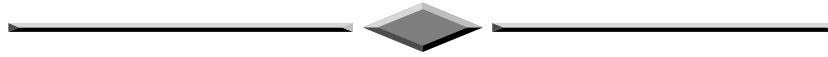


**The Corporation of the Township of Lake of Bays
Heritage Advisory Committee Meeting Minutes – May 26th, 2009
MINUTES**



There was a regularly scheduled meeting of the Heritage Advisory Committee at 4:00 p.m., on May 26th, 2009 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Nancy Tapley
Councillor	Ruth Ross
Members of Committee	Russ Nicholls
	Harriet Muirhead
	Kelly Haywood
	Marie Poirier
Mayor	Janet Peake
Deputy Clerk	Carrie Sykes

Regrets

Members of Committee	Mark McLean
	Jackie Godard

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:07 p.m., on May 26th, 2009 by Chair Nancy Tapley.

2. APPROVAL OF AGENDA

Resolution #2/05/26/09

Marie Poirier and Councillor Ross

BE IT RESOLVED THAT the Heritage Advisory Committee Agenda dated May 26th, 2009 be adopted as circulated.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

Resolution #4(a)/05/26/09

Councillor Ross and Marie Poirier

BE IT RESOLVED THAT the Heritage Advisory Committee Minutes dated April 28th, 2009 be adopted as circulated.

Carried

5. DELEGATION

(a) 4:15 p.m. Celia Finley, Archivist & Heritage Consultant
Re: Heritage Register

Celia Finley provided committee a verbal status report with respect to the work on the Heritage Database and Register.

6. REPORTS

(a) Report re: Draft Universal Designation Plaque

The Deputy Clerk prepared a sample universal plaque template that could be distributed to property owners having been successfully designated under the Ontario Heritage Act.

The committee directed staff to make a few minor changes to the template font and wording and to obtain quotes for various presentations of the plaque.

Resolution #6(a)/05/26/09

Marie Poirier and Harriet Muirhead

BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays approves the use of the attached template for future universal designation plaques for cultural heritage designations within the Township of Lake of Bays.

Carried

7. DISCUSSIONS

(a) Discussion re: 2009 Doors Open

Kelly Haywood provided an update to the Doors Open initiative and highlighted the following:

- Advertisement in the Huntsville Forester newspaper this week;
- Brochures to be distributed next week;
- Still seeking volunteers, currently have recruited ten (10);
- Volunteer appreciation dinner to be held June 3rd at 5:00 p.m. at Port Cunningham Lodge; and
- Many donations received by associations and individuals towards the event.

(c) Discussion re: Storage of Artifacts

Chair Tapley provided an update with respect to the storage of Bigwin artifacts and noted the following:

- Awaiting response from Hammond Transport regarding the use of a trailer;
- Artifacts need to be moved out of current location by mid-July;
- Still examining available options;
- Created a Loan Agreement and Donation Form using a template from Muskoka Heritage Place and Simcoe County Museum.
- Inventory of Bigwin artifacts in place and file to be maintained at Township office;
- Still thinking of ways to house the “walk in safe”

Committee discussed the Loan Agreement and Donation Form and agreed to implement both documents for future business of the Heritage Committee.

8. UNFINISHED BUSINESS

(a) Report re: Notice of Intent for Designation (Theobald)

A report will be coming forward at a later date after staff has met with Mr. & Mrs. Theobald.

9. CORRESPONDENCE

(a) The Honourable Michael Chan, Ministry of Citizenship and Immigration, re: Ontario Medal for Good Citizenship.

For committee’s information.

(b) Dorset Heritage Museum, re: Invitation to Unveiling of New Exhibit (Scale Model of Gilmour Tramway)

For committee's information.

(c) Cynthia Smith, Muskoka Heritage Foundation, re: MHF 2009 Built and Cultural Heritage Stewardship Awards.

The committee decided to nominate the Paint Lake School. Councillor Ross offered to provide the historical research required for the submission by June 13th. Staff was directed to complete the nomination form.

10. ADJOURNMENT

Resolution #10/05/26/09

Harriet Muirhead and Marie Poirier

BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays adjourns at 5:30 p.m. to meet again on June 23rd, 2009 at 4:00 p.m., in the Council Chambers of the Municipal Office, Dwight, Ontario.

Carried

Chair

Clerk