

**The Corporation of the Township of Lake of Bays
Parks, Recreation & Trails Committee Meeting Minutes – March 31st, 2008
Minutes**

There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on March 31st, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Margaret Casey
Co-Chair / Councillor	Ben Boivin
Members of Committee	Shane Baker
	Sarah Soberg
	Patricia Doyle
	Earle Northover
Mayor	Janet Peake
Administrative Assistant	Kathy Oesch
Community & Recreation Coordinator	Jennifer Schnier
Public Works Supervisor (Facilities)	Morris Bryant

Chair Casey welcomed Sophie Lovell, a grade 12 student of Huntsville High School who will attend Committee meetings until the end of the year and Linda Keown the newest member of the Committee.

Chair Casey also congratulated the CAO/Treasurer and the Community and Recreational Co-ordinator on receiving the M III \$1.3 million grant for improvements to the arena pad, refrigeration pipes and extension to the Library.

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:08 p.m. on March 31st, 2008 by Chair Margaret Casey.

2. APPROVAL OF AGENDA

Resolution # 2/03/31/08

Shane Baker and Pat Doyle

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee agenda dated March 31st, 2008 be adopted as amended.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

The minutes of the Parks, Recreation and Trails Advisory Committee meeting dated March 3rd, 2008 were approved as circulated.

5. DELEGATIONS

(a) Presentation from Deb Cumming, LOBA Environment Echo Lawn Announcement

Chair Casey advised that Deb Cummings was unable to attend, however Ms. Cummings sent a report. Ms. Cummings received approval and funding from Lake of Bays Association to proceed with this project.

Discussion ensued with respect to potential projects; such as the small parkette in Dorset and South Portage that would require a further application to be put forward.

Direction to staff for further discussion with Lake of Bays Association environmental committee.

(b) Baysville Community Group, Streetscape Project

Chair Casey advised that the Baysville Community Group, Streetscape Project are in a position now financially to proceed with the project and are seeking approval for it. Chair Casey welcomed Patty Secord, a member of the Baysville Community Group to speak on behalf of this project.

Patty Secord advised Committee that the group have drafted responses to criteria set out by the Parks, Recreation and Trails Committee. Ms. Secord advised that Baysville Community Group is responsible for the Baysville Walkabout, the Farmers Market and contributed to the Library Park. They are also responsible for the flower barrels, plus fall and Christmas decorations.

Ms. Secord gave a description of the project which would include placing twelve (12) chairs, one (1) bench, plants and flower barrels in the community. Janet Peake, Margaret Casey and roads staff have looked at the area where the trees might be placed. Staff advised Committee to review where some of the servicing might be

effected and to check with the District of the Municipality of Muskoka to see if there are any underground cables that need to be considered.

Chair Casey advised that the Baysville Community Group have raised approximately \$14,000 to \$15,000 towards planting five (5) trees this year and intend to plant twenty (20) trees overall. Baysville Horticultural Society have advised that they will be submitting \$2,000. toward this project. Chair Casey noted that it would appear that the Baysville Community Group have the financial resources to complete the project.

Resolution # 5(b)/03/31/08

Shane Baker and Pat Doyle

The Parks, Recreation and Trails Advisory Committee recommends that the Council of Lake of Bays support in principle the Baysville Community Group Streetscape Project and that further discussions with staff be completed to ensure a successful implementation.

Carried

6. REPORTS

Miscellaneous

(a) Report re: November 2008 Work Plan

Discussion ensued regarding certain work plan project assignments being designated to each Committee member.

Chair Casey has included a status line that Committee members can assign themselves to a specific project.

(b) Report re: Ontario Winter Games, dated February 5th, 2008

Chair Casey advised that detailed information was processed through the Finance and Corporate Services Committee rather than Parks, Recreation and Trails Advisory Committee regarding the Ontario Winter Games because of the financial component.

There was a site tour of proposed venues for the Ontario Winter Games on March 19th, 2008 ending with a reception at Grace and Speed Museum in Gravenhurst.

This is a Muskoka wide bid for the Ontario Winter Games and Committee will be advised in early April regarding the results of this bid.

(c) Report re: Dwight Summer Camp, dated February 5th, 2008

The details regarding the Dwight Summer Camp went forward to the Finance & Corporate Services Committee and it was approved. The camp is in the summer recreation brochure and registration opened last week.

Access Points

(d) Report re: Improved promotion of access points

Chair Casey advised the need for a communication strategy to provide the public access point information.

Staff are currently working on GPS data to be included on the website with respect to the water access point information

Chair Casey advised that additional information is required for the website as follows:

- Remind users of any access point to ensure that all boats and vessels are adequately washed
- Vehicles are to be parked only in designated areas
- Need a definition of terms

Chair Casey also noted the importance of civic addresses in case of emergency.

Chair Casey directed Committee Members to check and comment on each access point.

(e) Report re: Signage – no camping enforcement

Chair Casey advised Committee that an issue was brought forward to the Parks, Recreation and Trails Committee with respect to inappropriate camping.

By-law Enforcement Officer, Mike Wilmon advised that staff will go out if called or if staff receives a written request for service. It is not a matter of establishing a protocol but of reinforcement. It is a violation of the by-law; camping is not permitted on municipal property. There are four access points where it is likely that camping will occur. It is important to have signs there.

Chair Casey advised that Committee is hoping to clarify in a letter and on the website that the Township is doing what they can at these access points and hopes that these signs will be posted this year.

Mr. Wilmon has set up a system with the Ontario Provincial Police to have the call centre advise him with respect to camping but has never received a call. Mr. Wilmon advised that camping on crown land is legal, therefore, there is nothing that the Township can do.

Resolution # 6(e)/03/31/08

Janet Peake and Ben Boivin

BE IT RESOLVED THAT the Parks Recreation and Trails Advisory Committee recommend to Mayor and Council of the Township of Lake of Bays reiterate the procedure for enforcement of municipal by-laws such as no camping on municipal property including designated water access points.

Carried.

Recreation

(f) Report re: Iron Man Up-date

The Community and Recreation Co-ordinator, Jennifer Schnier advised that she met with all the co-ordinators and that there are plenty of volunteers for the bottle exchange.

The Community and Recreation Co-ordinator is still waiting for the names for the home stay program. Committee members advised that 15 spaces have been filled.

Committee directed the Community and Recreation Co-ordinator to e-mail Iron Man forms to all Committee Members.

(g) Report re: Pitch In Up-date

Resolution # 6(g)/03/31/08

Earle Northover and Shane Baker

BE IT RESOLVED THAT the Chair of Parks Recreation and Trails Advisory Committee recommend to Mayor and Council that Tuesday April 22nd will be declared Pitch In Day to

compliment Earth Day, for the Township of Lake of Bays, to accommodate complimentary garbage drop off at all District Land fill sites.

Carried.

Chair Casey advised that the District will waive the cost of garbage disposal on Earth Day on April 22nd 2008.

Chair Casey proposes to encourage community groups to pick up garbage on either Saturday or Sunday and hold the garbage. The township would supply yellow bags that would be taken to the District Municipality of Muskoka Landfill sites on April 22nd, 2008.

Chair Casey and Committee are to identify the groups that will be participating, proposed clean up location and number of people involved. Please advise the Chair and the Community and Recreation Co-ordinator of the numbers participating in order to have sufficient supplies on hand.

Garbage bags will be available at reception at the Township of Lake of Bays Municipal office.

Trails

Nil

Parks

(h) Report re: Community Commemorative Policy

Committee discussed the types of trees that could be planted i.e: coniferous trees vs. deciduous trees. Chair Casey advised that Committee will look at each individual site and suggest certain trees for each site.

Chair Casey directed staff to add white spruce, white pine and tamarack to the list of species.

Staff to review costs.

There was a question as to whether there should be any plaques at all. Mayor Peake advised that the commemorative policy needs to have some identification.

Chair Casey suggested to defer making a decision at this time and to bring this forward to the May 12th meeting.

Resolution # 6(h)/03/31/08

Sarah Soberg and Pat Doyle

BE IT RESOLVED THAT the Parks Recreation and Trails Advisory Committee recommend to Mayor and Council of the Township of Lake of Bays to adopt the Community Commemorative Policy as amended into the Township of Lake of Bays policies and procedures.

Deferred

(i) Report re: Winter Garbage Pick Up

Chair Casey addressed a request from this committee last fall expressing concern regarding the closing of the bear receptacles.

The Public Works Supervisor of Facilities, Morris Bryant advised the receptacles were left open, however, there was not much garbage to pick up. The cost for one extra month of garbage pick up was \$300. for six (6) hours of staff time.

Committee identified the locations for extended service levels as follows:

1. Baysville
2. Park and water access with high tourism will require bear proof and portable toilets from May 24th, 2008 to Thanksgiving which would include Oxtongue Rapids, Dwight Beach, South Portage and Hillside.

Chair Casey directed staff and Committee to add any further sites to the list, i.e.: Eastside docks in Baysville.

Facilities

Nil

7. DISCUSSIONS

Nil

8. OTHER BUSINESS

(a) Next Steps

- (i) Rabbits Bay – May 12th, 2008
- (ii) Norway Point – May 12th, 2008

9. CORRESPONDENCE

- (a) Letter to the Ministry of Natural Resources re: Proposed Land Use Permit for the Black Lake Canoe Route and Haliburton Highland Water Trails, dated March 7th, 2008.

Chair Casey noted that this is a request to the Ministry of Natural Resources to grant the Township a land use permit so that the water trails may be managed by the Haliburton Highland Water Trail.

- (b) Letter from Peter Bell, re: Resignation

Resolution # 9(b)/03/31/08

Sarah Soberg and Pat Doyle

BE IT RESOLVED THAT the Parks, Recreation & Trails Committee accepts and recommends to the Council of the Corporation of the Township of Lake of Bays the resignation of committee member, Mr. Peter Bell.

Carried

- (c) Mark Jordan letter, dated December 12th, 2008

Chair Casey advised that Committee will make recommendation to Council to hold a celebration event which would consist of installation of a plaque at the Dickson House in Baysville.

Staff was directed to forward to Committee members a copy of a letter from Bill Kelly to Mayor Peake for their information.

10. ADJOURNMENT

Resolution # 10/03/31/08

Shane Baker and Patricia Doyle

BE IT RESOLVED that the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 6:30 p.m. to meet again on May 12th, 2008 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried.

Chair

Clerk