

**The Corporation of the Township of Lake of Bays
Parks, Recreation & Trails Committee Meeting Minutes – August 25th, 2008
Minutes**

There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on August 25th, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Co-Chair / Councillor
Members of Committee

Ben Boivin
Shane Baker
Patricia Doyle
Earle Northover

Mayor
Community & Recreation Coordinator
Administrative Assistant

Janet Peake (arrived at 4:17 p.m.)
Jennifer Schnier
Amanda Masulka

Regrets

Chair
Members of Committee

Margaret Casey
Linda Keown
Sarah Soberg
Morris Bryant
Yvonne Aubichon

Public Works Supervisor (Facilities)
Deputy Clerk

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:06 p.m. on August 25th, 2008 by Co-Chair Ben Boivin.

2. APPROVAL OF AGENDA

Resolution#2/08/25/08

Shane Baker and Patricia Doyle

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee Agenda dated August 25th, 2008 be adopted as amended.

Agenda to be amended as follows:

Additions

6. REPORTS

(c) Trails

- (ii) Report re: Regional Trails Coordinator for Muskoka Trails Council**

8. OTHER BUSINESS

Committee Member, Earle Northover requested to speak about the Baysville Arena Project.

Deferral

6. REPORTS

(d) Parks

- (i) Report re: Chimney Park**

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

The minutes of the Parks, Recreation and Trails Advisory Committee meeting dated July 28th, 2008 were approved as amended.

5. DELEGATIONS

Nil

6. REPORTS

(c) Trails

- (ii) Report re: Regional Trails Coordinator for Muskoka Trails Council**

Jennifer Schnier introduced the new Regional Trails Coordinator, Danielle Halliday. Mrs. Halliday reviewed her responsibilities and advised the Committee of her current and upcoming projects.

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Ms. Schnier advised that Mrs. Halliday is working on signs for the trails and that installation should be completed in October 2008.

(b) Recreation

(iii) Report re: High Five Accreditation Policies

Ms. Schnier advised the Committee that the objective is for the Township of Lake of Bays to become High Five Accredited which would allow the Municipality to access funding for all recreation programs.

Andrea Butler, Supervisor of Youth Programs, has worked on the High Five Accreditation process and has passed.

Mayor Peake requested that the resolution be postponed to the end of the meeting.

(a) Miscellaneous

(i) Report re: Ironman Update

Ms. Schnier updated the Committee of the following:

- Megaphones will be handed out in place of the previously mentioned flags.
- Ms. Schnier is still working on organizing the final details of Dwight Celebration Station.
- A meeting is to be held at the Dorset Fire Hall on August 26th, 2008 at 7:00 p.m. for information purposes.
- Dwight and Dorset information meetings to be arranged.

(ii) Report re: Criteria for Evaluating Requests for Projects Involving Parks and Recreation Facilities and/or Allocation from Parks Fund

Committee agreed that the criteria for evaluating projects be reduced to a two (2) page document and brought back to the September 29th, 2008 meeting.

Ms. Schnier asked that the Committee review the document and provide further suggestions on reducing the length and ways to simplify.

(b) Recreation

(i) **Report re: Recreation Update**

Ms. Schnier updated the Committee on the following points:

- One hundred and ninety four (194) children have registered and attended day camp in Dwight this year.
- There was a decline in swimming lessons in the Baysville area this year. Participants found it difficult to register as registry was located in Dwight.
- An information sheet will be available to residents in Dorset, Dwight and Baysville for Day Camp for next year.

(ii) **Report re: Recreation Liability Policy**

Ms. Schnier reported the following:

- The policy has been re-visited per Committee's request and all concerns have been addressed.
- The policy is similar to the neighboring communities of the Township of Lake of Bays.
- The Par Q forms are the most current available; however, Parks Recreation Ontario will be releasing a new equivalent form in the near future.
- A separate policy identified as Leader Placement and Assessment, has been completed for leadership of volunteers.

Resolution#6(b)(ii)/08/25/08

Shane Baker and Earle Northover

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays adopt the Recreation Liability Policy.

Carried

(iv) **Report re: Hydro One PowerPlay Grant**

Resolution#6(b)(iv)/08/25/08

Patricia Doyle and Shane Baker

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays accept a grant in the amount of \$10,000 from Hydro One, Power Play Grant program.

Carried

(v) Report re: RBC Royal Bank After School Program Grant

Ms. Schnier pointed out that invoices will be mailed out this year rather than children being responsible to bring money in on a daily basis. The cost of the program has been raised to two (\$2) dollars.

Resolution#6(b)(v)/08/25/08

Patricia Doyle and Earle Northover

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommend to the Council of the Corporation of the Township of Lake of Bays accept a grant in the amount of \$29,000 from the RBC Royal Bank After School Program Fund.

Carried

(c) Trails

(i) Report re: Hip Clip Celebration

Ms. Schnier advised Committee that the Hip Clip Trails Opening on September 25th, 2008 has been cancelled. She will inform the Committee of the new date.

(d) Parks

Nil

(e) Facilities

Nil

7. DISCUSSIONS

Nil

8. OTHER BUSINESS

Mr. Northover advised the Committee that he has recently learned that a survey has not been completed on the arena property in Dorset.

Ms. Schnier informed the Committee that the Township of Algonquin Highlands Council has agreed to use the Township of Lake of Bays funds in reserve for the Arena under the Shared Service Agreement; therefore, the survey is being completed.

9. CORRESPONDENCE

- (a) **Rick Cadman, Raven Lake Cottagers Association**
Re: Ironman

Committee has read the correspondence.

- (b) **June McDonald, President, Baysville Horticultural Society**
Re: Gardens at Centennial Park and Gristmill Park

Mayor Peake noted that the Baysville Horticultural Society has been invited to the Parks, Recreation and Trails Advisory Committee meeting on September 29th, 2008. Amanda Masulka advised the Committee that June McDonald has confirmed her attendance to the said meeting.

- (c) **Bernice Good, Baysville Horticultural Society**
Re: Gardens at Gristmill and Memorial Parks

Mayor Peake suggested that more communication with clubs and groups would be beneficial to all parties involved. Committee agreed that this would ensure that the groups would have an opportunity for involvement of the policies and that they would be acceptable to all parties involved.

Baysville Horticultural Society has been invited to appear at the Parks, Recreation and Trails Advisory Committee meeting on September 29th, 2008.

- (d) **Randy McNaught, President, Paint Lake Ratepayer's Association**
Re: Paint Lake Municipal Boat Launch

Committee discussed the possible solutions to the issues outlined in the correspondence. Committee agreed that discussions with the Paint Lake Ratepayer's Association would be beneficial.

- (e) **Dr. Helena Jaczek, Parliamentary Assistant, Ministry of Health Promotion**
Re: Trails Mapping Project

Committee was grateful that they could be of assistance.

6. REPORTS

(b) Recreation

(iii) Report re: High Five Accreditation Policies

Further to Mayor Peake's request, the following postponed resolution was read prior to adjournment.

Resolution#6(b)(iii)/08/25/08

Patricia Doyle and Shane Baker

BE IT RESOLVED THAT the Parks, Recreation & Trails Advisory Committee recommend that the Council of the Corporation of the Township of Lake of Bays adopt the Youth Programs Policy Manual, as part of the Township of Lake of Bays Policy Manual.

And further, ensure that these policies adhere to all youth programming in the Township of Lake of Bays, regardless of origin.

Carried

10. ADJOURNMENT

Resolution#10/08/25/08

Pat Doyle and Earle Northover

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 5:25 p.m. to meet again on September 29th, 2008 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried.

Chair

Clerk