

**The Corporation of the Township of Lake of Bays
Heritage Advisory Committee Meeting Minutes – February 16th, 2010
Minutes**

There was a regularly scheduled meeting of the Heritage Advisory Committee held at 4:00 p.m., on February 16th, 2010 in the Council Chambers of the Township of Lake of Bays Municipal Office, Dwight, Ontario.

Attendance

Chair
Co-Chair/Councillor
Members of Committee

Nancy Tapley
Ruth Ross
Mark McLean
Russ Nicholls
Jacqueline Godard
Rebecca Krawczyk
Penny McEachern
Carrie Sykes

Deputy Clerk

Regrets

Members of Committee

Harriet Muirhead
Marie Poirier
Kelly Haywood
Janet Peake

Mayor

1. MEETING CALLED TO ORDER

The meeting was called to order at 4:12 p.m. on February 16th, 2010 by Chair Nancy Tapley.

2. APPROVAL OF AGENDA

Resolution #2/02/16/10

Mark McLean and Jacqueline Godard

BE IT RESOLVED THAT the Heritage Advisory Committee Agenda dated February 16th, 2009 be adopted as amended.

Agenda to be amended as follows:

Addition

7. DISCUSSION

(d) Discussion re: Paint Lake Plaque Update

(e) Discussion re: Revisions to 2010 Meeting Schedule

9. CORRESPONDENCE

(a) Jacqueline Godard, Secretary, Andrew Daniels Fish Stewardship Program, re: Youth Achievement Award Nomination (Ransom).

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. APPROVAL OF MINUTES

Nil

5. DELEGATIONS

Nil

6. REPORTS

Nil

7. DISCUSSIONS

(a) Discussion re: Tour Brochure

Discussion was held with respect to the creation of a magical history tour and the corresponding brochure, specifically the map. It was suggested that an online map be prepared where participants could click on their area of interest around the Lake of Bays, such as Dwight, Baysville, Dorset or Hillside, and that portion of the map would be enlarged for easier viewing.

(b) Discussion re: North Portage Plaque

Discussion was held with regards to the application for a local marker under the Ontario Heritage Trust for the North Portage plaque. The committee was notified by the Trust at the last meeting that they were unsuccessful in their

application for a Provincial Plaque. Members decided upon the advice of the Trust to re-apply under the local marker program.

Committee member, Russ Nicholls provided the following details he had obtained in his discussion with Beth-Anne Mendes an advisor of the Trust:

- Committee responsible for creation of plaque and could determine the size and shape;
- Two-sided plaque and therefore could place pictures and additional text on the other side; and
- Committee responsible for payment of completed plaque, post and fastening hardware and that the Trust, upon submission of invoice, would pay up to \$400.

The following questions were raised:

- whether the plaque text was required in French as well as English;
- Could the committee have control over what text and/or pictures appeared on the reverse side of the plaque; and
- How much would the plaque cost and would using different shapes alter the cost.

Staff was directed to contact Beth-Anne Mendes to clarify these questions

Further discussion was held with respect to the unveiling, such as tentative dates, reception location, venue availabilities, use of tent, podium, P.A. system, property for venue and parking and refreshments.

The committee agreed that the first weekend in October (October 2nd, 2010) would be their first tentative date when the Fall leaves are at their peak.

Staff was directed to prepare a timelines spreadsheet for this event for the committee to work within.

(c) Discussion re: Request for Extended Leave of Committee Members

Discussion was held with regards to the committee members that have been unable to attend the required number of meetings as per the Municipal Procedural By-law.

Resolution#7(c)/02/16/10

Mark McLean and Russ Nicholls

WHEREAS two (2) members of the Heritage Advisory Committee will be unable to attend the meetings for three consecutive months by reason of employment, education or personal matters; and

WHEREAS these members, although unable to attend the regular meetings, are still actively involved in the ongoing projects of the Heritage Advisory Committee, by electronic means (i.e. email, Internet, etc.); and

BE IT RESOLVED THAT the Heritage Advisory Committee recommends to the Council of the Corporation of the Township of Lake of Bays, pursuant to Section 2.33(o) of the Procedural By-law that an extended leave of two (2) additional months be requested for the following committee members:

- Rebecca Krawczyk
- Marie Poirier

Carried.

(d) Discussion re: Paint Lake Plaque Update

Councillor Ross reported that the president of the Paint Lake Ratepayers' Association, Herb Hickling, advised that the matter of financial contribution towards the commemoration plaque (Paint Lake Bridge) will be discussed at the summer meeting of the Association.

(e) Discussion re: Revisions to the 2010 Meeting Schedule

Discussion was held with regards to conflicts between the meeting schedule of the Heritage Advisory Committee and other Boards and/or Committees that some committee members also sit on.

Staff advised that if the committee preferred Tuesdays then the only date available would be the first Tuesday of each month. The committee concurred and the following dates were set:

- March 2nd
- April 6th
- May 4th
- July 6th
- August 3rd
- August 31st and
- October 5th

Staff was directed to revise the 2010 Meeting Calendar, distribute and advise staff, council and the public of the new dates.

8. UNFINISHED BUSINESS

- (a) Report re: Mansell-Kimmel designation plaque
- (b) Report re: Permission for North Portage plaque installation
- (c) Report re: Notice of Intention to Designate (Moffat – Korea Cottage)
- (d) Report re: Notice of Intention to Designate (Stewart – Cedar Chest Cottage)
- (e) Report re: Notice of Intention to Designate (Stewart – Cedar Chip Cottage)
- (f) Report re: Notice of Intention to Designate (Allen – Beacon Lodge)
- (g) Report re: Notice of Intention to Designate (Vichert – Barnaby Cottage)
- (h) Report re: Notice of Intention to Designate (Stewart – Pine Cone Cottage)
- (i) Report re: Development of On-line Heritage Register
- (j) Minutes: Heritage Advisory Committee Meeting Minutes of January 19th, 2010.

9. CORRESPONDENCE

- (a) Jacqueline Godard, Secretary, Andrew Daniels Fish Stewardship Program, re: Youth Achievement Award Nomination (Ransom).

Resolution#9(a)/02/16/10

Russ Nicholls and Penny McEachern

BE IT RESOLVED THAT the Heritage Advisory Committee receives the Youth Achievement Award nomination from the Andrew Daniels Fish Stewardship Program for the outstanding achievements and demonstrated community involvement of Thomas Ransom.

Carried.

Discussion was held with respect to the criteria of the Youth Achievement Award, specifically that the recipient must be a full-time resident of the Township of Lake of Bays. The committee agreed that the inclusion of seasonal residents must of have been an oversight in the development of the criteria.

Resolution#9(a)(i)/02/16/10

Mark McLean and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee hereby directs staff to amend policy HG-1.1, Youth Achievement Award to reflect that nominees may be full time or seasonal residents of the Township of Lake of Bays. And further that the amended policy is recommended to the Council of the Corporation of the Township of Lake of Bays for approval.

Carried.

10. ADJOURNMENT

Resolution#10/02/16/10

Councillor Ross and Russ Nicholls

BE IT RESOLVED THAT the Heritage Advisory Committee of the Township of Lake of Bays adjourn at 5:10 p.m. to meet again on March 2nd, 2010 at 4:00 p.m. in the Council Chambers of the Dwight Municipal Office, Dwight, Ontario.

Carried.

Chair

Clerk