

**The Corporation of the Township of Lake of Bays
Parks, Recreation & Trails Committee Meeting Minutes – December 8th, 2008
Minutes**

There was a regularly scheduled meeting of the Parks, Recreation & Trails Advisory Committee held at 4:00 p.m., on December 8th, 2008 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair	Margaret Casey
Members of Committee	Shane Baker Linda Keown Stella Neilson
Community & Recreation Coordinator	Jennifer Schnier
Administrative Assistant	Amanda Masulka

Regrets

Co-Chair / Councillor	Ben Boivin
Mayor	Janet Peake
Members of Committee	Patricia Doyle Earle Northover
Public Works Supervisor (Facilities)	Morris Bryant

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:10 p.m. on December 8th, 2008 by Chair Margaret Casey.

2. APPROVAL OF AGENDA

Resolution #2/12/08/08

Stella Neilson and Linda Keown

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee Agenda dated December 8th, 2008 be adopted as amended.

Agenda amended as follows:

7. DISCUSSIONS

- (i) Discussion re: Parks, Recreation and Trails Committee
Operational Budget Requests

Amended to:

6. REPORTS

- (a) Miscellaneous

- (iv) Report re: Parks, Recreation and Trails Committee Operational and Capital Budget Requests.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

Resolution #4(a)/12/08/08

Stella Neilson and Shane Baker

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee Minutes dated October 27th, 2008 be adopted as amended.

Minutes amended as follows:

6. REPORTS

- (i) Report re: Possible Alternate Location of Bella Rebecca Water Access Point

Seventh paragraph reads:

Mr. Boivin advised the Committee that a contractor has been to the site and did not see any problems with the road construction...

Should read:

Mr. Boivin advised the Committee that Tom Brown, Director of Public Works, has been to the site and did not see any problems with the road construction...

Carried

5. DELEGATIONS

Nil

6. REPORTS

- (a) Miscellaneous

(i) **Report re: Proposed Parks, Recreation and Trails Advisory Committee 2009 Work Plan**

Chair Casey pointed out the following:

- This is the work plan that was adopted in 2008.
- Any tasks that are listed as completed will be removed from the 2009 work plan as Chair Casey wanted to show the transition from 2008 to 2009.
- Committee needs to address items that could be eliminated from the list, as well as, any additional projects to be added.
- Suggested to identify the high priority items that will be completed first and then move to the remaining projects as time permits.
- The following categories are listed in order by page:
 - Parks
 - Recreation
 - Access Points
 - Trails
 - Facilities
 - General
- Chair Casey identified each project, the tasks involved to complete the project and whether the item will be brought into the 2009 work plan.
- Advised that some of the projects involve more than one category (Parks, Access Points, etc.); therefore, it was difficult to identify which category the project belongs.
- Pointed out under Facilities regarding the Dorset Park project that the Committee has been participating in discussions with Algonquin Highlands and advised the following:
 - A survey of the site has been completed and it was funded by contributions that the Township of Lake of Bays has made to Algonquin Highlands through the shared services agreement for the skating rink.
 - The skating rink is operated by Algonquin Highlands; however, it physically sits within the Township of Lake of Bays.
 - The survey indicated that one (1) end of the rink is sitting on an unopened road allowance and the C.A.O./Treasurer has agreed that that portion of Wiman Street be closed to become part of the park.

Parks, Recreation and Trails Committee Meeting Minutes – December 8th, 2008

- A request was made for a study of the soils under the rink for a cost of \$2,500 and the Township of Lake of Bays share would be \$1,250. The Finance and Corporate Services Committee has approved that shared cost.
 - The community is interested in modifying the park.
 - There were discussions concerning adding a playground within the park.
 - There is no point in allocating funds from the 2009 budget at this point as the Committee is not completely clear on what modifications will be done to the park.
- Suggested that the Committee focus on improvements to the signage on water access points and trails.
 - Mr. Baker requested that Tasso Bridge, Tasso Dam and Toad Lake access points be added to the 2009 Work Plan. The Ministry of Natural Resources owns the property and the task would be to investigate whether it's logical to bring these sites into Township of Lake of Bays property ownership.
 - Chair Casey will make any discussed adjustments and send it out to the Committee for review.

(ii) Report re: 2009 Meeting Schedule

Chair Casey announced the 2009 meeting dates for the Parks, Recreation and Trails Advisory Committee and indicated that there are a total of ten (10) meetings scheduled, all on Wednesdays.

(iii) Report re: Capital Projects for Budget Consideration

Chair Casey reviewed the report and indicated the following:

- Plates for the Baysville Arena are considered an operational expense.
- The design of the kitchen at the Baysville Arena is included on the 2009 Work Plan.
- Need an Advisory Committee to provide direction regarding the Trillium Grant for the kitchen at the Baysville Arena.
- Committee asked that the requests for plates and a new dishwasher for the Baysville Arena be delayed until there can be some input from the Trillium Grant Advisory Committee.
- Committee would like some background information for the required lacrosse nets and clocks.

Parks, Recreation and Trails Committee Meeting Minutes – December 8th, 2008

- There is agreement of the need for a computer scheduling program and washroom partitions for the Baysville Arena.
- There is agreement of the need for a flag stand at Centennial Park, lawn tractor, North Road ramp, miscellaneous dock repairs and Dwight Library roof.
- Recommended that the Paint Lake ramp be removed.
- Chair Casey will send an e-mail to Morris Bryant, Public Works Supervisor of Facilities, to clarify the items that required more details.

(b) Recreation

(i) Report re: Appointment of Community Chair Ontario Youth Winter Games

Chair Casey advised that requirement at this point in time is a liaison back to the Township of Lake of Bays and its Council. She indicated that she is willing to be the Community Chair for the first six (6) months; however, once the event locations are identified she will request onsite people to complete the task of coordination of volunteers.

(c) Trails

Nil

(d) Parks

(i) Verbal Report re: Dorset Park Update

Please see 6(a)(i) Report re: Proposed Parks, Recreation and Trails Advisory Committee 2009 Work Plan for discussions regarding Dorset Park.

(e) Facilities

Nil

(f) Water Access Points

Nil

6. REPORTS

(a) Miscellaneous

(iv) Report re: Parks, Recreation and Trails Committee Operational and Capital Budget Requests.

Chair Casey indicated the following:

- Committee would like to request \$5000 to improve the signage at the various water access points.
- Advised that the request for physical improvements to boat launches is due to boat propellers causing wholes under the water at the end of the boat launches when the boats are being loaded.
- Proposal to complete a proper study on boat launches, specifically the Paint Lake boat launch in order to properly correct the problems with wholes created by propellers. Suggested to establish the need within the strategic planning process and include study in the 2010 budget request.
- Black Lake canoe route request is for \$3000 for various signs, hardware, staff support for installation, forest access road signage, etc.
- Trail signage improvements is included at \$4000 to identify where to park, notices on the highway, etc.
- Dorset Park ball diamond improvements may be a capital request and will likely be spent out of the Parks Fund which does not affect the levy. This would be an unbudgeted item that would have to be approved by Council.
- The capital budget requests for 2009 totals \$12,000.
- The operational budget will reflect the levy and is for any meetings that the Committee will attend, trail celebrations, volunteer recognitions and other Committee work.

Resolution #6(a)(iv)/12/08/08

Shane Baker and Linda Keown

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee recommend to the Finance and Corporate Services Committee to include the following allocations in the 2009 municipal budget:

- **Capital allocation:**
 - **Water Access Point signage** **\$5000**
 - **Black Lake Canoe Route** **\$3000**
 - **Trail Signage** **\$4000**
- **Operational allocation:**
 - **General Committee work** **\$1000**
 - **Committee Training** **\$500**

Carried

7. DISCUSSIONS

- (i) **Discussion re: Parks, Recreation and Trails Committee Operational Budget Requests**

Amended to 6(a)(iv).

8. OTHER BUSINESS

Nil

9. CORRESPONDENCE

- (i) **James Murphy, re: SAVOUR Muskoka 2009 Grant Application**

Chair Casey advised the Committee that the correspondence is a request for funds to support an initiative to create a Culinary Trail Map. Mr. Murphy is requesting a total of \$1000 from the Township of Lake of Bays to go towards the cost of the map creation.

Chair Casey has received more information from Mr. Murphy and suggested that the correspondence be forwarded to the Finance and Corporate Services Committee. The Parks, Recreation and Trails Advisory Committee agreed that the correspondence be forwarded.

10. **ADJOURNMENT**

Resolution#10/12/08/08

Shane Baker and Stella Neilson

BE IT RESOLVED THAT the Parks, Recreation and Trails Advisory Committee of the Township of Lake of Bays adjourn at 6:25 p.m. to meet again on January 21st, 2009 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried.

Chair

Clerk

DRAFT