and preparation volunteer tool kit; and

In good stewardship are considering hosting a risk management seminar as a hosting municipality for organizations in sports.

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Committee directed staff to hold discussions with resorts who may be hosting weddings the weekend of the race and advise them of the timelines surrounding the race event.

Trails

Nil

Facilities

Nil

8. OTHER BUSINESS

(a) Next Steps

- (i) Baysville Community Group, Streetscape Project
- (ii) Report re: Lake of Bays Association (LOBA) Environment Committee Eco Lawns

9. CORRESPONDENCE

Nil

10. ADJOURNMENT

Resolution # 10/05/12/08

Janet Peake and Patricia Doyle

BE IT RESOLVED that the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 6:43 p.m. to meet again on June 23rd, 2008 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried.

Chair

Clerk