



THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
APPLICATION FOR ROAD OCCUPANCY PERMIT

GENERAL CONDITIONS

1. All Applicants shall submit a sketch showing the owners property lines and the location of the road occupancy being required.
2. All road crossings shall be a minimum of 3feet below the travelled portion of the road for the entire width of the road allowance. If the crossing cannot be placed below 3 feet than an alternate means of protection may be approved by the Municipality.
3. One 2"x4" wooden stake bearing Applicant's name shall be firmly placed in the area of the proposed road crossing location within 24 hours of this application.
4. All road-crossing applications to be accompanied by a payment of \$500.00 minimum. (\$150.00 to be retained by the Municipality as a permit fee, \$350.00 performance bond will be retained by the Municipality until final inspection is completed). The Corporation agrees to replace the hard surface using a portion of the deposit to cover all costs incurred. The Contractor agrees to rehabilitate the area to the satisfaction of the Superintendent of Public Works or his designate. If the Contractor fails to rehabilitate the area the Municipality will carry out the work using the Contractors deposit funds to cover the cost. All work must be completed within one year from the date the permit is received by the Municipality, or the application will become null and void. A new application will then be required.
5. This agreement shall also cover alternate methods of road crossings such as water jetting, air jetting, auguring, jacking, etc. If such methods are used all work will require a final inspection by the Corporation.
6. The Contractor hereby agrees to indemnify and save harmless the Corporation against any claims whatsoever arising out of the said installations of services. Claims shall also include Workers Compensation and The Occupational Health and Safety Act. The Contractor further agrees to maintain traffic safety, and replace and compact the backfill material (including a 6" minimum of crushed gravel surface).
7. It is the property owner's responsibility to contact The Public Works Department for final inspection. If no final inspection has been made after a one-year period, (from the date of application)the **municipality will retain** the performance bond. Call Public Works at 1-877-566-0005 or 705-635-2851.

THIS SECTION TO BE COMPLETED BY APPLICANT	
PROPERTY OWNERS NAME:	
ADDRESS:	POSTAL CODE:
TELEPHONE:	
CONTRACTORS NAME	
TELEPHONE #	EMAIL:
PROPERTY ROLL NUMBER:	
LOCATION OF PROPOSED ROAD CROSSING:	LOT: CONCESSION:
MUNICIPAL ROAD NAME:	
SKETCH OR COPY OF SURVEY ATTACHED	PURPOSE OF CROSSING
YES <input type="checkbox"/> NO <input type="checkbox"/>	WATER <input type="checkbox"/> HYDRO <input type="checkbox"/> OTHER <input type="checkbox"/>
DATE:	SIGNATURE:

PERMIT APPROVAL
To be completed by the Township of Lake of Bays before construction.

Office Use Only

Received by:	Date Received:
Cash <input type="checkbox"/> Cheque <input type="checkbox"/>	Amount:
01-1-300000-14010 (\$150.00)	01-4-041000-41020 (\$350.00)
\$ _____	\$ _____

RECEIPT ISSUED(Date) _____ Mail Hand Delivered Email

LOCATION INSPECTED BY _____

DATE _____ SIGNATURE _____

PHOTO TAKEN: YES NO CONCERNS _____

REMARKS/INSTRUCTIONS TO APPLICANT: _____

APPROVED PERMIT MAILED DATE: _____

Township Circulation Building Clerks Planning Received

INSTALLATION APPROVAL

APPROVED: YES NO DATE: _____

DEFICIENCIES (IF APPLICABLE) _____

INSPECTED BY: _____ DATE: _____

PERFORMANCE BOND REFUND \$ _____ DATE _____

COPY TO: Accounts Payable