

**The Corporation of the Township of Lake of Bays
Heritage Advisory Committee Meeting Minutes – April 28th, 2009
MINUTES**

There was a regularly scheduled meeting of the Heritage Advisory Committee at 4:00 p.m., on April 28th, 2009 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair
Councillor
Members of Committee

Nancy Tapley
Ruth Ross
Jackie Godard
Russ Nicholls
Harriet Muirhead
Mark McLean
Marie Poirier (*left at 5:00 p.m.*)
Janet Peake
Carrie Sykes

Mayor
Administrative Assistant

Regrets

Members of Committee

Kelly Haywood

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:25 p.m., on April 28th, 2009 by Chair Nancy Tapley.

2. APPROVAL OF AGENDA

Resolution #2/04/28/09

Marie Poirier and Jacqueline Godard

BE IT RESOLVED THAT the Heritage Advisory Committee Agenda dated April 28th, 2009 be adopted as circulated.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

Resolution #4(a)/04/28/09

Mark McLean and Harriet Muirhead

BE IT RESOLVED THAT the Heritage Advisory Committee Minutes dated March 24th, 2009 be adopted as circulated.

Carried

5. DELEGATION

(a) 4:15 p.m. Celia Finley, Archivist & Heritage Consultant
Re: Heritage Register

Postponed until next meeting.

6. REPORTS

(a) Report re: Appointment of New Heritage Advisory Committee Member

Chair Tapley welcomed Rebecca Krawczyk to the Heritage Advisory Committee.

Resolution #6(a)/04/28/09

Marie Poirier and Jacqueline Godard

BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays recommends that Council accept the appointment of Rebecca Krawczyk to the Heritage Advisory Committee.

Carried

**(b) Report re: Pells Lake Archaeological/Heritage Assessment
(Field's Sawmill)**

Chair Tapley advised that this information had been received in connection with a proposed planning development and was for committee's information only.

(c) Report re: 2009 Heritage Advisory Committee Budget

Chair Tapley advised the committee of the following:

- That 15% had been cut during the budget process;
- \$10,000 was approved for heritage cost centre;
- Additional expenses this year, specifically registration costs for designations and storage costs for artifacts; and
- Fundraising and donations will offset the difference.

Committee reviewed the final heritage committee budget figures and discussed the additional expenses versus the fundraising and donation dollars.

Further discussion was held with respect to the Heritage Property Tax Relief Program and the registration costs involved with the municipality applying an interest to the property through the Preservation and Maintenance agreement. Staff advised that it was not feasible to pay solicitor fees and registration costs to register a Preservation and Maintenance agreement for the three (3) year time period the committee has allowed property owners to participate in the program and that confirmation from the solicitor would verify that the agreement may not need to be a registered interest but still maintain the same control.

Staff was directed to investigate the possibility of not registering the Preservation and Maintenance agreement (Heritage Property Tax Relief Program).

Chair Tapley explained that she was currently enduring storage issues for the Bigwin railings, noting that they had to be moved from their existing storage facility to a temporary site but will need to be moved again in July.

It was suggested that a more permanent storage option be determined, not only for the railings, but for other artifacts the Heritage Advisory Committee has and will be accepting.

7. DISCUSSIONS**(a) Discussion re: 2009 Doors Open**

Chair Tapley provided a brief update on the status of the upcoming event on June 13th, 2009 indicating that currently the Doors Open Committee is looking for silent auction items and volunteers to assist in manning the heritage sites between 10:00 a.m. and 4:00 p.m.

A volunteer appreciation BBQ has been scheduled for 5:00 p.m. on June 4th, 2009 at Bondi Village on Port Cunningham Road.

(b) Discussion re: Con 12, Pt Lot 23 & 24 (Franklin)

Chair Tapley advised the committee of concerns raised over the removal of the old steamer dock at North Portage.

(c) Discussion re: Storage of Artifacts

The storage issue of heritage artifacts was discussed further and two (2) options were noted for approximately \$1,000 a year each. Committee will need to determine the required cubic space and other available storage possibilities. This matter will be discussed again at the next meeting to determine the option best suited for the committee.

8. UNFINISHED BUSINESS

(a) Report re: Notice of Intent for Designation (Theobald)

A report will be coming forward at a later date.

(b) Report re: Draft Universal Designation Plaque

A report will be coming forward at a later date.

Other

Chair Tapley acknowledged, as per direction at the last meeting, a letter requesting additional heritage feature information was prepared and will be mailed out to property owners on the Heritage Register. Staff is awaiting confirmation from Celia Finley of the specific properties within the register that are missing information.

Committee was advised that a site visit will be required for the purpose of determining a proposed location for the installation of the North Portage Provincial Plaque.

Discussion was held with regard to the individuals and organizations on board to support the Provincial Plaque application (North Portage) and it was decided that Springsyde Association should be invited to attend the July 21st, 2009 Heritage Advisory Committee meeting, prior to the association's annual general meeting, for further discussions with respect to the North Portage plaque.

9. CORRESPONDENCE

- (a) **M. Aileen Carroll, Minister of Culture, re: Congratulations on Ontario Heritage Act Designation.**

For committee's information.

- (b) **PJ Materials Consultants Ltd., re: Restoration & Conservation of Heritage Structures and Older Buildings – Three Day Technical Conference & Tabletop Trade Show.**

For committee's information.

- (c) **Archives Association of Ontario, re: Winter 2009 Newsletter – Off the Record.**

For committee's information.

- (d) **Architectural Conservancy of Ontario, re: Spring 2009 Journal – Acorn.**

For committee's information.

- (e) **Architectural Conservancy of Ontario, re: 2009 Conference - Heritage in Creative Communities – May 29th to 31st, 2009 (Peterborough).**

For committee's information.

10. ADJOURNMENT

Resolution #10/04/28/09

Harriet Muirhead and Mark McLean

BE IT RESOLVED THAT the Heritage Advisory Committee of the Corporation of the Township of Lake of Bays adjourns at 5:15 p.m. to meet again on May 26th, 2009 at 4:00 p.m., in the Council Chambers of the Municipal Office, Dwight, Ontario.

Carried

Chair

Clerk