

THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS

BY-LAW NUMBER 08-148

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES ON PERSONS FOR PAYMENT OF MUNICIPAL SERVICES, ACTIVITIES AND USE OF MUNICIPAL PROPERTY.

WHEREAS pursuant to Section 391(1) of the Municipal Act, c. 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control;

AND WHEREAS pursuant to Section 391(3) of the Municipal Act, c. 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS pursuant to Section 7 of the Building Code Act, c. 23, S.O. 1992, as amended, a municipality is authorized to require the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS pursuant to Section 45 (1) of the Municipal Freedom of Information and Protection of Privacy Act, c. M.56, R.S.O., 1990, as amended, a municipality is authorized to impose fees for the costs incurred in fulfilling a request for access to a record;

AND WHEREAS unpaid fees or charges imposed pursuant to this By-law are subject to an interest rate of one and one-quarter per cent (1.25 %) per month;

AND WHEREAS pursuant to Sections 398 of the Municipal Act, c. 25, S.O. 2001, as amended, the fees or charges imposed pursuant to this By-law constitute a debt owed to the Corporation of the Township of Lake of Bays for which the Treasurer may add the outstanding fees or charges, including interest on the unpaid balance, to the tax roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

AND WHEREAS any person required to pay a fee or charge pursuant to this By-law, who disagrees for any reason, with the calculation of the fee, shall provide to the Treasurer, a statement in writing, setting out in detail, his or her reasons for the disagreement;

AND WHEREAS upon receipt of the above mentioned statement, the Treasurer shall review the matter, and shall determine whether the fee imposed was correctly calculated, and shall respond to the person who provided the statement, in writing, providing reasons for his or her decision, with that decision, in this regard, being final;

NOW THEREFORE, be it enacted that the Council of the Corporation of the Township of Lake of Bays hereby enacts as follows;

1. That the Corporation of the Township of Lake of Bays adopts the attached schedules, being schedules of departmental user fees, hereto and forming a part hereof:

Schedule A – Administration Department
Schedule B – By-law Department
Schedule C – Roads Department
Schedule D – Building Department
Schedule E – Fire Department
Schedule F – Recreation Department

Fees & Charges

2. That this By-law shall come into force and take effect on January 1st. 2009.
3. That By-law 07-163 is hereby repealed.

READ a FIRST, SECOND time this 2nd day of December, 2008

Garret P. Pease M. Kura
Mayor Clerk

READ a THIRD time and finally passed this 2nd day of December, 2008.

Garret P. Pease M. Kura
Mayor Clerk

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "A" TO BY-LAW NUMBER 08-148

ADMINISTRATION

\$

GENERAL	
Commissioning	No Charge
Certification of Documents	\$10.00
Council Agenda & Minute Package	\$300.00 per year
Photocopies	
Per page (maximum 10 pages)	\$0.50
Per page additional	\$0.25
Public requiring assessment, tax, general information (beyond 1997)	
1 st ½ hour or part thereof	\$25.00
Each additional 15 minutes	\$10.00
Facsimile Fees	
1 to 5 pages	\$5.00
Each additional page	\$2.00
NSF Cheques	\$50.00
Tax Certificates	\$50.00
Statement of Account	
Summary	\$5.00
Detailed	\$10.00
Duplicate Tax Bill Reprint	\$10.00
Tender Package	\$25.00
Receipt for Taxation – Revenue Canada	\$10.00
Notice of Arrears	\$5.00
Post Dated Cheque – other than due date	\$5.00
Civil Marriages	\$300.00
Freedom of Information Application Fee	\$5.00
Freedom of Information – Time locating, retrieving, processing and copying records	\$7.50 Per 15 minutes
Freedom of Information – Preparing a Record for Disclosure	\$7.50 Per 15 minutes
APPLICATIONS	
Original Shore Road Allowance Closing	
Application fee (Applicant is responsible for all legal and survey costs)	\$400.00
Purchase of Original Shore Road Allowance	
Small sized Lakes, being 7 to 60 hectares (per square foot)	\$0.30
Medium sized lakes, being 70 to 350 hectares (per square foot)	\$0.60
Large sized lakes, being greater than 350 hectares (per square foot)	\$0.90
Original Road Allowance Closing	
Application Fee (Applicant is responsible for all legal and survey costs)	\$400.00
Purchase of Original Road Allowance	
(per square foot)	\$0.40
Licence of Occupation	
Application	\$250.00
Annual Renewal Fee	\$100.00
If other administrative action is required exceeding the initial fee, an additional fee will be applied	\$100.00

THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW

SCHEDULE "A" TO BY-LAW NUMBER 08-148

ADMINISTRATION

\$

APPLICATIONS	
Boating Restrictions	\$1,000.00
Rename a Public Road	\$1,945.00
Rename a Private Road	\$575.00
Lottery Licence	
Bingo	3% to a max. of \$25.00
Raffle	3% to a max. of \$25.00
Break-open Tickets	3% to a max. of \$25.00
Media Bingo	3% to a max. of \$25.00

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "B" TO BY-LAW NUMBER 08-148

BY-LAW

\$

LICENSING	
Auctioneer	\$25.00
Refreshment Vehicle	\$250.00
Hawkers and Peddlers	\$250.00
Transient Traders	\$500.00
DOGS	
Purchased January 1 to April 15 of any year	
Non-neutered	\$20.00
Neutered	\$15.00
Purchased April 16 to December 31 of any year (except where a bill of sale is provided to show that the dog was acquired after April 16 then the fee shall be that which is stipulated for a dog before April 15)	
Non-Neutered	\$25.00
Neutered	\$20.00
Guide Dogs	NO CHARGE
Police Enforcement Dogs	NO CHARGE
Replacement Tags	\$5.00
KENNELS	
Application fee	\$50.00
Annual fee for a kennel used for boarding purposes	\$50.00
Annual fee for the keeping only of pure-bred dogs for breeding purposes	\$50.00

THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW

SCHEDULE "C" TO BY-LAW NUMBER 08-148

ROADS

\$

GENERAL	
Correspondence (i.e. solicitor)	\$25.00
Correspondence with site inspection	\$120.00
Entrance Permit	\$100.00
Performance Bond (entrance)	\$500.00
Open Cut Agreement (O.C.A.)	\$100.00
Performance Bond (O.C.A.)	\$350.00
Tenders (documents)	\$25.00
Unassumed Road Allowance Improvement Agreement	\$100.00

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "C" TO BY-LAW NUMBER 08-148

ROADS

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SIGN TYPE/SERVICE	Factors affecting Fees	FEE
Application Fee	Non-refundable	\$95
Ground, Fascia, Awning, Projecting, Construction, Temporary Real Estate, Real Estate Development Signs and New Home Development Signs on Private Property	Up to 3.75 m ² (40 sq.ft.)	\$200
	Over 3.75 m ² (40 sq.ft.)	\$400
	If encroachment on Township Property	Additional \$200
Landscaping Signs	N/A	\$100
Poster Signs	N/A	\$100/year
Mobile Signs	N/A	\$30/15 days
Portable Signs	N/A	\$30/15days
Banner Sign	N/A	\$30/15 days
Special Occasion Sign including Inflatable	N/A	\$150/7 days
Minor Variance	Removed	Removed
Signs requiring approval of Council	(In addition to fee based on type of sign)	\$500
Revision of plans and/or structural alterations to existing signs requiring review of plans by examination staff	N/A	\$50
Review of an application to a Designated Official for the extension of the term of a sign	N/A	\$50
Community Mobile Signs	N/A	No Charge
New Home Development Signs on Town Property	Fees for calendar year reduced after July 1 st of each year.	\$120/year \$60/balance of year
Election Sign(s) erected Prior to the permitted 90 days of Election Day shall be retrieved	Per Sign	\$50 per retrieval
Retrieval of Election Signs during Election Period	Unlimited number of signs	\$50 per retrieval
Removal of Election Signs after Election	Unlimited number of signs	\$50
Return of Mobile Signs	Per sign	Cost of Towing
Return of Signs other than Mobile Signs or Election Signs	Per sign	\$50 + costs incurred
Charitable Signs	N/A	No charge

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "D" TO BY-LAW NUMBER

BUILDING DEPARTMENT

PERMIT FEES		
Construction (new, addition, renovations, plumbing, heating etc.)		Per Sq Ft
Minimum Charge Building Permit		\$100.00
Group C Occupancies (single family dwellings)	New or addition(s) less than 3000 sq ft in gross area (as defined in OBC) including finished basements.	\$1.20
	Log structure or new or addition(s) larger than 3000 sq in gross area (as defined in OBC) including finished basements.	\$1.50
	Internal renovations	\$0.65
	Decks	\$0.20
	Garages	\$0.50
	Muskoka/ Screen Room	\$0.45
	Bunkie	\$0.75
	Car port and storage buildings	\$0.40
	New or replacement foundation and roofs	\$0.50
	Shoreline Structures	Floating or post dock
Crib Dock		\$0.25
Steel Dock		\$0.50
Boat port		\$0.40
	Boathouse	\$0.50
Group C Occupancies (other than single family dwellings)		\$1.30 per. sq. ft. or \$10/\$1,000 construction value which ever is greater
All other Occupancies, New or Addition and Renovation (i.e. commercial, industrial and institutional)		\$1.30 per. Sq. ft. or \$10/\$1,000 construction value which ever is greater
		Flat fee
An additional fee for each required inspection may be required for water access properties at the discretion of the Chief Building Official.		\$20.00
1. Inspection Fee for a re-inspection		\$75.00
2. Special inspection: fee to inspect buildings or structures where a request has been made for a final inspection or for an Occupancy/Use where the permit has been inactive for one year and/or the permit is three years or older.		\$150.00
3. Demolition of building or structure		
	Over 600 square feet	\$50.00
	Under 600 square feet	\$25.00
4. Outdoor swimming pools together with the required fencing		\$100.00
5. Tents (over 645 square feet) and temporary structures such as greenhouses or other temporary special event structures		\$50.00
6. Change of Use Permits (Non-Refundable)		
	Part 9 of OBC	\$100.00
	Part 3 of OBC	\$150.00
7. Transfer of Active Permit		\$100.00
8. Completion permit		Double the above fees Min. \$200.00
9. Conditional permit		Double the above fees Min. \$200.00
10. Demo Permit for a dwelling or cottage which will remain until the replacement new structure is habitable.		Signed agreement, letter of credit and a fee of \$250.00
11. Remedy Unsafe permit		Double the above fees Min. \$200.00
12. Review fee for permits which are denied or submitted incomplete		50% of permit fee max of \$1,000.00

ADMINISTRATION FEES	
Application for alternative design	\$200.00
Review revised plans or application	\$50.00 per page or \$100.00 per page if required after an inspection
Building, septic and zoning information reports (for non property owners)	\$100.00
Faxed reply requested	\$5.00
General inquiry letter	\$50.00
Non compliance with the Building Code Act Administration fee, plus any funds spent by the municipality for it's investigation	\$360.00
If other administrative action is required exceeding the initial fee, an additional hourly fee will be applied (per hour).	\$80.00
Abatement for septic systems (per hour)	\$80.00

SEPTIC SYSTEM PERMIT FEES	
1. New or Replacement – Class 1 System (Privy) Code Section 8.3 (no permit required)	NO CHARGE
2. New of Replacement – Class 2 System (Greywater System) Code Section 8.4 (2 inspections)	\$200.00
3. New System – Class 4 System (3 inspections)	\$400.00
4. Existing System Repairs – Class 4 System	
Tank Replacement (min. tank size 3600 L) 800 Gal (2 inspections)	\$200.00
Bed Replacement (3 inspections)	\$400.00
Extension of Bed (2 inspections)	\$300.00
5. Lot Suitability	\$150.00
6. New or Replacement – Class 5 System	
Permit application to be filed complete with all calculations, drawings and fees (2 inspections)	\$200.00
7. Pre-Inspection per lot	\$50.00
8. Water and sewage connections	\$175.00

CIVIC ADDRESSING SIGNAGE	
New	\$45.00
Replacement	\$40.00
Replacement posts	\$15.00
Note: all fees are at the discretion of the Chief Building Official.	

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "E" TO BY-LAW NUMBER 08-148

FIRE DEPARTMENT

\$

GENERAL	
Copy and release of Fire Report (no charge to home owner)	\$50.00
Copy and release of Inspection Report	\$50.00
INSPECTION SERVICES	
Single family dwelling (includes one re-inspection) (not including wood burning appliance)	\$55.00
Re-inspection	\$20.00
Retail/Commercial facility (per hour or fraction thereof)	\$50.00
Inspection of (1) one wood burning appliance (includes (1) one re-inspection)	\$75.00
Subsequent Re-inspections	\$15.00
Inspection for the purpose of setting off fireworks	\$30.00
OTHER	
False Alarms-Automatic Alarm Systems/Detectors where the number of false alarms originating from the premises within an alarm response year is three or greater (per false alarm)	\$350.00
Air cylinder recharge (per bottle)	\$5.00
Building Plans/Technical Drawings (per hour)	\$50.00
Landfill Emergency (per hour/per vehicle) for 1st hour or fraction thereof	\$350.00
For each additional hour or part thereof	\$175.00
PENALTY	
Burning without a permit (per hour/per vehicle)	
Minimum one hour	\$350.00
Each additional 1/2 hour or part thereof	\$175.00
Emergency services on roads and waterways (per hour)	
1st hour per vehicle (non-residents)	\$350.00
each 1/2 hour per vehicle (non-residents)	\$175.00
Apparatus Stand-by (per hour or fraction thereof)	\$125.00
Standby/Clean up	
Per person, per hour	\$20.00
Per vehicle, per day	\$350.00
Emergency Scene Security, Firewatch (per hour) (Includes minimum 2 fire fighters and required equipment)	\$175.00

Time for Attendances: The computation of time for the purposes of determining the appropriate fee for a service requiring attendance shall commence at the time of dispatch from municipal premises and shall terminate at the time of return to municipal premises.

Time for Other Services: The computation of time for the purposes of determining the appropriate fee for a service which does not require attendance shall be the actual time required to provide the service.

Records: The Fire Chief shall maintain records of the time spent responding to requests for services to provide support for fees calculated in accordance with this section.

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW**

SCHEDULE "F" TO BY-LAW NUMBER 08-148

RECREATION DEPARTMENT

\$

LAKE OF BAYS COMMUNITY CENTRE - BAYSVILLE	
Ice per Hour	
Adult – Prime Time	\$118.00
Minors – Prime Time	\$108.00
Figure Skating – Prime Time	\$58.00
Business (for profit) – Prime Time	\$184.00
Day Time – (weekdays 9 a.m.- 3 p.m.)	\$79.00
Non-Prime Time (after 11 p.m.)–not weekends	\$84.00
Public Skating	
Adult	\$2.25
Seniors	\$1.75
Teen	\$1.75
Under Thirteen	\$1.50
Family Rate	\$7.00
Floor (No Ice)	
Residents – per day	\$840.00
Non-profit – per day	\$788.00
Minor – per day	\$788.00
Business – per day	\$1,262.00
Minors (under 19) – per hour	\$42.00
Adult – per hour	\$53.00
Business – per hour	\$79.00
In-Line Skating	
Rental	\$2.00
Admission	\$2.00
Family Admission	\$7.00
Party Rate (incl. rental)	\$53.00
COMMUNITY CENTRE AUDITORIUM – DWIGHT	
Daily	\$315.00
Minors – per hour	\$31.00
Adult – per hour	\$37.00
Kitchen	Incl.
Dishes	Incl.
Socan	\$65.00
LAKE OF BAYS COMMUNITY CENTRE AUDITORIUM – BAYSVILLE	
Daily	\$315.00
Minors – per hour	\$31.00
Adult – per hour	\$37.00
Kitchen	Incl.
Dishes	Incl.
Socan	\$65.00
LABOUR	
Internal – per hour	\$26.00
External – per hour	\$31.00
P.A. SYSTEM	
Per day	\$53.00

* PLUS SOCAN RATES WHERE APPLICABLE

*Hourly rental of auditoriums only available when no alcohol is being served

THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
FEES & CHARGES BY-LAW

SCHEDULE "F" TO BY-LAW NUMBER 08-148

RECREATION DEPARTMENT (CONT'D)

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Existing exemptions from the recreation user fees by-law:

Baysville Community Centre (Hall Rental Only)

Baysville Horticultural Flower Show
Children's Program
Muskoka Family Focus
Lions Santa Claus Parade Children's Party
Baysville Girl Guides
Baysville Brownies
Baysville Cubs/Scouts
Baysville Library Children's Programs

Dwight Community Centre

Dwight Lions Club
Dwight Girl Guides
Lions Children's Halloween Party
I.M.P.S. Home + School
Muskoka Family Focus
Canada Day (without alcohol)
Dwight Library Children's Programs
Dwight Parks and Recreation Children's Programs

Additional "new" non-fundraising children's programs will be considered by Council as they arise.