



APPLICATION FOR DEVELOPMENT PERMIT BY-LAW

January 2, 2006

TOWNSHIP OF LAKE OF BAYS

Office Use Only

Application Number:	Receipt Number
Date received:	Roll Number:
Category of Permit:	Fee: _____ Received: _____

Applicant Information

1.1 NAME OF REGISTERED OWNER (S) _____
Mailing Address _____
Tel. # Home _____ Office _____ Cottage _____
Fax #. _____ E-Mail Address _____

1.2 NAME OF SOLICITOR (if involved) _____
Mailing Address _____
Tel. # _____ Fax # _____

1.3 NAME OF AUTHORIZED AGENT (if any) _____
Mailing Address _____
Tel. # _____ Fax # _____
E-Mail Address _____

Please specify to whom you wish communications to be sent:
 Owner Solicitor Agent

2. LOCATION OF SUBJECT LANDS:

Ward or former Twp. _____
Lot # _____ Concession # _____
Registered Plan of Subdivision # (if any) _____ Lot # on Plan _____
Reference Plan # (Survey Plan) _____ Part # on Survey _____
Municipal or 911 Address _____
(not mailing address)
Assessment Roll Number _____
Do you own the Shore Road Allowance? Yes _____ (Verification may be required) No _____

3. NATURE OF APPLICATION:

3.1 If known, what is the existing official plan designation(s) of the subject land? _____

3.2 If Known, what is the Development Permit Area of the subject land? _____

3.3 What is the nature of the proposed development (including vegetation removal or site alteration)?

3.4 Nature and extent of relief required from By-law? (Requested Variation/Discretionary Use?), if applicable:

3.5 Why is it not possible to comply with the provisions of the By-law? (Reason for Requested Variation/Discretionary Use?):

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3.6 Does the proposal address applicable Official Plan and Development Permit By-law criteria?:

4. DESCRIPTION OF THE SUBJECT LANDS:

4.1 DIMENSIONS OF THE LANDS AFFECTED:

Frontage on Road _____ Frontage on Water _____

Depth _____ Area _____

4.2 USE OF LANDS:

- | <u>Existing</u> | <u>Proposed</u> |
|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> Vacant |
| <input type="checkbox"/> | <input type="checkbox"/> Seasonal Residential |
| <input type="checkbox"/> | <input type="checkbox"/> Permanent Residential |
| <input type="checkbox"/> | <input type="checkbox"/> Commercial (give details below, including business name) |
| <input type="checkbox"/> | <input type="checkbox"/> Other (specify) _____ |

Provide any additional details of above, if necessary. _____

Length of time the existing uses of the subject property have continued: _____

4.3 (a)	Existing Structure(s)	Footprint Area (ft ² or m ²)	Gross Floor Area (all floors)	Date Constructed	Building Permit No.
	Dwelling				
	Decks				
	Garage				
	Private Cabin				
	Dock				
	Boathouse				
	Others				
4.3 (b)	Proposed Structures				
				n/a	n/a
				n/a	n/a

4.4 LOCATION OF ALL BUILDINGS AND STRUCTURES ON THE LANDS:

Please include a scale sketch that specifies the distances to all lot lines (ie. front, yard, rear yard, side yard) and waterbodies and watercourses). Where development is confined to a specific portion of a lot, a scaled sketch in only required for the immediate area surrounding the proposed development. An approximate representation of the remainder of the lot is generally sufficient.

5. ACCESS:

5.1 TYPE OF ACCESS TO THE SUBJECT LANDS:

- i) a) Provincial Highway d) Municipal Road Year - round maintained
 b) Municipal Road Seasonally maintained e) Water
 c) Private Road - Existing f) Other (specify)
 - Proposed _____

ii) **Name of Street or Road** _____

5.2 If the proposed access is by WATER, describe the docking and parking facilities to be used on the mainland? Specify name of marina, or alternative and distance of facility from the subject lands.

6. SERVICING INFORMATION:

6.1 PROVIDE COPY OF SEPTIC APPROVAL FOR THE SUBJECT LANDS & NOTE LOCATION ON SITE SKETCH

6.2 TYPE OF STORMWATER MANAGEMENT PROPOSED FOR THE SUBJECT LANDS ?

- a) Sewers
b) Ditches/Swales
c) Sheet Flow

7. HISTORY OF THE SUBJECT LANDS:

a) Has the owner previously applied for other planning approvals on the subject property?

Yes [] No [] Unknown []

If yes, and if known, specify the appropriate file number(s) and status of the application(s).

8. CURRENT APPLICATIONS:

a) Date the subject lands were acquired by the Owner: _____

b) Are there any pending existing applications for a Plan of Subdivision or Consent application on this property?

Yes [] No []

If YES, and if known, specify the appropriate file number(s) and status of the application(s).

9. SKETCHES AND PHOTOGRAPHS:

9.1 Applications must be accompanied by 1 sketch, showing the following information:

- the boundaries, dimensions and acreage of the lot.
- the location, size and type of all existing and proposed buildings and structures on the subject lands, indicating the distance of the buildings or structures from the front, rear and side lot lines.
- the location of all natural and artificial features on the subject lands and adjacent lands that may affect the applications, such as buildings, septic systems, wells, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, slopes, wooded areas, etc.,
- the location, width and names of any roads within or abutting the subject lands, indicating whether they are public travelled roads, private roads or rights of way, or unopened road allowances;
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- the location and nature of any easements affecting the property.

When required by the Township, the plan mentioned above shall be signed by an Ontario Land Surveyor, but otherwise a hand drawn sketch to **scale** will be acceptable. Sketches may be submitted in either imperial or metric measurement. Please show dimensions on the sketch. (See sample sketch in instruction sheets).

9.2 If required by the Township, applications must be accompanied by one or both of the following drawings:

- i) plans showing the location of all buildings and structures to be erected and showing the location of all facilities and works to be provided in connection with them and all the facilities and works required by the Planning Act .
- ii) drawings showing plan, elevation and cross-section views for each building to be erected, which drawings are sufficient to display:
 - (a) the massing and conceptual design of the proposed building.

9.3 Applications must be accompanied by at least one recent photograph of the shoreline area and the area in the immediate vicinity of the proposed development, preferably taken from the water in the summer.

NOTE: It is required that 1 copy of the application, 1 copy of the next two pages and 1 sketch and the photograph, be filed with the Planning Department and be accompanied by the prescribed application fee.

NOTE: Issuance of a Development Permit does not relieve an owner from the requirements of the Building Code, Septic System, or other applicable approvals.

10. AFFIDAVIT:

I, _____ of the Town / City of _____
in the District / Region / County of _____ solemnly declare that
the information contained in this application and in the documents that accompany this application is true.

DECLARED BEFORE ME at the Township / Town / City)
of _____ in the)
District/Region/County of _____)
this _____ day of _____ AD 20 ____)
_____)
A Commissioner etc.)
)
)
)

Signature of Owner(s), Solicitor, or Authorized Agent

(If signed by a Solicitor or Agent, written authorization of the Registered Owner(s) must accompany the application or the authorization set out below must be completed.)

11. AUTHORIZATIONS:

11.1 If the applicant is not the owner of land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization Of Owner(s) For Agent Or Solicitor To Make This Application: (If Applicable)

I/We, _____, am/are the registered owner(s) of the land that is the
subject of this application for a Development Permit and I/we hereby authorize _____ to
make this application on my/our behalf.

Date

Signature(s) of the Registered Owner(s)

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization Of Owner(s) For Agent or Solicitor To Provide Personal Information:

I/We, _____, am/are the registered owner(s) of the land that is the subject of this application for a Development Permit and for purposes of the **Municipal Freedom of Information and Protection of Privacy Act**. I/we hereby authorize _____ as my agent for this application, to provide any personal information that will be included in this application or collected during the processing of the application.

Date

Signature(s) of the Registered Owner(s)

12. CONSENT OF OWNER:

Complete the consent of the owner concerning personal information set out below.

I/We, _____, am/are the registered owner(s) of the land that is the subject of this application for Development Purposes and for purposes of the **Municipal Freedom of Information and Protection of Privacy Act**, I/we hereby authorize the use, or disclosure, to any person or public body, of any personal information collected under the authority of the Planning Act for the purpose of processing this application..

Date

Signature(s) of the Registered Owner(s)

**Permission to Enter
In Relation to Planning Application**

Date: _____

The Township of Lake of Bays
Planning Department
1012 Dwight Beach Rd.
Dwight, ON
POA 1H0

Location of Land: _____
(Municipal address or legal description)

I hereby authorize the members of the Township of Lake of Bays Council, members of staff of the Township of Lake of Bays and designated consultants, to enter onto the above-noted property for the limited purpose of evaluating the merits of this application over the time this application is under consideration by the Township.

Signature of owner or authorized agent

Please print name