

# RISK MANAGEMENT WORKSHOP FOR NON-PROFIT ORGANIZATIONS

**VOLUNTEER ORGANIZATIONS, SERVICE CLUBS, SPORT, LAKE ASSOCIATIONS,  
VOLUNTEERS, & NON PROFIT ORGANIZATIONS!!**

Volunteers are essential to many organizations, whether used on a day-to-day basis, for special events or some other purpose. Organizations have a duty to protect staff, volunteers, members, patrons, clients, etc. from harm. The proper screening and training of volunteers is essential to meeting that required standard of care

**Wednesday, November 12, 2008**

**9:30 am – 2:30 pm**

**\$25.00 includes Lunch & Resource Binder**

**HV Hidden Valley Resort, Huntsville, ON**

## **EVERY GROUP NEEDS TO HAVE A RISK MANAGEMENT PLAN**

**YOU WILL LEARN:** 1. HOW TO DEVELOP A RISK MANAGEMENT PLAN

2. THE OBSTACLES TO RISK MANAGEMENT & HOW TO OVERCOME

3. THE BENEFITS OF RISK MANAGEMENT

4. HOW TO CREATE A RISK MANAGEMENT TASK FORCE

5. ALL PARTICIPANTS WILL RECEIVE A COMPREHENSIVE RESOURCE PACKAGE.

### **About the trainer:**

David Hartley is Manager, Training and Outreach at Imagine Canada's Insurance & Liability Resource Centre for Nonprofits ([www.riskmanagement.imaginecanada.ca](http://www.riskmanagement.imaginecanada.ca)). Dave has travelled extensively as a trainer, both in Canada and abroad, and has developed numerous training and train-the-trainer

### **How do I register?**

Register in person at the Gravenhurst Centennial Centre or the Township of Lake of Bays Office.

**OR** Fill out the attached Registration Form and Fax it with Visa or MasterCard payment to:

**The Town of Gravenhurst** c/o Judy Vanderveer Fax # 705 – 687 - 8857

**The Township of Lake of Bays** c/o Jennifer Schnier Fax # 705 – 635 – 2132

**DEADLINE TO REGISTER – OCTOBER 31, 2008**

Workshop sponsored by:



# RISK MANAGEMENT WORKSHOP FOR NON-PROFIT ORGANIZATIONS

**Wednesday, November 12<sup>th</sup>, 2008  
HV Hidden Valley Resort  
Huntsville 9:30 am to 2:30 pm**

## Registration Form

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Town \_\_\_\_\_

Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Workshop Fee: **\$25.00** Includes: Lunch and Resource Binder.

*(Please indicate any special meal requirement)*

Payment Method:

(Please check one)    VISA     MasterCard     Cheque

Card Number: \_\_\_\_\_ / \_\_\_\_\_ (mm/yy)

Card Holder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Return form to:**



### **How do I register?**

If you are paying by cheque - Register in person at the Gravenhurst Centennial Centre or The Township of Lake of Bays Office.

All cheques to be made out to: *Corporation of the Township of Lake of Bays*

**OR** Complete this Registration Form and Fax it with Visa or MasterCard payment to:

**The Town of Gravenhurst** : c/o Judy Fax # 705-687-8857 **OR**

**The Corporation of the Township of Lake of Bays** c/o Jennifer Fax # 705-635-2132

