



THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS  
APPLICATION FOR ENTRANCEWAY PERMIT

**GENERAL CONDITIONS**

1. All entranceway applications are to be accompanied by a payment of \$650.00. Minimum \$150.00 to be retained by the Municipality as a permit fee, \$500.00 performance bond will be retained by the Municipality until final inspections is completed.
2. All Applicants shall submit with the application a sketch showing the location of the proposed entrance.
3. One 2"x4" wooden stake bearing Applicant's name shall be firmly placed in the center line of the proposed location within 24 hours of this application. Entranceway must be located a minimum of 10 feet from adjoining property line.
4. If a new culvert is determined to be required it shall be a new culvert made from polyethylene smooth wall (e.g. Boss 2000), must be a minimum of 12 inches diameter, 20 feet in length, covered with a minimum of 6 inches of crushed gravel.
5. All entrances shall have no more than a 10% maximum slope where they cross the Road Allowance.
6. The Township shall be notified before any paving or changes are made to the agreed entrance.
7. No concrete surface shall be placed within the road allowance.
8. **It is the property owner's responsibility to contact The Public Works Department for final inspection. If no final inspection has been made after a one-year period, (from the date of application) the Municipality will retain the performance bond.** Call Public Works at 705-635-2851.

<b>THIS SECTION TO BE COMPLETED BY APPLICANT</b>	
PROPERTY OWNERS NAME	
ADDRESS	
POSTAL CODE	TELEPHONE:
EMAIL ADDRESS	
CONTRACTORS NAME	
TELEPHONE #	FAX #
<b>PROPERTY THAT IS REQUESTING THE ENTRANCE</b>	
PROPERTY ROLL NUMBER	
LOCATION OF PROPOSED ENTRANCEWAY	LOT: CONCESSION:
WARD:	MUNICIPAL ROAD NAME:
SKETCH OR COPY OF SURVEY ATTACHED (Mandatory) <input type="checkbox"/>	
DATE	SIGNATURE

**PERMIT APPROVAL**

To be completed by the Township of Lake of Bays before construction.

**Office Use Only**

Received by:	Date Received:
Cash <input type="checkbox"/> Cheque <input type="checkbox"/>	Amount:
01-1-300000-14010 (\$150.00) \$ _____	01-4-041000-41020 (\$500.00) \$ _____

RECEIPT ISSUED (Date) \_\_\_\_\_ Mail \_\_\_\_\_ Hand Delivered \_\_\_\_\_ Email \_\_\_\_\_

LOCATION INSPECTED BY \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

CULVERT REQUIRED: YES  NO  SIZE OF CULVERT \_\_\_\_\_

REMARKS/INSTRUCTIONS TO APPLICANT \_\_\_\_\_

APPROVED PERMIT MAILED DATE \_\_\_\_\_

Township Circulation    Building     Clerks     Planning     Received

**INSTALLATION APPROVAL**

(Applicant to arrange for final inspection through Public Works Office)

APPROVED YES  NO  DATE \_\_\_\_\_

DEFICIENCIES (IF APPLICABLE) \_\_\_\_\_

INSPECTED BY \_\_\_\_\_ DATE \_\_\_\_\_

COPY TO Accounts Payable  Date \_\_\_\_\_

**PERFORMANCE BOND REFUND \$ \_\_\_\_\_ DATE \_\_\_\_\_**